

ANNEX "A"

PROJECT: PRINTING OF SSS INFORMATION MATERIALS FOR CY 2021

A. Questions/Clarifications raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
1	On the Technical Specifications of brochure size, is 8.5"x11" spread size?	Yes.
2	The bidder commented that the ABC for the project is low.	ABC is based on the conducted market research.
3	For Single Largest Completed Contract (SLCC), is it particular to posters and brochures only? Or any printing services is acceptable? One SLCC is applicable for two items (brochures and posters)?	Single Largest Completed Contract refers to printing of information materials such as brochures and posters, as well as flyers, booklets, magazines and similar collaterals within the last five (5) years prior submission and opening of bids. This amends Section III. Bid Data Sheet 5.3
4	Where and how can the bidder secure the R-6 Form prior payment of Bid Docs? For payment of Bidding Documents, can this be done on behalf of the bidder's messenger?	The bidder shall secure the R-6 Form at the 2 nd Floor, BAC Secretariat Department. Upon accomplishment of the form, the bidder will pay the applicable fee at the Ground Floor, SSS Cash Department. Yes.
5	Is SSS Legal Office open for Notarization?	No, since some lawyers are in a work-from-home arrangement.
6	On the Submission and Opening of Bids, can the bidder manually submit its bid but will just attend the opening online? Is it a requirement that one representative is physically present during the opening of bids?	Yes. No.

Written Clarifications/Issues/Queries:

	Query/Clarifications	TWG/BAC Reply
1	May I seek clarification for SLCC under Bid Data Sheet, Clause 5.3? Can we	Single Largest Completed Contract refers to printing of information

	<p>consider the magazine, flyer, and even a newsletter project in lieu of the Brochure and Poster? The very reason why we're asking this is the terminology being used in the printing industry varies. Say your brochure requirement should be termed as Flyer only since it is just one side printing and with no folding.</p>	<p>materials such as brochures and posters, as well as flyers, booklets, magazines and similar collaterals within the last five (5) years prior submission and opening of bids.</p> <p>This amends Section III. Bid Data Sheet 5.3</p>
--	--	--