

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) I

PROJECT : **SUPPLY, DELIVERY, DEPLOYMENT, AND INSTALLATION INTO OPERATIONAL STATE OF VARIOUS FRONT-END INFORMATION TECHNOLOGY RESOURCES**

ITB NO. : **Goods 2022-004**

SUBJECT : **BID BULLETIN NO. 1**

DATE : **20 January 2022**

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – December 24 to 31, 2021
Approved Budget for the Contract (ABC) and Source of Fund	₱ 70,415,100.00 LOT 1: ₱ 52,252,200.00 LOT 2: ₱ 8,217,300.00 LOT 3: ₱ 9,945,600.00 Approved 2022 Corporate Operating Budget - Capital Outlay with Code PAP (2022-080) of the Annual Procurement Plan (APP)
Price of BD (non-refundable)	₱46,500.00 Lot 1: ₱ 27,500.00 Lot 2: ₱ 9,000.00 Lot 3: ₱ 10,000.00
Delivery Period	Within One Hundred Twenty (120) calendar days from receipt of Notice to Proceed and Purchase Order (Inclusive of twenty (20) calendar days for the set-up and configuration of PCWS (Lot 1) and Laptops (Lot 2))

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 06 January 2022. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Monday, 10 January 2022
- Issuance of Bid Bulletin No. 1 – reply to written queries: Monday, 17 January 2022
- **Submission and opening of 2 envelopes: Thursday, 27 January 2022, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Revised Schedule:

- Issuance of Bid Bulletin No. 1 – reply to written queries: Thursday, 20 January 2022
- **Submission and opening of 2 envelopes: Thursday, 27 January 2022, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.

2. Amendments/Clarifications - Annex "A"

3. Documentary Requirements

a. 1st Envelope

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

- a.2 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;
- a.3 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index;

For this purpose, similar contracts shall refer to supply, delivery, deployment, and installation into operational state of PC Workstations and/or Laptops; Display Monitors and/or TV Sets and/or Large Format Displays.

- a.4 NFCC Computation or committed Line of Credit (form supplied)
- a.5 JVA, in case of Joint Venture – Class "B" Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance, except for SSS Clearance that must be complied by all JV partners);
- a.6 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or Bid Securing Declaration – form supplied**) and **a copy of the Authority to Notarize from the Notary Public**).
- a.7 Technical Documents – project requirements
- Section VI – Schedule of Requirements (pages 30 to 31)
 - Section VII – Statement of Compliance with the Technical Specifications (pages 32 to 44)
- a.8 **Omnibus Sworn Statement and a copy of the Authority to Notarize from the Notary Public.**
- a.9 Foreign ownership limited to those allowed under the rules may participate in this Project, provided must submit any of the following:
- Copy of Treaty, International or Executive Agreement; Or

- Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

b. Checklist of the 2nd envelope:

- b.1 Bid Form (form supplied) – pages 50 to 55
- b.2 Bid Breakdown (form supplied) – pages 56 to 58

c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid

- c.1 2020 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period **April to September 2021** or latest available Quarterly VAT;
- c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC including Articles of Incorporation and General Information Sheet (GIS)/DTI Registration (whichever is applicable)
 - 2022 Mayor's Permit OR 2021 Mayor's Permit and proof of application for renewal
 - Valid Tax Clearance
 - 2020 Audited Financial Statement filed through EFPS

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).
5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**
6. Bidder must sign on each and every page of the Bid Proposal (1st and 2nd envelope). Failure to do so shall be a ground for the rejection of the bid.

