

**PROJECT NAME: RETROFITTING OF SSS CAGAYAN DE ORO, CEBU AND TARLAC BUILDINGS**

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**A. ISSUES RAISED DURING THE PRE-BID CONFERENCE**

	Query/Clarifications	TWG/BAC Reply
1	<b>For Project Bidding</b> , is it possible for one (1) bidder to bid for only 1 site or 2 sites?	No, the project has only one (1) lot with 3 sites, so this is considered as 1 project only.
2	<p><b>For Site Inspection</b>, do we require a site visit certificate to be signed by SSS personnel for each site or a site visit affidavit will suffice?</p> <p>In conducting site inspection, do we need to go there simultaneously, or we can go separately?</p> <p>To whom are we going to coordinate with?</p> <p>Since there are safety protocols per region, visiting the site for inspection needs a letter coming from SSS. Can we have a letter per site?</p> <p>Do you have a time schedule, like 8:00 – 5:00 for visiting inspection and to whom are we going to coordinate with?</p>	<p>At present, we are not requiring a site visitation nor any site visit affidavit because we will be providing the complete scope of work and complete plan of the project. However, we do encourage the bidder to have a site visitation and inspection of the project to appreciate more its actual condition.</p> <p>Bidders/Contractors can go separately. We will just coordinate with our building administrator for the schedules.</p> <p>You may coordinate with the TWG thru Engr. Regine.</p> <p>Yes, we will issue a letter. You can also email us the name of your staff who will visit the site for inspection so that we can also inform our building administrator.</p> <p>You can email us at <a href="mailto:bac@sss.gov.ph">bac@sss.gov.ph</a> and our BAC Secretariat will communicate with you. We will also refer the authorized personnel assigned at the branches to coordinate with you during your inspection visit.</p>

	Are we required to have a covid test/RT-PCR test before entering the sites/premises?	No, we don't require it as long as you are wearing face mask, face shield and do not have a symptom then, you can enter our premises. Kindly inquire also the LGU's of their protocols and it would be much better to bring the vaccination card with them.
3	<b>For Bidding Documents</b> , how can we buy the bid documents since we are based in Cebu?	We will coordinate with our Cebu Branch to assist your payment and provide the necessary bidding documents, although it is also downloadable thru our website. Moreover, we can also email to you the soft copy of the bidding documents once you emailed to us the copy of your payment.
4	<b>For Technical Documents</b> , do we need to prepare three (3) sets?	Yes
5	<b>For Scope of Works</b> , is METF excluded in the scope of works of contractors?	All affected areas during the retrofitting will be under the restoration of the contractors.
6	<b>For Credit Certificate</b> , can we submit a certificate from the bank in lieu of committed line of credit certificate?	One of the requirements under RA 9184 is the submission of Net Financing Contracting Capacity or committed line of credit. You may request from the bank by citing the exact provision of the procurement law. We will also include this provision for your reference under the Bid Bulletin.
7	<b>For NFCC computation</b> , what are we going to follow? The format of SSS is different from the format of BIR. Per BIR, there is net working capital multiplied by the contract duration while the computation of SSS has no net working capital and contract duration.	For bidding docs under retrofitting, we follow the NFCC computation, which is the standard formula under RA 9184. Thereby, we will also follow this computation.

8	<p><b>For Plans and Layouts</b>, when are you going to provide us the clear copy of plans and layouts? We needed the plan during the site inspection to have a better view of the place.</p>	<p>We will provide the copy tomorrow, September 17, 2021. We will also coordinate with the building administrator for the schedule of site inspection.</p>
9	<p><b>For Extension</b>, considering that the sites were located at Luzon, Visayas and Mindanao, will it be possible to extend the site visitation and inspection for a period of two (2) weeks?</p>	<p>Subject for approval of the BAC, we will request the extension of site visitation and inspection from September 18 – October 2, 2021.</p>
10	<p><b>For Location of Bidders</b>, is it possible to submit our bids to Cebu branch since we are not based in Manila?</p>	<p>Yes, you may submit your bids at the Administrative Section of our SSS Cebu Branch, CDO Branch, Tarlac Branch and SSS Main office on or before 2:00 p.m., October 21, 2021. This is subject for approval of BAC members.</p>
11	<p><b>For Opening of Bids</b>, since the submission of bids will be done at different location, does it mean that the opening of bids will be scheduled on another day?</p> <p>When will you inform us of the exact opening of the bids?</p>	<p>Yes, we will wait for the documents submitted from our branches before opening it.</p> <p>We will issue an official notice thru our Bid Bulletin.</p>
12	<p><b>For SLCC</b>, one of the checklists of technical and financial documents is the statement of single largest completed contract similar to the project to be bid.</p> <p>What is your definition of contract similar to the project?</p>	<p>We define contracts similar to the project as any building construction with retrofitting.</p> <p>This also refer to the contracts which have the same major categories of work, which shall be projects involving structural retrofitting of buildings, bridges and similar structures using fiber-reinforced polymer (FRP) system as the primary retrofitting methodology and materials used.</p>

