



## BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION INTO OPERATIONAL STATE OF IP ADDRESS MANAGEMENT (IPAM) / DYNAMIC HOST CONTROL PROTOCOL (DHCP) SOLUTION

ITB NO. : GOODS 2021-011

SUBJECT : BID BULLETIN NO. 1

DATE : 05 February 2021

### Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – January 16 to 23, 2021
Approved Budget for the Contract (ABC) and Source of Fund	<b>₱6,759,560.00</b> <b>Approved 2021 APP COB - Capital Outlay (CO) and Maintenance and Other Expenses (MOOE)</b>
Price of BD (non-refundable)	₱7,000.00
Delivery Period	Sixty (60) calendar days from receipt of Notice to Proceed

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 28 January 2021. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### 1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Friday, 29 January, 2021
- Issuance of Bid Bulletin No. 1 – reply to written queries: Friday, 05 February 2021
- **Submission and opening of 2 envelopes: Thursday, 18 February 2021, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

**Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.**

### 2. Amendments/Clarifications - Annex "A"

### 3. Documentary Requirements

#### a. 1<sup>st</sup> Envelope

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index;

For this purpose, similar contracts shall refer to IP Address Management (IPAM) / Dynamic Host Control Protocol (DHCP) System Project.

- a.4 NFCC Computation or committed Line of Credit (form supplied)
- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance, except for SSS Clearance that must be complied by all JV partners);
- a.6 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied) and **a copy of the Authority to Notarize from the Notary Public**).
- a.7 Technical Documents – project requirements
- Section VI – Schedule of Requirements (page 55)
  - Section VII – Statement of Compliance with the Technical Specifications (pages 56 to 64)
- a.8 Omnibus Sworn Statement (form supplied) **and a copy of the Authority to Notarize from the Notary Public**.

**b. Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form (form supplied) – pages 66 to 67
- b.2 Bid Breakdown (form supplied) – page 68

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

- c.1 2019 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period April to September 2020 or latest available Quarterly VAT;
- c.3 Documents listed in the Platinum Membership and updates, if any;
- SEC/DTI Registration
  - 2021 Mayor's Permit **or** 2020 Mayor's Permit and Proof of Application for Renewal
  - Valid Tax Clearance
  - 2019 Audited Financial Statement filed through EFPS
- c.4 Other Technical Requirements:

1. The bidder being evaluated must provide, deliver and install the demo hardware and software to the SSS Main Office within the period specified by BAC to enable the TWG to test the proposed solution's capability to perform the functionalities and feature stated under Section VII, Technical Specification (Items 2 to 16).

The cost, if any, of the hardware and the software during the post-qualification shall be to the account of the vendor.

2. Description of the hardware component of the bidder's proposal
3. Certification of the following:

- 3.1 From the bidder stating availability of spare parts within the warranty and maintenance period
  - 3.2 Authorized Resellership/Dealership of the proposed products/s, if the bidder is not the manufacturer of the proposed product/s to be issued by the manufacturer
  - 3.3 From the manufacturer local office (Philippines) stating that the bidder is a Tier partner or equivalent
  - 3.4 Bidder is in the network system integration business for at least five (5) years in the Philippines and system integrator partner of the proposed brand for the last three (3) years.
4. List of Certified Personnel of the following:
- Two (2) Manufacturer Certified Professionals

Submit photocopy of valid certification, resume and company ID. Certified engineer should be with the bidder for a period of one (1) year before the bid opening.

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
6. Bidder must sign on each and every page of the Bid Proposal (1<sup>st</sup> and 2<sup>nd</sup> envelope).

Prepared by:



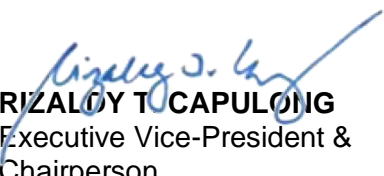
**ROSALYN AZUL-CONDAT**  
OIC, Administrative Support Section  
BAC Secretariat Department

Concurred by:



**LEO CALIXTO C. ABAYON**  
Chairperson, TWG

Approved by:



**RIZALOY T. CAPULONG**  
Executive Vice-President &  
Chairperson  
Bids and Awards Committee I

**Annex "A"**  
**BAC Resolution No. BB-2021-011**

dated 05 February 2021