



Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
NCR NORTH DIVISION



8th floor SSS Bldg. East Ave. Diliman QC
Tel. No. 922-3453 Fax No. 435-9827

March 6, 2020

CANVASS

REQ 2020 - 024

Gentlemen :

Please furnish us with your quotation on or before **March 9, 2020** for the supply and delivery of the following item/s:

Quantity	PARTICULARS	Unit Cost	Total Cost
1 unit	DESKPEN - EXECUTIVE Specification: Desk Pen – Single, with Marble base <i>Pls. see attached image.</i> Estimated Cost: Php8,500.00 @ Php8,500.00/unit		
5 units	FLAG POLE Specification: 8 ft. Wooden flagpole with base stand <i>Pls. see attached image.</i> Estimated Cost: Php16,000.00 @ Php3,200.00/unit		
27 units	STANCHION WITH RETRACTABLE BELT Specification: Design: Stainless Steel Stanchion with Retractable belt barrier with locking belt pivot ends and four way belt end system, mirror polished finished with flat base and light blue color belt, Material: 0.8mm thick Stainless Steel, Height (Floor to top of post assembly): 38.5 inches (975mm), Post Diameter: 2.0 inches (51mm), Flat Base Diameter: 12.6 inches (320mm), Flat Base Height: 2.0 inches (51mm), Weight: 17.5 lbs (8kgs), Belt Length: 78.0 inches (2000mm), Base Cover: Round Flat Base, Color of Post and Base: Mirror Polished, Color of Belt: Light Blue <i>Pls. see attached image.</i> Estimated Cost: Php 54,000.00 @ Php2,000.00/unit		
TOTAL COST:			

End Users: SSS Batasan, Deparo, Fairview, SFDM, North Caloocan and Valenzuela Branch

Total Approved Budget for the Contract: Php 78,000.00

Please see attached of the following:

- Statement of Compliance
- Image

Note: Please accomplished the attached STATEMENT OF COMPLIANCE

The SSS shall withhold the VAT from the amounts payable to the supplier in accordance with the BIR Regulations.

Price Validity: Three (3) months

This is to certify that my firm/company has paid/updated in all SSS Obligations / contribution payments to the Social Security System.

Signature : _____
Name of Owner/Company Rep : _____
Business Name : _____



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TERMS AND CONDITIONS

1. Price quotation should be made with extra care taking into account the specifications and unit of quantity to avoid errors.
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3. All bids in excess of the Approved Budget Contract shall be automatically rejected.
4. Bidders must present demo units of their offered units on the scheduled inspection, if required.
5. The offeror binds himself to this quotation.
6. Completion period: Fifteen (15) calendar days upon receipt of Purchase Order.
7. Quotations not using the prescribed/official canvass form shall automatically be disqualified.
8. Indicate the correct SSS Number of supplier/contractor in the quotation form.
9. Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
10. Bidder shall offer one (1) quotation only. Alternative bids shall be rejected.
11. Please send your QUOTATION/CANVASS to the above address with the following Eligibility Requirements, failure to attach the following legal documents shall be a ground for automatic disqualification of submitted quotation:
 - a) Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration.
 - b) Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
 - c) Valid Certificate of PhilGEPS Registration/Number
 - d) Latest Form SSS R5 Contributions Payment
 - e) BIR Certificate of Registration (Form 2303)

Very truly yours,

EVELYN L. DUPLON
Chairperson, BAC Division

PLEASE SIGN YOUR :

NAME : _____
BUSNAME : _____
ADD : _____
SS EMPLOYER ID NO : _____
TIN NO. : _____
TEL/FAX NO. : _____