



Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
NCR NORTH DIVISION



8th floor SSS Bldg. East Ave. Diliman QC
Tel. No. 922-3453 Fax No. 435-9827

May 18, 2021

CANVASS

REQ 2021 – 016

Gentlemen :

Please furnish us with your **sealed quotation** on or before **May 21, 2021** for the proposed improvements of SSS Navotas Branch Office:

Item No.	DESCRIPTION	Qty.	Unit	Unit Cost	Total Cost
I.	GENERAL REQUIREMENTS				
A.	Preparation and reproduction of signed and sealed As-Built plan	1.00	lot		
B.	Temporary facilities: office, barracks, warehouse, electricity and water consumption	1.00	lot		
C.	Supply and installation of board-ups, construction signs and safety warning signs	1.00	lot		
D.	Haul-out of construction debris and waste materials	1.00	lot		
	TOTAL COST FOR ITEM I: GENERAL REQUIREMENTS :				
II.	CIVIL-ARCHITECTURAL WORKS				
A.	SITE PREPARATION WORKS				
1.0	Cutting, chipping of ceramic floor tiles affected by the installation of vault masonry wall including existing wall preparation to connect new vault masonry wall	6.25	l.m.		
2.0	Temporary removal / relocation of tellers booth for the installation of vault masonry wall	1.00	lot		
	Sub – Total =				
B.	CONCRETE AND MASONRY WORKS				
1.0	Construction of Vault Room				
1.1	Drilling of holes at flooring and concrete wall/column for reinforcement anchoring with minimum depth of 75mm.	1.00	lot		
1.2	Injectable mortar structural adhesive (HIT-RE 500 V3/500/1)	1.00	set		
1.3	Installation of 100mm thick ordinary CHB wall including reinforcements, mortar, fillers and binders (± 9.45 sq. m.)				
-	100mm thick CHB, ordinary	120.00	pcs		
-	10mm dia.x 6m, DSB	42.16	kg		
-	Tie wire gauge 16	0.50	kg		
-	40kgs portland cement for grout, binder and fillers	5.00	bag		
-	S1 sand for mortar and filler	0.30	cu.m.		
1.4	20mm thick smooth plaster finish (single interior face) (± 18.90 sq. m.)				
-	40kgs portland cement for grout	7.00	bag		
-	White sand for grout	0.36	cu.m.		
1.5	1.30m x 2.15m welded steel bar mesh, 12mm dia DSB spaced every 200mm both ways (± 2.80 sq. m.)				
-	12mm dia.x 6m, DSB	28.77	kg		
-	12" dia. Cutting disc	1.00	pc		
-	Welding rod	5.00	kg		
-	Labor: anchoring of security bar mesh to walls	1.00	lot		
	Sub – Total =				
C.	CARPENTRY WORKS				
1.0	Construction of fiber-cement board ceiling on light suspended ceiling frame for vault room (± 2.80 sq. m.)				
1.1	Double Furring Channel - 19 mm x 50 mm x 5 m x 0.40mm thk	2.00	pc		
-	Carrying Channel - 12mm x 38mm x 5m x 0.80mm thk	2.00	pc		
-	Wall Angle - 25 mm x 25 mm x 2.44 m x 0.40mm thk	3.00	pc		
-	Fiber Cement board - 4' x 8' x 4.5 mm	2.00	pc		
-	J-clip + Rod joiner	3.00	set		
-	Double furring clip	5.00	pc		
-	Suspension rod - #8 - 4mm dia.	7.00	lm		
-	Steel angle	2.00	pc		
-	Ficem Screw	40.00	pc		
-	Blind rivets - 1/8" x 3/8"	12.00	pc		
-	Screw with Tox: #8 x 1"	1.00	pc		
2.0	Construction of double wall drywall partitions				
2.1	Breastfeeding / Infant Care Station wall enclosure, Ht. = 2.20 mtrs. (± 4.80 sq. m.)				
-	Metal Tracks: 50mm x 75mm x 0.60mm x 3.0m	2.00	pc		
-	Metal Studs: 35mm x 76mm x 0.60mm x 3.0m	8.00	pc		
-	6.0mm thk Fiber Cement Board	3.50	pc		
-	Blind Rivets: 1/8" x 3/8"	75.00	pc		

