

REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

**BIDS AND AWARDS COMMITTEE (BAC) I**

PROJECT : THREE YEAR CONTRACT FOR THE RENTAL OF PHOTOCOPYING MACHINES  
ITB NO. : Goods 2019-032  
SUBJECT : BID BULLETIN NO. 1  
DATE : 17 May 2019

**Details of the bidding, as advertised:**

Advertisement:	Posting at Websites & Conspicuous Places – April 27 to May 4, 2019
Approved Budget for the Contract (ABC) and Source of Fund	P120,012,523.00 COB – CO & MOOE
Price of BD (non-refundable)	P30,000.00
Delivery Period	Three (3) Years

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 06 May 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

**1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Thursday, 09 May 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Friday, 17 May 2019
- **Submission and opening of 2 envelopes: Monday, 27 May 2019, 2:00 p.m. at the Green Room, 12<sup>th</sup> floor, SSS Main Building, East Avenue, Diliman, Quezon City**

**2. Clarification and Amendments - Annex "A".**

**3. Documentary Requirements**

**a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.


In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of **Similar Single Largest Completed Contract (SLCC) with supporting documents**, equivalent to at least **25% of the ABC**, completed **within three (3) years** prior to the submission and opening of bids

- a.4 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.5 Omnibus Sworn Statement (form supplied)
- a.6 NFCC Computation or committed Line of Credit
- a.7 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.8 Technical Documents – project requirements
- Section VI – Schedule of Requirements
  - Section VII – Statement of Compliance with the Technical Specifications
- b. Checklist of the 2<sup>nd</sup> envelope:**
- b.1 Bid Form (form supplied) – pages 53 to 54
- b.2 Bid Breakdown pages (form supplied) – page 55
- c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**
- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period October 2018 to March 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
- SEC/DTI Registration
  - 2019 Mayor’s Permit
  - Valid Tax Clearance
  - 2018 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).


Prepared by:

  
**ROSALYN AZUL-CONDAT**  
OIC, Administrative Support Section  
BAC Secretariat Department

Concurred by

  
**NIXON D. DIMAPASOC**  
Chairperson, TWG

Approved by:

  
**ERNESTO D. FRANCISCO, JR.**  
Senior Vice President & Chairperson  
Bids and Awards Committee I

Annex “A”  
Bid Bulletin Control No. BB-2019-062  
Dated 17 May 2019