



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) I**

**PROJECT :** SUPPLY, DELIVERY AND DEPLOYMENT OF 540 PC WORKSTATION FOR E-CENTER

**ITB NO. :** Goods 2019-005

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 11 FEBRUARY 2019

### **Details of the bidding, as advertised:**

<b>Advertisement:</b>	<b>Posting at Websites &amp; Conspicuous Places – January 11 to 18, 2019</b>
Approved Budget for the Contract (ABC) and Source of Fund	<b>P18,900,00.00</b> <b>CAPEX</b>
Price of BD (non-refundable)	P11,500.00
Delivery Period	90 calendar days

The 2016 Revised Implementing Rules and Regulations (RIRR) of Republic Act No. 9184, which took effect on 28 October 2016, and the Fifth Edition of the Philippine Bidding Documents, which took effect in January 2017, shall be applied in the bidding process.

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 22 January 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Thursday, 24 January 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Thursday, 31 January 2019
- **Submission and opening of 2 envelopes: Friday, 08 February 2019, 2:00 p.m. at the Green Room, 12<sup>th</sup> floor, SSS Main Building, East Avenue, Diliman, Quezon City**

### **Revised Schedule of activities as discussed in the Pre-bidding Conference:**

- **Issuance of Bid Bulletin No. 1 – reply to written queries: Monday, 11 February 2019**
- **Submission and opening of 2 envelopes: Tuesday, 19 February 2019, 2:00 p.m. at the Green Room, 12<sup>th</sup> floor, SSS Main Building, East Avenue, Diliman, Quezon City**

### **2. Issues raised during the Pre-bid Conference and reply to written queries is attached as Annex "A".**

### **3. The submission of the 1<sup>st</sup> and 2<sup>nd</sup> envelopes shall be on a non-discretionary pass/fail basis as indicated under Section II - Instructions to Bidders, item 24. Bids, including the**

eligibility requirements, submitted after the deadline shall not be accepted by the BAC. **Failure to submit any document stated in the checklist of the BD shall be ground for outright disqualification.**

4. The first envelope contains the eligibility and technical documents of the bid, as specified under Section III - Bid Data Sheet, item 12.1 (a).

**Checklist of the 1<sup>st</sup> envelope (details in the BD)**

4.1 For bidders with Platinum Membership:

- PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

4.2 For bidders with Blue Membership:

- PhilGEPS Certificate of Registration and Membership.
- SEC/DTI Registration
- 2018 Mayor's Permit
- Valid Tax Clearance
- 2017 Audited Financial Statement

4.3 Statement of all its On-going Government and Private Contracts, **with supporting documents**, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

4.4 Statement of **Similar Single Largest Completed Contract (SLCC) with supporting documents**, equivalent to at least **50% of the ABC**, completed **within three (3) years** prior to the submission and opening of bids

4.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

4.6 Omnibus Sworn Statement (form supplied)

4.7 NFCC Computation or committed Line of Credit

4.8 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC. For Surety Bond, 5% of the ABC or Bid Securing Declaration – form supplied).

4.9 Technical Documents – project requirements

- Section VI – Schedule of Requirements
- Section VII – Statement of Compliance with the Technical Specifications

**Reminder/emphasis on the following:**

a. For the Bidder's Bond – the amount of Bid Security shall not be less than the following:

Percentage of the ABC	Form of Bid Security
2%	Cash or cashiers'/manager's check, Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank
5%	Surety Bond

Bank securities must be issued by a universal/commercial bank while Surety Bonds must be accompanied by a certification from the Insurance Commission that issuer is authorized to issue such security, except for GSIS Bond as confirmed with the GPPB.



- b. The Bid Security shall be limited to at least one (1) form (Cash/Bank Guarantee/Surety Bond) OR Bid Securing Declaration per format provided in the bidding documents.
- c. The documents of the 1<sup>st</sup> envelope must be submitted in five (5) sets/copies as indicated in Section III – Bid Data Sheet, item 20.3. **Each and every page of the bidder's proposal (legal, technical, financial) shall be signed by the bidder or his/her duly authorized representative/s. Failure to do so shall be a ground for disqualification.**
5. The 2<sup>nd</sup> envelope contains the financial information/documents as specified in Section III – Bid Data Sheet, item 13.1 must be submitted in five sets/copies.