-	#12 x 1" Ficem Screw	130.00	pc		
-	Screw with Tox: #8 x 1"	20.00	pc		
-	Fiber Glass Mesh Tape: 2" x 250 ft / roll	0.25	roll		
2.2	Tellering office wall enclosure, Ht. = 1.50 mtrs. (± 10.75 sq.m.)				
-	Metal Tracks: 50mm x 75mm x 0.60mm x 3.0m	4.00	pc		
-	Metal Studs: 35mm x 76mm x 0.60mm x 3.0m	15.00	pc		
-	6.0mm thk Fiber Cement Board	8.00	pc		
-	Blind Rivets: 1/8" x 3/8"	170.00	pc		
-	#12 x 1" Ficem Screw / Black Screw	280.00	pc		
-	Screw with Tox: #8 x 1"	30.00	pc		
-	Fiber Glass Mesh Tape: 2" x 250 ft / roll	0.75	roll		
-	50mm x 100mm S4S Lumber, Tanguile KD (wood coping)	16	bdf		
	Sub – Total =				
D.	DOORS				
1.0	Supply and installation of WD-01 for Tellering Office Entrance door				
-	6mm. thk. marine plywood faced flush hollow core door, w/ jamb, complete w/ hardwares and accessories, size: 0.80m x 1.20m	1.00	set		
-	Door jamb, 2" x 4" KD	1.00	set		
-	Loose pin hinges: 3 1/2" x 3 1/2"	3.00	pc		
-	Heavy duty knob type cylinder lock	1.00	pc		
2.0	Supply and installation of SD-01 for vault room				
-	Ga. 18 Steel Door Mineral Core w/ Jamb & Heavy Duty Ball Bearing Loose Pin Hinges, w/ Epoxy Primer & QDE Painted Fin Complete w/ Hardwares and Accessories (0.90m x 2.15m)	1.00	unit		
3.0	Supply and installation of PVC Accordion Door				
-	PVC accordion door: 1000mm x 2000mm complete with side support, top railing, lock and other accessories at proposed Infant Care Room	1.00	set		
	Sub – Total =				
E.	PAINTING WORKS including surface preparation and crack sealing				
1.0	Doors, Jambs and partition top rail (3 coats ducco finish), ± 6.50 sq. m.				
-	Lacquer Primer Surfacer (2 coats)	1.00	gal		
-	Lacquer Sanding Sealer (1 coat)	0.50	gal		
-	Lacquer Spot Putty	0.50	gal		
-	Lacquer Flo	0.50	gal		
-	Clear Gloss Lacquer Paint (2 coats)	1.00	gal		
-	Oil Tinting color (1/4L)	1.00	1/4L		
-	Lacquer thinner	.25	gal		
-	4" Paint Roller (Cloth)	1.00	pc		
-	Roller Tray	1.00	pc		
-	Sand Paper #120	10.00	pc		
-	Paint cloth	0.50	kg		
-	Air compressor for ducco finish painting	1.00	lot		
2.0	New ficemboard drywall partitions (3 coats): (a)Walls = Tellering Office partition & Infant Care Station partition (± 30.70 sq. m.)				
-	Primer flatwall latex (1 coat)	1.50	gal		
-	Semi-gloss latex paint (2 coats)	3.00	gal		
-	Acrylics, assorted 1/4 li.	1.00	can		
-	Gypsum putty	0.50	gal		
-	Assorted Sandpaper	10.00	pc		
-	7" Pant Roller	1.00	pc		
-	2" Paint brush	1.00	pc		
-	Roller Tray	1.00	pc		
-	Paint Cloth	0.50	kg		
3.0	New interior masonry walls and restoration of masonry chipped wall (3 coats) (± 18.90 sq. m.)				
-	Concrete neutralizer	0.50	gal		
-	Primer flatwall latex paint (1 coat)	1.00	gal		
-	Semi-gloss latex paint (2 coats)	2.00	gal		
-	Acrylics, assorted, 1/4 li	1.00	can		
-	Masonry putty	1.00	gal		
-	Assorted Sandpaper	10.00	pc		
-	7" Pant Roller	1.00	pc		
-	2" Paint brush	1.00	pc		
-	Roller Tray	1.00	pc		
-	Paint Cloth	0.50	kg		
4.0	Metal surfaces, steel door and jamb. (± 8.00 sq. m.)				
-	Epoxy Primer	0.50	gal		
-	Quick drying enamel paint, gray (2 coats)	1.00	gal		
-	Paint thinner	0.25	gal		
-	7" Pant Roller	1.00	pc		
-	2" Paint brush	1.00	pc		
-	Roller Tray	1.00	pc		
-	Paint Cloth	0.50	kg		

