

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : RENOVATION OF SSS OFFICE SPACE AT AURORA MILESTONE
ITB NO. : Civil 2019-008
SUBJECT : BID BULLETIN NO. 1
DATE : 27 MARCH 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – March 9-16, 2019
Approved Budget for the Contract (ABC) and Source of Fund	P19,273,823.67 2019 COB – M/R Building – Repairs & Other and CAPEX – Equipment (Aircon System)
Price of BD (non-refundable)	P12,500.00
Delivery Period	150 calendar days

The 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, which took effect on 28 October 2016, and the Fifth Edition of the Philippine Bidding Documents, which took effect in January 2017, shall be applied in the bidding process.

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 19 March 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

- 1) **Schedule of activities as discussed in the Pre-bidding Conference:**
 - Deadline for the submission of written queries: Thursday, 21 March 2019
 - Issuance of Bid Bulletin No. 1 – reply to written queries: Wednesday, 27 March 2019
 - **Submission and opening of 2 envelopes: Friday, 05 April 2019, 2:00 p.m. at the Green Room, 12th floor, SSS Main Building, East Avenue, Diliman, Quezon City or SSS Pagadian Branch Office**
- 2) **Issues raised during the Pre-bid Conference and other clarifications – Annex “A”**
- 3) **The submission of the 1st and 2nd envelopes shall be on a non-discretionary pass/fail basis as indicated under Section II - Instructions to Bidders, item 24. Bids, including the eligibility requirements, submitted after the deadline shall not be accepted by the BAC. **Failure to submit any document stated in the checklist of the BD shall be a ground for outright disqualification.****
- 4) The first envelope shall contain the eligibility and technical documents of the bid, as specified under Section III - Bid Data Sheet, item 12.1.

4.1 For bidders with Platinum Membership:

- PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s which validity period had already expired, submit the updated document/s.

4.2 For bidders with Blue Membership:

- PhilGEPS Certificate of Registration and Membership.
- SEC/DTI Registration
- 2019 Mayor's Permit or 2018 Mayor's Permit and proof of application for renewal of Mayor's Permit
- Valid Tax Clearance
- 2017 Audited Financial Statement

4.3. PCAB License and Registration (If Joint Venture, submit Joint PCAB license)

- Category: C and D
- Size Range: Small B
- Classification: General Building

4.4. Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

4.5 Statement of **Similar** Single Largest Completed Contract (SLCC) **with supporting documents**, equivalent to at least 50% of the ABC, completed within five (5) years prior to the submission and opening of bids;

4.6 NFCC Computation;

4.7 JVA, in case of Joint Venture – Class "B" Document (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

4.8 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft. For Surety Bond, 5% of the ABC or Bid Securing Declaration – form supplied);

4.9 Project Requirements

- Organizational Chart for the contract to be bid;
- List of contractor's personnel to be assigned to the contract to be bid, with their complete qualification and experience data (resume);
- List of contractor's major equipment units, which are owned, leased and/or under purchase agreements, supported by proof of ownership or certification of availability of equipment from the equipment lessor/vendor for the duration of the project;

4.10 Omnibus Sworn Statement (form supplied)

56

Reminder/Emphasis on the following:

- a) For the Bidder's Bond – the amount of Bid Security shall not be less than the following:

Percentage of the ABC	Form of Bid Security
Two percent (2%)	(a) Cash or cashier's/manager's check, Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank
	(b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.
Five percent (5%)	(c) Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.

Bank securities must be issued by a universal/commercial bank while Surety Bond must be accompanied by a certification from the Insurance Commission that issuer is authorized to issue such security, except for GSIS Bond.

- b) The Bid Security shall be limited to at least one (1) form (Cash/Bank Guarantee/Surety Bond) OR Bid Securing Declaration per format provided in the bidding documents.
- c) The documents in the 1st envelope must be submitted in five (5) sets/copies as indicated in Section III - Bid Data Sheet, item 20.3. Each and every page of the bidder's proposal (legal, technical, financial) shall be **signed** by the bidder or his/her duly authorized representative/s. Failure to do so shall be a ground for disqualification.
5. The 2nd envelope shall contain the financial information/documents as specified in Section III - Bid Data Sheet, item 13.1 (b) must be submitted in **five sets/copies**.
- 5.1 Bid Form (form supplied under pages 66 to 67);
- 5.2 Bid prices in the Bill of Quantities (form supplied). **Softcopy of the BOQ will be provided to the bidders;**
- 5.3 Detailed Estimate, including a summary sheet indicating the unit prices of construction materials, labor rates and equipment rentals used in coming up with the bid (to be supplied by the contractor); and
- 5.4 Cash flow by quarter or payment schedule

Bidders shall fill up all required items/field in the bid breakdown. Failure to do so shall render the bid as NON-RESPONSIVE and shall be ground for outright disqualification. If the item is given for free, indicate dash (-), zero (0) or free. If the item is not applicable, indicate N/A.

