
HELEN C. SOLITO

SENIOR VICE PRESIDENT

Visayas Operations Group

(032) 2531085 local 6006



BRIEF DESCRIPTION OF FUNCTION

- Oversees and monitors the efficient and effective management of the group's operations in delivering services to SSS members, their beneficiaries and other stakeholders;
- Manages and monitors the group's performance and actual accomplishments versus objectives and targets;
- Develops group's plans and strategies; and
- Ensures information dissemination and group personnel's compliance to office rules and regulations

MAJOR ACHIEVEMENTS

| Major Final Output | Target | Actual Accomplishment | % of Accomplishment |
|---|------------|-----------------------|---------------------|
| Contributions Collected (in millions) | 10,761.00 | 11,543.13 | 107.27% |
| Collection from delinquent accounts (in millions) | 630 | 756.98 | 120.16% |
| Committed Processing Time of member claims/applications achieved (in days) | | | |
| Retirement | 18 | 14.79 | 100.00% |
| Sickness | 10 | 9.15 | 100.00% |
| Funeral | 5 | 1.83 | 100.00% |
| Loans granting | 1 | 0.5 | 100.00% |
| Satisfaction Rating from employers and members | 90.00% | 94.00% | 100.00% |
| AlkanSSSy covered members are paying contribution | 40.00% | 70.54% | 176.36% |
| Recommendation for accreditation of groups submitted to CISD | 6 | 6 | 100.00% |
| Referred member concerns resolved | 75.00% | 100.00% | 133.33% |
| Seminar/Training attended by Personnel | at least 1 | 100.00% | 100.00% |
| Desired average numerical rating of all employees of the Branch/Department achieved | 3.6 | 4 | 100.00% |

PROFESSIONAL WORK EXPERIENCE / HIGHLIGHTS

| <u>Position Title</u> | <u>Inclusive Dates</u> | <u>Agency/Company</u> |
|--------------------------|-------------------------|-----------------------------|
| Senior Vice-President | 02/16/2016 - present | Social Security System |
| Vice-President | 01/13/2016 - 02/15/2016 | Social Security System |
| Assistant Vice-President | 12/03/2003 - 01/12/2016 | Social Security System |
| Cluster Head | 01/12/2000 - 12/02/2003 | Social Security System |
| Professor | 08/2010 - present | Univ. of San Jose-Recoletos |

EDUCATIONAL ATTAINMENT

- MBA Regis, Ateneo de Manila University - Cebu Business Park, Cebu City
2004 - 2006
 - Bachelor of Science in Commerce, University of San Jose-Recoletos - Magallanes St., Cebu city
1977 - 1981
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