



## **BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT :** SUPPLY, DELIVERY, INSTALLATION INTO OPERATIONAL STATE, AND MAINTENANCE OF AN INVESTMENT MANAGEMENT SYSTEM (IMS)

**ITB NO. :** Goods 2021-013

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 09 March 2021

### **Details of the bidding, as advertised:**

<b>Advertisement:</b>	<b>Posting at Website &amp; Conspicuous Places – February 05 to 12, 2021</b>
Approved Budget for the Contract (ABC) and Source of Fund	<b>₱66,400,000.00</b> (inclusive of Value Added Tax, Out-of-Pocket Expenses and all other related expenses) broken down as follows:  ₱4,500,000.00 Hardware (Acquisition Cost) - Capital Outlay(CO)  ₱30,000,000.00 Software (Acquisition Cost) - Capital Outlay (CO)  ₱22,900,000.00 Project Implementation - Capital Outlay (CO)  ₱9,000,000.00 Maintenance Cost - Hardware and Software (MOOE)  <b>Approved 2021 COB - Capital Outlay and MOOE</b>
Price of BD (non-refundable)	<b>₱27,500.00</b>
Delivery Period	Installation of the IMS into fully operational status is required within ten (10) calendar months after issuance of Notice to Proceed (NTP) and signed contract

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 17 February 2021. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Tuesday, 23 February 2021
- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 02 March 2021
- **Submission and opening of 2 envelopes: Wednesday, 10 March 2021, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

**Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.**

**Revised Schedule:**

- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 9 March 2021
- **Submission and opening of 2 envelopes: Wednesday, 17 March 2021, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

**2. Amendments/Clarifications - Annex “A”**

**3. Documentary Requirements**

**a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

- a.3 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA’s consumer price index;

For this purpose, similar contracts shall refer to Investment management Software dealing with Trust Operations, Financial Management, Asset Management and/or Treasury Management.

- a.4 NFCC Computation or committed Line of Credit (form supplied)

- a.5 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance, except for SSS Clearance that must be complied by all JV partners);

- a.6 Bid Security (2% of the ABC for Cash or Manager’s/Cashier’s Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied).

- a.7 Technical Documents – project requirements
- Section VI – Schedule of Requirements (page 57 to 60)
  - Section VII – Statement of Compliance with the Technical Specifications (pages 61 to 101)

- a.8 Omnibus Sworn Statement (form supplied) **and a copy of the Authority to Notarize from the Notary Public.**

**b. Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form (form supplied) – pages 103 to 104  
b.2 Bid Breakdown (form supplied) – page 105

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**

- c.1 2019 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;

- c.2 Quarterly VAT for the period July to December 2020 or latest available Quarterly VAT;
- c.3 Documents listed in the Platinum Membership and updates, if any;
  - SEC/DTI Registration
  - 2021 Mayor's Permit or 2020 Mayor's Permit and Proof of Application for Renewal
  - Valid Tax Clearance
  - 2019 Audited Financial Statement filed through EFPS
4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
6. Bidder must sign on each and every page of the Bid Proposal (1<sup>st</sup> and 2<sup>nd</sup> envelope).

Prepared by:

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Concurred by:

**GILDA VICTORIA G. MENDOZA**  
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Approved by:

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Executive Vice President &  
Chairperson  
Bids and Awards Committee II

**Annex "A"**  
**BAC Resolution No. BB-2021-016**  
dated 2 March 2021