

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : TWO (2) YEAR CONTRACT OF FUELS FOR THE BRANCH SERVICE VEHICLES (BSVs) FOR NCR OPERATIONS GROUP THROUGH FLEET CARD PROGRAM

ITB NO. : Goods 2020-004

SUBJECT : BID BULLETIN NO. 1

DATE : 23 December 2019

Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – December 07 to 14, 2019
Approved Budget for the Contract (ABC) and Source of Fund	₱7,263,145.00 <i>Broken down as follows:</i> Year 1 - ₱ 3,089,649.00 Year 2 - 4,173,496.00 <i>Approved 2020 Corporate Operating Budget - MOOE with Code (PAP) 3 of the 2020 Indicative Annual Procurement Plan Update</i>
Price of BD (non-refundable)	₱8,000.00
Delivery Period	Two (2) calendar years

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 16 December 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Wednesday, 18 December 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Monday, 23 December 2019
- **Submission and opening of 2 envelopes: Monday, January 06, 2020, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

2. Clarification/Amendments - Annex "A".

3. Documentary Requirements

a. 1st Envelope

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **25% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids;

(For statement of SLCC, it shall include the amount of completed contracts, adjusted by the Bidder to current prices using PSA's consumer price index, if necessary for the purpose of meeting the SLCC requirement).

- a.4 NFCC Computation or committed Line of Credit (form supplied)
- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);
- a.6 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied).
- a.7 Technical Documents – project requirements
- Section VI – Schedule of Requirements
 - Section VII – Statement of Compliance with the Technical Specifications
- a.8 Omnibus Sworn Statement (form supplied)

b. Checklist of the 2nd envelope:

- b.1 Bid Form (form supplied) – pages 64 to 65
- b.2 Bid Breakdown (form supplied) - page 66

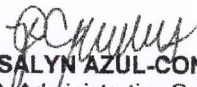
c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

- c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period April to September 2019;
- c.3 Documents listed in the Platinum Membership and updates, if any;
- SEC/DTI Registration
 - 2019 Mayor's Permit
 - Valid Tax Clearance
 - 2018 Audited Financial Statement filed through EFPS
- c.4 Sample of Fleet Card for Testing


The SSS will conduct testing of the fleet cards upon post-qualification at the Office of the SVP NCR Operations Group, 7th Floor SSS Main Building in order to establish compliance to the technical specifications as stated herein. The supplier shall bring the necessary equipment for the inspection and/or testing.

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year.
6. Bidder must sign on each and every page of the Bid Proposal (1st and 2nd envelope).

Prepared by:


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OIC, Administrative Support Section
BAC Secretariat Department

Concurred by:


MARIA RITA S. AGUJA
Chairperson, TWG

Approved by:


ERNESTO D. FRANCISCO, JR.
Senior Vice-President & Chairperson
Bids and Awards Committee I

Annex "A"
BAC Resolution No. BB-2019-151
dated 23 December 2019

ANNEX "A"

PROJECT: TWO (2) YEAR CONTRACT OF FUELS FOR THE BRANCH SERVICE VEHICLES (BSVS) FOR NCR OPERATIONS GROUP THROUGH FLEET CARD PROGRAM

CLARIFICATIONS AND AMENDMENTS

Section V. Special Conditions of Contract shall be revised as follows:

a) Revision of Clause 11.3

FROM	TO
11.3 Not Applicable	Payment Period shall be within thirty (30) calendar days upon receipt of the complete and correct billing documents as required by SSS. Payment is subject to the appropriate withholding taxes deducted for the net receipts.

b) Insert Clause 10.3

10.3	The payment shall be subject to retention of Withholding Tax and other applicable taxes in accordance with existing Laws and BIR Rules and Regulations, to be remitted directly to the BIR by the SSS.
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This amends Section V. Special Conditions of the Contract

Section VII. Technical Specifications

c.) Revision of Item 11.2

FROM	TO
2. One (1) administrator fleet card should be issued	2. One (1) administrator fleet card should be issued to each of the four (4) Division Offices. This amends Section VII. Technical Specifications