The Financial Proposal must be inclusive of all applicable taxes per Clause 27.6 of Section II - Instruction to Bidders of the Bidding Document of this project and should not exceed the ABC.

6. The financial proposals submitted by the bidders shall be subjected to Bid Evaluation. The bidder with the **Lowest Calculated Bid** shall be required to submit the following additional documents specified in Section III - Bid Data Sheet, item 28.2, **within non-extendible period of five (5) calendar days upon receipt of written notice from the BAC:**
- 6.1 Latest Income Tax Return filed through Electronic Filing and Posting System (EFPS);
- 6.2 Quarterly VAT for the period July to December 2018;
- 6.3 Documents listed in the Platinum Membership and updates, if any.
- SEC/DTI Registration
 - 2019 Mayor's Permit
 - Valid Tax Clearance

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- 2017 Audited Financial Statement filed through EFPS.

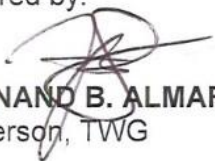
Failure to submit the documents within the said period shall mean outright disqualification.

7. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

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Bids and Awards Committee I

BAC Resolution No. BB-2019-030
dated 27 March 2019



PROJECT: RENOVATION OF SSS AURORA MILESTONE

A. RESPONSES TO THE QUERIES RAISED BY PROSPECTIVE BIDDERS DURING PRE-BID CONFERENCE:

	Query/Clarifications	SSS Response
1.	Will the soft copy of the Bill of Quantities (BOQ) be provided?	Yes.
2	Where will the temporary facilities be set-up?	The 6 th floor of the building.
3	Will the bidder be allowed to do the work during daytime?	Daytime schedule of construction work is allowed for the renovation of your 6th floor office provided that you send us ahead of time the schedule of work, lists of names of authorized workers, scope of their work and a specific contact person re the construction work.
4	What will be the process for the initial/advance payment?	Refer to B.1
5	Is there a specific equipment requirement?	No. Standard requirement shall be followed.
6	Regarding the requirement of the Organizational chart of the company. Is it necessary to require the list of personnel that are not assigned to the project?	Refer to B.4.

B. RESPONSES TO THE QUERIES SUBMITTED BY PROSPECTIVE BIDDERS:

	Query/Clarifications	SSS Response
1	<p>Query: CKI Builders</p> <p>No Downpayment Policy</p> <p>May we please request for your consideration regarding the No Downpayment policy for the winning Contractor. If granted, we are asking for 20% Downpayment before Mobilization</p>	<p>No advance payment shall be provided for the project as amendments to the issued Philippine Bidding Documents.</p> <p>This amends Section V. Special Conditions of the Contract Clause 39.1.</p>
2	<p>Query: CKI Builders</p> <p>50% Accomplishment for First Billing</p> <p>We would like to request to lower down the percentage of accomplishment billing to:</p>	<p>1st Progress Billing shall be made upon 50% or more of the contract cost has been accomplished and upon written request by the contractor.</p> <p>This amends Section V. Special</p>

	<p>10% - if the requested downpayment was declined</p> <p>30% - if the requested downpayment was approved. (Our billing will be at every 30% of the accomplishment)</p>	Conditions of the Contract Clause 40.4.
3	<p>Query: CKI Builders</p> <p>Deadline of Queries –</p> <p>We would like to request an extension for the submission of deadline of queries.</p> <p>We will be needing enough time to review the plan before we submit our queries since it will be only available after we purchased the Bid Documents. (We will be purchasing the Bid Docs today, March 21, 2019)</p>	Original schedule of activities shall be followed as agreed upon during the pre-bid conference.
4	Clarification on the requirement for Organizational Chart for the project to be bid.	Organizational Chart refers to the project management team for the SSS project.