		Sub – Total =			
F	ARCHITECTURAL / SPECIALTY WORKS				
1.0	INDOOR SIGNAGES				
1.1	Acrylic ceiling mounted sign (long: 1pc -Tellering Section, 1pc-Breastfeeding and Infant Care Room)	2.00	set		
1.2	Acrylic wall mounted sign (long: 1pc-Restricted)	1.00	set		
		Sub – Total =			
	TOTAL COST FOR ITEM II: CIVIL-ARCHITECTURAL WORKS :				
III.	ELECTRICAL WORKS				
A	ELECTRICAL WORKS (see separate sheet for the detailed cost estimate)				
	TOTAL COST FOR ITEM III: ELECTRICAL WORKS :				
	TOTAL PROJECT COST (Php) :				
COST BREAKDOWN :					
	I. GENERAL REQUIREMENTS		Php		
	II. CIVIL-ARCHITECTURAL WORKS		Php		
	III. ELECTRO-MECHANICAL WORKS				
	- ELECTRICAL WORKS		Php		
	TOTAL PROJECT COST		Php		

End User: SSS Navotas Branch

Total Approved Budget for the Contract: Php291,147.00

Please see attached of the following:

- BILL OF QUANTITIES
- SCOPE OF WORKS AND MATERIAL SPECIFICATIONS
- TECHNICAL SPECIFICATIONS – ELECTRICAL WORKS
- FLOOR LAYOUT

Note: Please accomplished the attached BILL OF QUANTITIES

1. The winning supplier is required to post a performance bond within three (3) calendar days from receipt of Notice of Award equivalent to 5% Cash, Cashier's/Manager's Check, Bank Guarantee/Draft or 30% Surety Bond callable upon demand, of the contract price.
2. The SSS shall withhold the VAT from the amounts payable to the supplier in accordance with the BIR Regulations.

Price Validity: Three (3) months

This is to certify that my firm/company has paid/updated in all SSS Obligations / contribution payments to the Social Security System.

Signature : _____

Name of Owner/Company Rep : _____


Business Name : _____



TERMS AND CONDITIONS

1. Prospect suppliers are highly advised to conduct site inspection. This is to determine all necessary considerations and include the same in their proposal of any incidentals, materials and activities that are necessary to be furnished and executed to complete the project.
2. Price quotation should be made with extra care taking into account the specifications and unit of quantity to avoid errors.
3. All bids in excess of the Approved Budget Contract shall be automatically rejected.
4. Supplier must present demo units of their offered units on the scheduled inspection, if required.
5. The offeror binds himself to this quotation.
6. Completion period: Thirty (30) calendar days upon receipt of Purchase Order.
7. Quotations not using the prescribed/official canvass form/ and/ or unsealed shall automatically be disqualified.
8. Indicate the correct SSS Number of supplier/contractor in the quotation form.
9. Please make certain to affix the signature of the owner, manager or any of its duly authorized representatives in a clear legible manner.
10. Prospect supplier shall offer one (1) sealed quotation only. Alternative bids shall be rejected.
11. Prospect supplier shall be required to submit a Notarized Omnibus Sworn Statement upon notice by by the BAC Division Secretariat.
12. All payments to suppliers/creditors/payees shall be electronically and directly credited to the suppliers/creditors/payees bank accounts. Accounts Information will be requested once the supplier qualifies from the initial evaluation.
13. Please send your **SEALED QUOTATION/CANVASS** to the above address with the following Eligibility Requirements, failure to attach the following legal documents shall be a ground for automatic disqualification of submitted quotation:
 - a) Valid Registration Certificate from SEC, DTI for sole proprietorship, or CDA for cooperatives, or any proof of such registration.
 - b) Valid Mayor's Permit issued by the city or municipality where the principal place of business of the prospective bidder is located.
 - c) Valid Certificate of PhilGEPS Registration/Number
 - d) Latest Form SSS R5 Contributions Payment
 - e) BIR Certificate of Registration (Form 2303)
 - f) Valid Philippine Contractors Accreditation Board (PCAB) license and registration (Category C or D)

Very truly yours,


JOCELYN Q. GARCIA
Chairperson, BAC Division

PLEASE SIGN YOUR :

NAME : _____

BUSNAME : _____

ADD : _____

SS EMPLOYER ID NO : _____

TIN NO. : _____

TEL/FAX NO. : _____