



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City

BIDS AND AWARDS COMMITTEE (BAC) II

PROJECT : **HIRING OF NINE (9) LOCAL FUND MANAGERS (Balanced Fund, Pure Equity Fund, and Pure Fixed Income Fund Mandates) (RE-ADVERTISEMENT)**

ITB NO. : **REI-SSS-CONSULTING-2022-I-002**

SUBJECT : **BID BULLETIN NO. 1**

DATE : **11 January 2022**

Details of the bidding, as advertised:

Advertisement:	Posting at Website & Conspicuous Places – November 25 to December 02, 2021
Approved Budget for the Contract (ABC) and Source of Fund	₱ 43,125,000.00 Balanced Fund Lot I – P5,625,000.00 Lot II - P5,625,000.00 Lot III- P5,625,000.00 Lot IV - P5,625,000.00 Lot V - P5,625,000.00 Pure Equity Fund Lot VI – P3,750,000.00 Lot VII - P3,750,000.00 Pure Fixed Income Fund Lot VIII - P3,750,000.00 Lot IX - P3,750,000.00 Approved 2022 Others Investment Income-MOOE with Code PAP 77 of the Indicative Annual Procurement Plan
Price of BD (non-refundable)	₱ 31,000.00 Balanced Fund - P15,000.00 Pure Equity Fund - P8,000.00 Pure Fixed Income Fund - P8,000.00
Delivery Period	3 years upon receipt of Notice to Proceed

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 05 January 2022. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

1. Schedule of activities as discussed in the Pre-bidding Conference:

- Deadline for the submission of written queries: Friday, 07 January 2022
- Issuance of Bid Bulletin No. 1 – reply to written queries: Tuesday, 11 January 2022
- **Submission of Technical and Financial Proposals and subsequent of opening of the Technical Proposals: Wednesday, 19 January 2022, 2:00 p.m. at the 2nd Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

Only one company representative is allowed to attend the manual opening of bids. Other company representative may witness the opening of bids through Microsoft Teams. Kindly coordinate with the BAC Secretariat for the details.

2. Amendments/Clarifications – Annex “A”

3. Documentary Requirements

a. 1st Envelope

- a.1 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond **or** Bid Securing Declaration – form supplied)
- a.2 TPF 1 – Technical Proposal Submission Form
- a.3 TPF 2 – Consultant's Reference: Relevant Services Carried out in the last five (5) years that best illustrate qualifications.
- a.4 TPF 3 – Comments and Suggestions of Consultant on the Terms of Reference and on data, services, facilities to be provided by the Social Security System
- a.5 TPF 4 – Description of the Methodology and Work Plan for Performing the Project
- a.6 TPF 5 – Team Composition and Task Projects
- a.7 TPF 6 – Curriculum Vitae for Proposed Professional Staff
- a.8 Omnibus Sworn Statement (form supplied in the Bidding Documents)

b. Checklist of the 2nd envelope:

- b.1 FPF 1 – Financial Proposal Submission Form
- b.2 FPF 2 – Summary of Costs
- b.3 FPF 3 – Breakdown of Price Per Activity
- b.4 FPF 4 – Breakdown of Remuneration per Activity
- b.5 FPF 5 – Reimbursables Per Activity
- b.6 FPF 6 – Miscellaneous Expenses

c. Additional Requirements to be submitted by the bidder with the Highest Rated Bid

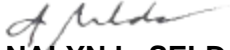
- c.1 2020 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;

- c.2 Quarterly VAT for the period April to September 2021 or latest available Quarterly VAT;
- c.3 Documents listed in the Platinum Membership and updates, if any;
 - SEC/DTI Registration (whichever is applicable)
 - 2022 Mayor's Permit OR 2021 Mayor's Permit and proof of application for renewal
 - Valid Tax Clearance
 - 2020 Audited Financial Statement filed through EFPS
- 4. Awarding shall be made to the bidder with the Highest Rated and Responsive Bid (HRRB).
- 5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Authority to Notarize from the Notary Public must be submitted.**

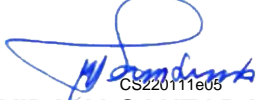
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Concurred by:


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Chairperson, TWG

Approved by:


ELVIRA ALCANTARA-RESARE
Executive Vice-President &
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Bids and Awards Committee II

Annex "A"
BB-2022-003