**Checklist of the 2<sup>nd</sup> envelope:**


- 5.1 Bid Form (form supplied) – pages 61 to 62  
5.2 Bill of Quantities (form supplied) – page 63

**Bidders shall fill up all required items/field in the Bill of Quantities. Failure to do so shall render the bid as NON-RESPONSIVE and shall be ground for outright disqualification. If the item is given for free, indicate dash (-), zero (0) or free. If the item is not applicable, indicate N/A.**

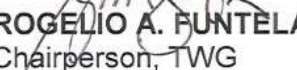
**The Financial Proposal must be inclusive of all applicable taxes per Section 28.6 and should not exceed the ABC.**

6. The financial proposals submitted by the bidders shall be subjected to Bid Evaluation. The bidder with the **Lowest Calculated Bid** shall be required to submit the following additional documents specified in Section III - Bid Data Sheet, item 29.2, **within non-extendible period of five (5) calendar days upon receipt of written notice from the BAC:**
- 6.1 2017 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;  
6.2 Quarterly VAT for the period April to September 2018;  
6.3 Documents listed in the Platinum Membership and updates, if any;  
• SEC/DTI Registration  
• 2019 Mayor's Permit or expired 2018 Mayor's Permit and proof of application for renewal  
• Valid Tax Clearance  
• 2017 Audited Financial Statement filed through EFPS  
6.4 Demo Unit of the proposed unit
7. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).

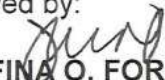
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Bids and Awards Committee I

**Annex "A"**  
**BAC Resolution No. BB-2019-009**  
dated 11 February 2019

**PROJECT: SUPPLY, DELIVERY AND DEPLOYMENT OF 540 PC WORKSTATIONS FOR E-CENTER**

**A. RESPONSE TO THE QUERY RAISED DURING PRE-BID CONFERENCE:**

	<b>Query/Clarifications</b>	<b>TWG/BAC Reply</b>
1	Is the 2-hour response time only applicable within Metro Manila?	No. Please refer to Item 5, Section VII. Technical Specifications of the bidding documents.

**B. RESPONSES TO THE WRITTEN QUERIES SUBMITTED BY PROSPECTIVE BIDDERS:**

<b>a.</b>	<b>COLUMBIA TECHNOLOGIES, INC.</b>	<b>BAC/TWG RESPONSE</b>
1	<p><b><u>On-board Audio ports for PC Workstation</u></b> Line/Audio-in and -out</p> <ul style="list-style-type: none"> <li>May you kindly consider Line/Audio-out only? Normally, Line/Audio-in is only being used for microphone which you already required on the front panel.</li> </ul>	<p>Yes.  This amends Section VII. Technical Specifications.</p>
2	<p><b><u>Schedule of Requirements</u></b> May we kindly request to extend the delivery period from 70 calendar days to 100 calendar days from receipt of Notice to Proceed.</p>	<p>Delivery period is extended to 90 calendar days from 70 calendar days.  This amends Section VI. Schedule of Requirements.</p>

<b>b.</b>	<b>Xitrix Computer Corporation</b>	<b>BAC/TWG RESPONSE</b>
1	<p>B. Proposed product shall be Energy Star Compliant. The product shall have an Energy Star Service Mark that can be verified on the unit, product, packaging, product literature or listed in the Energy Star Website.</p> <p>We would like you to know that <b>ENERGY STAR is a voluntary program developed by the U.S. Environmental Protection Agency (EPA)</b> that helps businesses and individuals save money and protect our climate through superior <b>energy efficiency</b>. This is actually a US Based Standard, that is available only for those who distributed their</p>	<p>We maintain our requirement.</p>

b.	Xitrix Computer Corporation	BAC/TWG RESPONSE
	<p>products in the United States.</p> <p>In the Case of <b>XITRIX Computer Corporation</b> being a <b>LOCALLY MANUFACTURED brand</b>, we would like to seek for your understanding that we may not be able to comply with this US BASED STANDARD for Environmental Protection, but then, we can provide you other certificates that <b>is EQUIVALENT</b> to ENERGY STAR like <b>ISO 9001</b> and <b>ISO 14001 which is exactly the SAME</b> as Energy Star Certification. Being an ISO Certified company and products, we find it <b>more beneficial</b> to SSS Organization because this is <b>not limited only</b> for <b>US Standard</b> but rather <b>WORLD WIDE STANDARD</b>. ISO Certification is being recognized and accepted <b>WORLDWIDE</b> even before ENERGY STAR was created.</p> <p>In Lieu of this, we seek for your approval to allow at least the <b>EQUIVALENT</b> of energy star compliance to make our bidding process <b>more competitive</b> and that is not "SORT OF" limiting it to a FEW brands ONLY. We are looking forward that you we're delighted by this letter and hoping for your favorable response to this.</p>	