

ANNEX “A”

PROJECT: BULK PURCHASE OF SUPPLIES AND MATERIALS FOR CY 2022

A. QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	BAC Reply
1	Lot 1 item 2, do we need to put the packing as required per box? Can you put the code per item?	Yes. Please refer to Item B. 1. Please see revised Technical Specification (Annex “B”)
2	For the technical specification of Lot 3, can we consider items 1 to 3 as separate lot? Lot 3 requires dealers certificate authenticity; can we also include item 1 and 2 for the certificate of authenticity? Certificate authenticity with regards to Epson and Canon brand?	No. Items 1 to 3 are considered IT related, thus, procured as one (1) lot. No.
3	Inquiry about sample window envelopes, bond paper, document envelopes, and actual corrugated box samples; is it per item or per lot?	Per item. We will provide samples for your basis
4	Request for 45 days to deliver item/s with print only.	45 days is too long. We have timeline for this project
5	Is Lot 3's requirement schedule a one-time delivery? May I request for an additional 30 calendar days?	Not necessary, as long as the delivery is within 30 calendar days. No. We maintain the delivery period of Thirty (30) Calendar Days.

B. REPLY TO WRITTEN QUERIES

QUERIES	REPLY
1. Please consider the following in the Bid Forms for Lot 1, 2 & 4 a. Packing per Item b. Code per item	For Lot 1, item 2, packing is 500 pieces/box. For Lot 2 and 4, packing is indicated in the Bid Form. There is no code per item.

QUERIES	REPLY
<p>2. May we know the period covered for the on-going contract. Is it the same as the period covered by the Single Largest Contract which is 5 years prior to submission and opening of Bids? It is not indicated in the Checklist of Technical Component, page 34 (f) of the Bid Documents.</p>	<p>No required coverage for ALL on-going government and private contracts.</p>
<p>3. <u>FOR LOT 3 – TONERS AND RIBBONS</u></p> <p>a. May we suggest to include Ribbon-ERC31 for TMU-950 (Epson) and Ribbon Tally Dascom 1330 99007 for the submission of certificate of Authenticity of the product from the manufacturer address to the Procuring Entity.</p> <p>b. May request to change delivery lead time from 30 to 45 calendar days.</p>	<p>a. We will not require submission of certificate of Authenticity of the product from the manufacturer address to the Procuring Entity for the said items.</p> <p>b. We maintain the delivery period of Thirty (30) Calendar Days.</p>