



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) I**

PROJECT : BULK PURCHASE OF VARIOUS SUPPLIES AND MATERIALS FOR CY 2019  
ITB NO. : Goods 2019-039  
SUBJECT : BID BULLETIN NO. 1  
DATE : 30 July 2019

### Details of the bidding, as advertised:

Advertisement:	Posting at Websites & Conspicuous Places – July 17 to 24, 2019
Approved Budget for the Contract (ABC) and Source of Fund	Lot 1- P17,420,568.85 Lot 2 – P9,645,359.10 Lot 3 – P1,439,051.00 Lot 4 – P5,037,090.00 Lot 5 – P407,731.15 Lot 6 – P1,176,824.00 Lot 7 – P1,934,241.90
Price of BD (non-refundable)	<b>COB – Supplies and Materials Inventory (MOOE)</b> Lot 1 – P12,500.00 Lot 2 – P10,000.00 Lot 3 – P1,400.00 Lot 4 – P6,000.00 Lot 5 – P500.00 Lot 6 – P1,200.00 Lot 7 – P1,900.00
Delivery Period	Staggered basis but not to exceed 300 calendar days

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 25 July 2019. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

#### 1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Friday, 26 July 2019
- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 30 July 2019
- **Submission and opening of 2 envelopes: Wednesday, 7 August 2019, 2:00 p.m. at the Green Room, 12<sup>th</sup> floor, SSS Main Building, East Avenue, Diliman, Quezon City**

#### 2. Clarification and Amendments - Annex "A".

### 3. Documentary Requirements

#### a. 1<sup>st</sup> Envelope

##### **APPLICABLE FOR ALL THE LOTS THE BIDDER WILL PARTICIPATE IN**

##### a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

##### a.2 <sup>a</sup> Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

##### a.3 Statement of Single Largest Completed Contract (SLCC) **within two (2) years** prior to the submission and opening of bids **with supporting documents**, which should be equivalent to at least **25% of the ABC per lot. The highest lot the bidder will participate in will be the basis of the SLCC.**

##### a.4 <sup>\*</sup> JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitutes compliance, except for SSS Clearance that must be complied by all JV partners);

##### a.5 Omnibus Sworn Statement (form supplied)

##### a.6 NFCC Computation or committed Line of Credit (form supplied)

##### **TO BE SUBMITTED ON A PER LOT BASIS**

##### a.7 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied).

##### a.8 Technical Documents – project requirements

- Section VI – Schedule of Requirements
- Section VII – Statement of Compliance with the Technical Specifications

#### b. Checklist of the 2<sup>nd</sup> envelope:

##### b.1 Bid Form (form supplied) – pages 60 to 61

##### b.2 Bid Breakdown pages (form supplied) - page 62 to 74

#### c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

##### c.1 2018 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;


##### c.2 Quarterly VAT for the period January to June 2019;

##### c.3 Documents listed in the Platinum Membership and updates, if any;

- SEC/DTI Registration
- 2019 Mayor's Permit
- Valid Tax Clearance
- 2018 Audited Financial Statement filed through EFPS

#### 4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB) per lot.

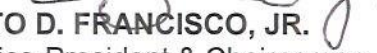
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Chairperson, TWG

Approved by:

  
**ERNESTO D. FRANCISCO, JR.**  
Senior Vice-President & Chairperson  
Bids and Awards Committee

**Annex "A"**  
**BAC Resolution No. BB-2019-073**  
dated 30 July 2019



**ANNEX "A"**

**PROJECT: BULK PURCHASE OF VARIOUS SUPPLIES AND MATERIALS FOR CY 2019**

**A. WRITTEN QUERIES FROM THE BIDDERS**

	Query/Clarifications	TWG/BAC Reply
1	Is the material code and the quantity for the said items just the same?"	No. The quantity will be the basis for the price quotations. The material code is for SSS use only.
2	Lot 1 Material Code #70 – What is the size, grammage and length or diameter of the adding machine tape?	Size: 57.15mm (2 ¼ inches) x 76m (per SSS sample).
3	Lot 3 What is the color of the expanding envelope.	The usual brown color.
4	Which will prevail, the technical specification or the SSS sample?	The technical specifications shall prevail.
5	In regards to single largest contract, putting 2 aggregates contract only applies if the participating bidders do not have one single largest contract the lot/s the bidder wishes to join. Would it be possible to attach one contract as long as it can cover the 25% requirements per lot or	The requirement for the Largest Completed Contract is a SINGLE contract equivalent to at least 25% of the ABC per lot.  In case the bidder will participate in various lots, the highest lot the bidder will participate in will be the basis for the Single Largest Completed Contract.
6	Which one the bidder will follow, the 25% requirement to cover the lot/s as required under RA9184 or the 50% of the total ABC as stated in your bid documents?	25% of the ABC shall be used for the SLCC.

**B. Please see attached committed Line of Credit – Annex "B"**

(Name of Bank)

**COMMITTED LINE OF CREDIT CERTIFICATE**

Date: \_\_\_\_\_

**Social Security System (SSS)**  
SSS Main Building, East Avenue  
Diliman, Quezon City

CONTRACT PROJECT	:	_____
COMPANY/FIRM	:	_____
ADDRESS	:	_____
BANK/FINANCING	:	_____
INSTITUTION	:	_____
ADDRESS	:	_____
AMOUNT	:	_____

This is to certify that the above Bank/Financing Institution with business address indicated above, commits to provide the (Supplier/Distributor/Manufacturer/Contractor), if awarded the above-mentioned Contract, a credit line in the amount specified above which shall be exclusively used to finance the performance of the above-mentioned contract subject to our terms, conditions and requirements.

The credit line shall be available within fifteen (15) calendar days after receipt by the (Supplier/Distributor/Manufacturer/Contractor) of the Notice of Award and such line of credit shall be maintained until issuance of Certificate of Acceptance by the Social Security System.

This Certification is being issued in favor of said (Supplier/Distributor/Manufacturer/Contractor) in connection with the bidding requirement of (Name of Procuring Entity) for the above-mentioned Contract. We are aware that any false statements issued by us make us liable for perjury.

The committed line of credit cannot be terminated or cancelled without the prior written approval of Social Security System.

\_\_\_\_\_  
Name and Signature of Authorized Financing Institution Office

\_\_\_\_\_  
Office Designation

Concurred by:

\_\_\_\_\_  
Name & Signature of (Supplier/Distributor/Manufacturer/Contractor) Authorized Representative

\_\_\_\_\_  
Official Designation

SUBSCRIBED AND SWORN TO BEFORE ME this \_\_\_\_\_ day of \_\_\_\_\_ at \_\_\_\_\_  
Philippines, Affiant exhibited to me his/her competent Evidence of Identity (as defines by the 2004  
Rules on Notarial Practice \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_, Philippines.

NOTARY PUBLIC

Doc No. : \_\_\_\_\_  
Page No. : \_\_\_\_\_  
Book No. : \_\_\_\_\_  
Series of : \_\_\_\_\_

**(Note: The amount committed should be machine validated in the Certificate itself)**