



## **BIDS AND AWARDS COMMITTEE (BAC) I**

**PROJECT :** TWO (2) YEAR CONTRACT OF FUELS FOR THE SERVICE VEHICLES OF SSS MAIN OFFICE FOR THROUGH FLEET CARD PROGRAM (NEGOTIATED PROCUREMENT AFTER TWO FAILED BIDDINGS)

**ITB NO. :** Goods 2021-014

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 28 June 2021

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**Details of the bidding, as advertised:**

Advertisement:	<b>Posting at Website &amp; Conspicuous Places – June 18 to 22, 2021</b>
Approved Budget for the Contract (ABC) and Source of Fund	<b>₱ 6,570,679.51</b>  <b>Approved 2021 APP COB - MOOE</b>
Delivery Period	2 calendar years upon receipt of Notice to Proceed and signed contract

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the as a result of the presentation of the technical and financial requirements and negotiation on 24 June 2021. This shall form an integral part of the requirements.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

**1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Issuance of Bid Bulletin No. 1 – reply to written queries: Monday, 28 June 2021
- **Submission and opening of 2 envelopes: Thursday, 08 July 2021 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

**Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.**

**2. Final Terms of Reference – Annex “A”**

**3. Reply to Queries – Annex “B”**

**4. Documentary Requirements**

**a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 SEC/DTI Registration
  - a.3 2021 Mayor's Permit
  - a.4 Valid Tax Clearance
  - a.5 Bid Securing Declaration (Form 3)
  - a.6 Omnibus Sworn Statement (Form 4) **and a copy of the Authority to Notarize from the Notary Public.**
  - a.7 Statement of Compliance with the Terms of Reference
- b. Checklist of the 2<sup>nd</sup> envelope:**
- b.1 Bid Form (Form 1)
  - b.2 Bid Breakdown (Form 2)
5. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
6. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
7. Bidder must sign on each and every page of the Bid Proposal (1<sup>st</sup> and 2<sup>nd</sup> envelope). Failure to do so shall be a ground for the rejection of the bid.

Prepared by:



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Concurred by:



**ALBERTO A. DIAZ**  
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Approved by:



**RIZALDY T. CAPULONG**  
Executive Vice-President &  
Chairperson  
Bids and Awards Committee I

**Annex "A"**  
**BAC Resolution No. BB-2021-038**  
dated 28 June 2021