

ANNEX "A"

PROJECT: THREE (3) YEAR CONTRACT FOR THE RENTAL OF PHOTOCOPIING MACHINES

A. ISSUES RAISED DURING THE PRE-BID CONFERENCE

	Query/Clarifications	SSS Reply
1	What does the term "print anywhere" mean?	The term "print anywhere" means that SSS employees may be able to print in different machines within the branch.
2	Does it include inter branch printing?	No.
3	Does the bidder need to submit the list of all on-going contracts?	Yes.
4	Is the bidder required to declare the on-going contracts under a Non-Disclosure Agreement (NDA)?	Yes. However, the bidder should indicate that such contract is under a NDA.
5	May a foreign bidder join the bidding of this particular project?	Please refer to Clause 5.2 of Section III. Bid Data Sheet of the Bidding Documents and Section 23.4.1.2 of the 2016 RIRR of R.A. No. 9184.
6	How many units must be provided as additional deployment when the need arises?	10% of the required 445 units of photocopying machines.
7	Is softcopy of the financial proposal required?	No.
8	Will there be an in-house technician for the deployed units?	Yes.
9	Will the list of contact personnel per branch be provided?	Yes.
10	Should the photocopying machines be capable to send fax messages as required in the BD?	Not applicable. Refer to B.2 of this Bid Bulletin.
11	The Bidders requests for an extension of the sixty (60) calendar day delivery period.	Delivery period shall be 90 calendar days from receipt of Notice to Proceed. This amends Section VI. Schedule of Requirements.
12	Discrepancy on the Bid Breakdown	Revised form will be issued to the bidders.
13	List of Branch Addresses and Contact Person	Please see Annex "A-1"

B. RESPONSE TO WRITTEN QUERIES/CLARIFICATIONS

QUERY/CLARIFICATION	TWG REPLY
QUARTZ BUSINESS PRODUCTS CORPORATION	
<p>1. According to Section V. Special Conditions of Contact Section 6.2 Other Conditions No. 5 "provide a computerized monitoring system capable to monitor the consumption, consumables, machine maintenance and centralized billing system."</p> <p>i. Clarification: would like to clarify on your expectation or concept on the centralized billing. Are you pertaining to a software based solution for centralized billing or just a manual report sent to you by the provider on a monthly basis?</p>	<p>Section 6.2 Other Conditions No. 5 "Provide a computerized monitoring system capable to monitor the consumption, consumables, machine maintenance and centralized billing system." pertains to a software-based solution for the centralized billing. However, as required by COA, the monthly billing must be printed out and certified by the authorized SSS official/employee.</p>
<p>2. According to Section VII. Technical Specification under column "Specification: Capable of the following" c. network printing; d. printing anywhere ...</p> <p>i. Since its already clarified during the pre-bid that the concept of printing anywhere which is the user can print to any printer using the printer driver. We would like to request the removal of the "print anywhere clause" since it's redundant to the letter c. network printing.</p>	<p>Section VII. Technical Specifications as amended and read as:</p> <p>Capable of the following:</p> <ul style="list-style-type: none"> a. Handling ordinary book paper (min. of 70 gsm) b. printing letter, long, legal, A4, A3 size c. network printing d. Colored scanning e. automatically detecting mixed sized original sheet and copy, accordingly
<p>3. According to Section VII. Technical Specification under column "Specification" Include the following features: "c. automatic feeder and sorter."</p> <p>i. Are you pertaining to Electronic sorter? Which means, if you feed a set of pages in the automatic feeder it will be stack according to its pages.</p>	<p>Yes.</p>
GAKKEN (Philippines), INC.	
<p>4 To evaluate or consider as SLCC the Project specified below: Title: One Lot Supply and Delivery of Brand New Printing Machines Name of Agency: National Printing Office Amount: ₱ 51,888,888.00 Items: Web/Continuous Offset Machines 4 Towers, Rotary Collator with Numbering Machine; Burster Machine</p>	<p>Section III Bid Data Sheet ITB Clause 5.4 shall be amended and read as: xxx For this purpose, similar contract shall refer to "Rental/Sale of Photocopying/Printing Machines"</p>

<p>Nature of Contract:</p> <ul style="list-style-type: none"> - Regular monitoring of its operation and provide comprehensive analysis - Prepare consumables, parts for replacement and repair - Ensure printing operation for printing of documents for government agencies <p>Difference to our Project:</p> <ul style="list-style-type: none"> - Mode of Payment (Our Project is billed according to print usage or per copy) 	
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C. ADDITIONAL REQUIREMENT

1. On Section VII. Technical Specifications
The machines must be brand new and manufactured not earlier than CY: 2018

2. **Revised Bid Form:**

Cost Component <small>(Note: Include applicable components only)</small>	No. of Units	Cost per Unit	Total Cost
1. Photocopying Machines High-end (74 units) Medium-end (251 units) Low-end (120 units)	445 units	FREE	FREE
Cost per copy: ₱ _____			
	Estimated Volume	Total Cost <i>(volume x cost per copy)</i>	
1 st year	60,600,000 copies	₱	
2 nd year	63,630,000 copies	₱	
3 rd year	66,811,500 copies	₱	
TOTAL COST for 3 years:		₱	