Prepared by:




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Concurred by:



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Approved by:



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Bids and Awards Committee I

Annex "A"
Bid Bulletin Control No. BB-2022-005

PROJECT NAME: SUPPLY, DELIVERY, DEPLOYMENT, AND INSTALLATION INTO OPERATIONAL STATE OF VARIOUS FRONT-END INFORMATION TECHNOLOGY RESOURCES

A. ISSUES RAISED DURING THE PRE-BID CONFERENCE

	Query/Clarifications	TWG/BAC Reply
1	<p>a. For item no. 1, PC workstation casing dimension & sizes, can we put manufacturer's default size? The available unit will exceed the minimum size?</p> <p>b. Another one, the specification of monitor 3840 by 2160, which, in my opinion, it's a classification for a high-end gaming specification, what is the purpose of the unit? why is a higher resolution a requirement?</p> <p>c. Under B, PC Workstation, again for the casing dimension and sizes, can we also relax it to a manufacturer standard size, provided with the certification from the manufacturers' themselves that those were their tower product line?</p> <p>d. Is it necessary to have the most recent version of the Energy Star Certificate Compliant?</p> <p>e. For the demo unit is it actual or a proto type will do?</p>	<p>No, the revised technical specification for the casing is from 13 inches to maximum 17 inches for depth. Maintains the requirement of SSS standard Small Form Factor (SFF) Desktop and Small Form Factor (SFF) Tower.</p> <p>This amends Section VII. Technical Specifications.</p> <p>The revised monitor resolution is 1980 x 1080.</p> <p>This amends Section VII. Technical Specifications.</p> <p>For the casing refer to 1.a</p> <p>There is no specific version that we require; as long as it is an Energy Star compliant device, it is acceptable.</p> <p>A demo unit will no longer be required.</p> <p>This amends Section V. Special Conditions of the Contract, Clause 4.a.</p>

2	<p>a. Regarding the Technical Specification under Lot 3, Display Monitor, DLNA has been dissolved and is no longer applicable for display monitor?</p>	<p>The DLNA is no longer required.</p> <p>This amends Section VII. Technical Specifications.</p>
3	<p>a. There is a requirement for RJ-45 in the laptop's technical specifications, is it built-in or we can use an adapter?</p>	<p>The requirement is built-in.</p>
4	<p>a. About the Display Monitor, in Connectivity: use of converters/adapters is not allowed?</p> <p>b. In HDMI, is it really not allowed?</p>	<p>The use of converters/adapters is not allowed.</p> <p>The use of converters/adapters is not allowed.</p>
	<p>c. Under Lot 1, PC workstation for non-technical users, Video Card, integrated with at least 1 GB shared RAM, so we will get a video memory from 8 GB installed memory?</p>	<p>Please refer to Section VII. Technical Specifications, item I.A.4 Video Card.</p>
	<p>d. Also about the casing, is it allowed to exceed a little from the minimum requirement?</p> <p>e. About the USB Mouse is it wired or wireless?</p>	<p>Please refer to item 1.a above</p> <p>USB Mouse should be wired.</p> <p>This amends Section VII. Technical Specifications.</p>
5	<p>a. May I ask if we can extend the demo unit submission period by at least 15 days instead of 5 days, and if not, can we do a virtual demo?</p>	<p>Please refer to item 1.d above</p>
6	<p>a. Under item 1, follow up question about Video Card, integrated with at least 1 GB shared RAM, if we can offer an additional or separate Video Card higher than 1 GB, is it acceptable?</p>	<p>Yes, it is acceptable.</p> <p>This amends Section VII. Technical Specifications.</p>

7	<p>a. Under the Schedule of Requirements in item no. 1, which requires 120 days inclusive of 20 calendar days for the set up and configuration and what will remain is 100 days. In real time commitments from manufacturers, it is at least 5 to 6 months, equivalent to 150 to 180 days because of the shortage of the PC components globally. Given this situation, can we ask for extension?</p> <p>b. For Lot 1's casing...we will offer 13.4 inches, and I hope it will be considered?</p> <p>c. Aside from delivery, will we also set up and install?</p> <p>d. For confirmation, is the Monitor 1080p?</p> <p>e. For Laptop accessories, warranty of VGA adapter, is it one year only? For battery, is it also one-year warranty?</p> <p>f. Documentation: IV item 2. : Hard Copy must be included in the box/packaging upon delivery of the equipments</p>	<p>Revise delivery schedule is 180 calendar days (exclusive of 30 calendar days for the setup and configuration of PC and Laptops) from receipt of NTP and PO.</p> <p>This amends Section VI. Schedule of Requirements.</p> <p>Please refer to item 1.a above</p> <p>Yes.</p> <p>Please refer to item 1.b above</p> <p>3-year warranty for VGA adapter and battery.</p> <p>Installation, maintenance & user's manual/guide must be included in the box/packaging upon delivery of the equipment at the project sites.</p> <p>This amends Section VII. Technical Specifications.</p>
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B. Reply to written queries

