



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City



**BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT :** OUTSOURCING OF MANDATORY RANDOM DRUG TESTING AMONG DIAGNOSTIC LABORATORIES ACCREDITED BY DEPARTMENT OF HEALTH (DOH) WITHIN 5 KM RADIUS FROM SSS MAIN OFFICE (ON-SITE)

**ITB NO. :** Goods 2019-030

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 21 May 2019

**Details of the bidding, as advertised:**

Advertisement:	<b>Posting at Websites &amp; Conspicuous Places – May 3 to 10, 2019</b>
Approved Budget for the Contract (ABC) and Source of Fund	<b>P 1,194,600.00</b> <b>COB – CO &amp; MOOE</b>
Price of BD (non-refundable)	<b>P1,200.00</b>
Delivery Period	<b>Up to December 2019</b>

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 15 May 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

**1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Friday, 17 May 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 21 May 2019
- **Submission and opening of 2 envelopes: Wednesday, 29 May 2019, 2:00 p.m. at the Green Room, 12<sup>th</sup> floor, SSS Main Building, East Avenue, Diliman, Quezon City**

**2. Clarification and Amendments - Annex "A".**

**3. Documentary Requirements**

**a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of Single Largest Completed Contract similar to the project to be with within two (2) years prior to the submission and opening of bids equivalent to at least 50% of the ABC.
- a.4 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance)
- a.5 Omnibus Sworn Statement (form supplied)
- a.6 NFCC Computation or committed Line of Credit
- a.7 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.8 Technical Documents – project requirements
  - Section VI – Schedule of Requirements
  - Section VII – Statement of Compliance with the Technical Specifications

**b. Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form (form supplied) – pages 53 to 54
- b.2 Bid Breakdown pages (form supplied) - page 55

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period October 2018 to March 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
  - SEC/DTI Registration
  - 2019 Mayor’s Permit
  - Valid Tax Clearance
  - 2018 Audited Financial Statement filed through EFPS

**4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).**

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Concurred by:

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**ANNE MARGARET B. RAMIREZ, M.D.**  
 Chairperson, TWG

Approved by:

*Mario R. Sibucan*  
**MARIO R. SIBUCAO**  
 Senior Vice President & Chairperson  
 Bids and Awards Committee II

Annex “A”  
 Bid Bulletin Control No. BB-2019-062  
 Dated 21 May 2019

ANNEX "A"  
MANDATORY RANDOM DRUG TEST

**CLARIFICATIONS/AMENDMENTS**

	Query/Clarifications	TWG/BAC Secretariat Reply
6.1.	How is the 3,982 employees distributed?	The 3,982 employees will be distributed for drug testing as 200 employees per day intermittently until the total number of employees has been covered until December 2019.
6.2.	Will the TWG conduct ocular inspection on the nearest prospective bidder?	No. Ocular Inspection of the clinic will only be conducted during the post-qualification evaluation of the Lowest Calculated Bidder (LCB).
6.3	How long should the bidder keep the urine samples in case of a request for a confirmatory test?	Confirmatory results may be contested within 15 calendar days, but the project requires the storage of the urine samples for 30 days.
6.4	The bidders requested for a confidential schedule of the random tests so that they may secure the permit from DOH to conduct drug tests.	Noted. To be provided by the TWG.
6.5	How long will the delivery period of the project be?	Until the required 3,982 employees were tested which must be before the end of year 2019.
6.6	Does the project calls for a medical technician for the frisking and inspection before the collection of urine samples?	Yes, 4 trained personnel shall conduct the frisking and inspection before and during the collection of urine samples.
6.7	Will the winning bidder be required to provide the drinking water?	Yes, preferably sealed bottled drinking water or water dispenser maybe provided.