

ANNEX "A"

PROJECT: THREE (3) - YEAR CONTRACT OF JANITORIAL SERVICES FOR SSS NCR PROPERTIES

RESPONSES TO QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	BAC Reply
1	<p>On the track record, item 3 (Satisfactory Rating)</p> <ul style="list-style-type: none"> • Can the bidder include just 5-10 companies, instead of all clients? • Can the bidder include its other manpower services aside from janitorial services? 	<ul style="list-style-type: none"> • At least a satisfactory rating from all its clients for the past three (3) years. • No.
2	Will the procuring entity issue the soft copy of the Bid Breakdown to the bidders?	Yes, softcopy of the Bid Breakdown will be issued to the prospective bidders together with the Bid Bulletin.
3	On the SSS and PhilHealth contribution, what will be used by the bidder on its Bid Form?	The prevailing premium last year will be used.
4	What is the percentage of Administrative Fee?	10-12%
5	Are the bidders who paid/secured the Bidding Documents (BD) during the previous advertisement need to pay again for the new BD?	No, bidders who already paid/secured the BD during the first advertisement will just secure the BD with revisions.
6	On VAT and non-VAT section, will the bidder just choose between the two (2)?	Yes.
7	Is the project one (1) lot bidding?	Yes.
8	Is the Mayor's Permit included in the first envelope?	No.
9	Does the bidder need to submit the documents for statement of ongoing private and government contracts?	No. Supporting document is not required for statement of ongoing private and government contracts.