	Query/Clarifications	TWG/BAC Reply
1	<p>May we request if you can remove the demo submission once the bidder is declared LCB, this is due to the availability because of the global chip shortage and current covid situation or if not agreeable what we can do is a virtual demo thru MS teams.</p> <p>May we kindly request that the demo unit will no longer be required because the unit is configured to order (CTO) from the manufacturing plant and there are logistical</p>	<p>Please refer to item A.1.d above</p>

	<p>difficulties. The compliance of specifications is verifiable through the internet and the submission of supporting evidence by the bidder.</p> <p>May we humbly request also from your good office to extend the days of submission of demo unit from 5 calendar days to 10 calendar days? Or would you allow a virtual demonstration from the manufacturers' regional plant to present the demonstration?</p>	
2	<p>May we kindly request to extend the delivery lead time from 90 to 180 calendar days from receipt of approved Notice to Proceed. There is a Worldwide PC components supply shortage that affected all brands/manufacturers resulting in a longer lead-time on both production and delivery. We would like to request to extend the delivery lead-time from 120 calendar days to 180 calendar days? This is for the reason that there is a serious shortage of raw materials/components of ICT equipment in the global market being experienced by the manufacturer because of the impact brought about by the COVID-19 pandemic.</p> <p>Delivery Period of 120 calendar days upon receipt of NTP. N/ay we request that the delivery schedule be extended to '180 calendar days?</p>	Please refer to item A.7.a above
3	<p>LOT '1 - PC WORKSTATIONS For Non-Technical Users</p> <p>Casing May we kindly request to relax the size of the depth from 13" to 1 3.4", only a 0.40" difference</p>	Please refer to item A.1.a above
4	<p>LOT I - PC WORKSTATIONS For Non-Technical Users & Technical Users Monitor May we kindly request to relax the resolution from 3840 x 2160 to 1920 x '1280 which is already a Full HD display.</p> <p>Monitor - for PC Workstations for Non-Technical Users.</p> <p>Kindly revalidate the specifications specially the resolution being required.</p>	Please refer to item A.1.b above
5	<p>For Lot 3 (page 37): DISPLAY MONITOR under connectivity:</p>	Please refer to item A.2.a above

	Is it possible to omit the DLNA requirement since it has already dissolved and no longer operating?	
6	<p>Lot 1 - PCWS for Non-Technical Users and Technical User:</p> <p>We would like to clarify that the latest last two generation should be at least 10th generation processor?</p>	If the latest generation of processor of a brand is 12, then the minimum processor generation is 11. And if the latest generation of processor is 4, then the minimum processor generation is 3.
7	<p>May we request if we can lower down the required resolution for the monitor to at least 1920 x 1080 or Full-HD? This is for the reason that for a 23" display monitor size, they only uses 1920 x 1080 or Full-HD" In addition, requiring such 3840 x 2160 resolution will cost us more and we might not be able to meet your budget.</p> <p>Would you also allow or consider DisplayPort "DP" video interface as an additional option with DVI or HDMI interface, with regards to Monitor and Video interface requirement? This is for the reason that DisplayPort "DP" interface are commonly being applied to computers with the same functionality to HDMI interface that supports High Definition video signals and audio in a single cable.</p>	Please refer to item A.1.b above
8	<p>For LOT 1 PC Workstations for Non-Technical and Technical Users:</p> <p>We would like to request that the casing dimension be opened / relaxed to 'manufacturer's / factory default' provided with certification from the manufacturer that the model being offered is a Small Form Factor for Non-Technical Users and Tower factor for the Technical Users.</p>	Please refer to item A.1.a above