

REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE I**

MINUTES OF THE PRE-BID CONFERENCE

SUPPLY AND DOOR-TO-DOOR DELIVERY OF SSS EMPLOYEES 'RICE GRANT FOR 4<sup>TH</sup> QUARTER OF CY 2019

SEPTEMBER 26, 2019 (THURSDAY)-2:30 P.M., GREEN ROOM 12<sup>TH</sup> FLOOR SSS MAIN OFFICE

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Present

BAC I Members : ERNESTO D. FRANCISCO, JR.  
BOOBIE ANGELA A. OCAY  
JOSELITO A. VIVIT  
NEIL F. HERNAEZ  
CRISTINA A. BACALLA

BAC Secretariat : LARRY R. VILAR  
IRENE A. NEIZ  
JULINA ROSE DL. DE OCAMPO

TWG Representatives : CRISTINA A. DE LEON  
RODOLFO GUMBA

Participating Bidders : CRESTO TRADING -Emil Flores  
VERAMAR - Fred Binuya  
LON CEREAL CORP. - Rhoda Feliciano  
JFV RICE MILL - Jane Aguilar

1. The Pre-Bid Conference was called to order at 3:20 P.M.
2. The published Approved Budget for the Contract are as follows:

<b>Lot I</b> (Quezon City)	P5,835,000.00
<b>Lot II</b> (Fairview/Novaliches/Montalban/San Mateo/Marikina)	P6,135,000.00
<b>Lot III</b> (Antipolo/Rizal/Baclaran/Cavite/Laguna/Las Piñas/Muntinlupa/Parañaque/Pasay/Tagaytay)	P5,437,500.00
<b>Lot IV</b> (Caloocan/Manila/Mandaluyong/Makati/Pasig/Pateros/Taguig/San Juan)	P5,850,000.00
<b>Lot V</b> (Malabon/Navotas/Bulacan/Malolos/Pampanga/Valenzuela)	P4,425,000.00

3. The following observers were invited through BAC Notice dated 20 September 2019.
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trapo Movement of the Philippines, Inc.
  - 3.4 Philippine Chamber of Commerce and Industry (PCCI)
  - 3.5 Makati Business Club

However, none of them attended the activity.

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4. The only bidder who secured the Bidding Documents is Cresto Trading.
5. The Technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.
6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	On the Single Largest Competed Contract, is it really 50% not 25%?	To be clarified through Bid Bulletin.

7. The BAC Secretariat announced the Composition of Envelopes No.1 (Eligibility and Technical Documents) and No.2 (Financial Proposal), and additional documents.
8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC Notice:
  - a) 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
  - b) Quarterly VAT for the period January to June 2019;
  - c) SEC/DTI Registration;
  - d) 2019 Mayor's Permit;
  - e) Valid Tax Clearance;
  - f) 2018 Audited Financial Statements filed through EFPS.

9. The BAC Secretariat also presented the schedule of the following activities:


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| 9.1 Deadline of Written Queries                                   | : Friday, 27 September, 2019  |
| 9.2 Issuance of Bid Bulletin                                      | : Wednesday, 02 October 2019  |
| 9.3 Submission and Opening of<br>Technical and Financial Proposal | : Thursday, 10 October, 2019 at<br>2:30 P.M. at Green Room, 12 <sup>th</sup> Floor,<br>SSS Main Building, East Avenue,<br>Diliman, Quezon City. Late<br>submission shall not be accepted. |

Time Finished: 3:35 P.M.

Prepared by:

  
JULINA ROSE DL. DE OCAMPO  
Staff, BAC Secretariat

Certified Correct:

  
ROSALYN AZUL-CONDAT  
OIC, Administrative Support  
BAC Secretariat

Concurred by:



CRISTINA A. DE LEON  
TWG Chairperson

Approved by:



ERNESTO D. FRANCISCO JR.  
SVP and BAC I Chairperson

