



Republic of the Philippines
SOCIAL SECURITY SYSTEM
 East Avenue, Diliman, Quezon City
NCR NORTH DIVISION



8th floor SSS Bldg. East Ave. Diliman QC
 Tel. No. 922-3453 Fax No. 435-9827

October 16, 2020

CANVASS

REQ 2020 - 052

Gentlemen :

Please furnish us with your quotation on or before **October 19, 2020** for the following item/s:

I – PREVENTIVE MAINTENANCE OF UNINTERRUPTIBLE POWER SUPPLY (UPS) FOR ONE (1) QUARTER

Item No.	SSS Branches	UPS Capacity	4 TH QUARTER (Oct. – Dec.)
1	Batasan Hills	10 KVA, 1 Ø	
2	Congressional	10 KVA, 1 Ø	
3	Cubao	20 KVA, 3 Ø	
4	Deparo	10 KVA, 1 Ø	
5	Diliman	25 KVA, 3 Ø	
6	Eastwood	10 KVA, 1 Ø	
7	Fairview	10 KVA, 1 Ø	
8	Kalookan	15 KVA, 3 Ø	
9	Malabon	15 KVA, 3 Ø	
10	Navotas	10 KVA, 1 Ø	
11	North Kalookan	10 KVA, 1 Ø	
12	Novaliches	15 KVA, 3 Ø	
13	Paso de blas	10 KVA, 1 Ø	
14	San Francisco del Monte	20 KVA, 3 Ø	
15	Valenzuela	15 KVA, 3 Ø	
LOT I – TOTAL BID COST =			₱ _____

II – SUPPLY, DELIVERY AND INSTALLATION OF REPLACEMENT PARTS

Item No.	Particulars	Qty.	Unit Cost	Total Cost
A. 1.0	SSS CONGRESSIONAL- 10KVA,1Ø AccuPower, UPS PSDR Board	1 Pc	₱ _____	₱ _____
2.0	Repair Charge/Transportation and Other Incidental Expenses	1 Lot	₱ _____	₱ _____
Estimated Cost =				₱ _____
B. 1.0	SSS DEPARO - 10KVA, 1Ø – BAYKEE, UPS 63 690V Input Fuse	1 Pc	₱ _____	₱ _____
2.0	Repair Charge/Transportation and Other Incidental Expenses	1 Lot	₱ _____	₱ _____
LOT II - TOTAL BID COST =				₱ _____

BREAKDOWN

I – PREVENTIVE MAINTENANCE OF UNINTERRUPTIBLE POWER SUPPLY (UPS) FOR ONE (1) QUARTER

₱ _____

II – SUPPLY, DELIVERY AND INSTALLATION OF REPLACEMENT PARTS

₱ _____

GRAND TOTAL BID COST = ₱ _____

Note: Start of the first quarter of UPS maintenance will be scheduled upon issuance of the Purchase Order.

Please see attached of the following:

Terms of Reference (TOR)
Bidder's Proposal

Please accomplished the attached Bidder's Proposal.

End User: (Lot - I) SSS Batasan Hills, Congressional, Cubao, Deparo, Diliman, Eastwood, Fairview, Kalookan, North Kalookan, Novaliches, Paso de blas, San Francisco del Monte and Valenzuela Branch

End User: (Lot - II) SSS Congressiona and Deparo Branch

Approved Budget for the Contract (Lot -I): ₱ 75,000.00

Approved Budget for the Contract (Lot -II): ₱ 27,105.00

Approved Budget for the Contract (Lot -I & II): Php102,105.00

The SSS shall withhold the VAT from the amounts payable to the supplier in accordance with the BIR Regulations.

Price Validity: Three (3) months

This is to certify that my firm/company has paid/updated in all SSS Obligations / contribution payments to the Social Security System.

Signature: _____

Name of Owner/Company Rep: _____

Business Name: _____



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TERMS AND CONDITIONS

1. Prospective suppliers are advised to conduct site inspection. To determine all necessary considerations and include the same in their proposal of any incidentals, materials and activities that are necessary to be furnished and executed to complete the project.
2. Price quotation should be made with extra care taking into account the specifications and unit of quantity to avoid errors.
3. All bids in excess of the Approved Budget Contract shall be automatically rejected.
4. Bidders must present demo units of their offered units on the scheduled inspection, if required.
5. The offeror binds himself to this quotation.
6. Completion period: Fifteen (15) calendar days upon receipt of Purchase Order.
7. Quotations not using the prescribed/official canvass and/or unsealed form shall automatically be disqualified.
8. Indicate the correct SSS Number of supplier/contractor in the quotation form.
9. Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
10. Bidder shall offer one (1) quotation only. Alternative bids shall be rejected.
11. Please send your SEALED QUOTATION/CANVASS to the above address with the following Eligibility Requirements, failure to attach the following legal documents shall be a ground for automatic disqualification of the submitted quotation:
 - a. Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration.
 - b. Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
 - c. Valid Certificate of PhilGEPS Registration or PhilGEPS Registration Number
 - d. Latest Form SSS R5 Contributions Paymen
 - e. BIR Certificate of Registration (Form 2303)
 - f. Notarized Omnibus Sworn Statement

Very truly yours,

EVELYN L. DUPLON
 Chairperson, BAC Division

PLEASE SIGN YOUR :

NAME: _____

BUSNAME: _____

ADD : _____

SS EMPLOYER ID NO: _____

TIN NO. _____

TEL/FAX NO _____