13	<p><b>For As-Built Plan</b>, may we request an as-built plans of the three (3) buildings in consideration for our restoration works?</p>	<p>We will try to get the as-built plan of this branches, \if ever there is, then we will provide you a copy.</p>
14	<p><b>For Retrofitting work</b>, are you going to vacate the area once the retrofitting work has started?</p>	<p>The retrofitting area has occupants right now but we will relocate them to other areas once the project has started. Thereby, branch is still operational.</p>
15	<p><b>Under BOQ</b>, there is a column for mobilization and demobilization while under the particular description of works, there is also an itemized mobilization and demobilization (3.3). Won't it cause a double posting?</p> <p>Are we going to bid as per BOQ or as per estimated?</p> <p>What if after the estimation, our quantities didn't match?</p>	<p>We will issue the revised BOQ form.</p> <p>The BOQ is not to be change, so the quantity that we place there is as is. You will notice that we have items in lot or area that you are going to estimate by providing the detailed unit price analysis as part of your financial proposal. You will also provide the quantities of the materials that you are going to use for that work.</p> <p>We will use the implementation or variation order, wherein it's either additive or deductive change order as approved by the procuring entity.</p>
16	<p><b>For Resume</b>, are you going to provide us the format for resume of key personnel?</p>	<p>No, we don't have specific formats for resume but we listed the criteria and requirements for certain positions.</p>

**B. REPLY TO WRITTEN QUERIES**

<b>Bidder's Query</b>	<b>TWG Response</b>
1. Are bidders allowed to choose 2 or less specific areas to bid for? Would a bidder be allowed to bid for the Cebu area only or the Cagayan de Oro area only?	Partial bid is not allowed. The infrastructure project is packaged in a single lot and the lot shall not be divided into sub-lots.
2. Is the contractor required to submit a Certificate of Site Inspection signed by the SSS representative for every site or an Affidavit of Site Inspection?	No. But we do encourage Contractors to conduct site inspection to verify/validate on-site conditions, etc.
3. To whom can we coordinate regarding site inspection schedule?	<p>You may coordinate with EFMD representatives.</p> <p>Main Office:            Engr. Stephen P. Yap (yapsp@sss.gov.ph)            Engr. Michael A. Saiyo (saiyoma@sss.gov.ph)            Engr. Regine M. Ignacio (ignaciorm@sss.gov.ph)</p> <p>Tarlac Building:            Engr. Jacqueline P. Taruc (<a href="mailto:tarucjp@sss.gov.ph">tarucjp@sss.gov.ph</a>)            VOIP 2001</p> <p>Cebu Building:            Engr. Froilan E. Autida (<a href="mailto:autidafe@sss.gov.ph">autidafe@sss.gov.ph</a>)            VOIP 6001</p> <p>Cagayan de Oro Building:            CDO Branch Admin (<a href="mailto:cagayandeoro@sss.gov.ph">cagayandeoro@sss.gov.ph</a>) VOIP 8001/8002</p>
4. Request for the following: a. Cast-in-place concrete details b. Schedule and details of concrete forms c. Elevation Plan d. Columns Enlargement Retrofitting Details	<p>Please see attached annexes.</p> <p>a. Refer to Annex A.2, B.2 and C.2 – S-001 and Technical Specifications.</p> <p>b. Refer to Technical Specifications, Section 03300 (Concrete), Item 2.3 and 3.5</p> <p>c. Refer to Annex A.3, B.3 and C.3</p> <p>d. Refer to Annex A.2, B.2 and C.2</p>

e. Page S-003 of CDO Plan	e. Refer to Annex A.2 – S-003
5. Instead of SIKA for CFRP, can we use another CFRP brand with the same specifications?	Yes. You may proposed other approved equivalent CFRP brand.
6. Page 15 – Bid Data Sheet: ITB Clause 10.5 Pressure Pot  a. Is this the same with the Epoxy Injection Machine? And if not, can we have the specification for the Pressure pot?	Yes. For additional information, kindly refer to Technical Specifications, Section 03730 (Concrete Repair Using Epoxy Resin, Concrete Grouts and Mortars).
7. Queries for SSS Cebu Building; a. Height of column (floor to floor).  b. Height of excavation for retrofitting of column from foundation to ground floor.	Please see attached annexes. a. Refer to Annex B.3 b. Varies from 1.0m to 1.5m.
8. Queries for SSS CDO Building; a. Height of Excavation. b. Concrete Enlargement Details. c. Concrete Psi for enlargement. d. Elevation per Floor.  e. Bonds & Insurances, Not indicated on BOQ.	Please see attached annexes. a. Varies from 1.0m to 1.5m. b. Refer to Annex A.2 – S-003 c. Refer to Annex A.2 – S-001 and Technical Specifications. d. Refer to Annex A.3 e. Bonds and Insurances shall be included in your Overhead Expenses/Mark-up Cost.
9. Queries for SSS Tarlac Building;  a. Elevation per floor (Height of Column).	Please see attached annexes. Refer to Annex C.3