



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**

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**CIRCULAR NO. 2021-011**

TO : **ALL SSS MEMBERS**

SUBJECT : **RESUMPTION OF UNIFIED MULTI-PURPOSE IDENTIFICATION (UMID) CARD APPLICATION SERVICE**

Pursuant to Social Security Commission (SSC) Resolution No. 475-s.2021 dated 24 September 2021, the filing of applications for a Unified Multipurpose ID (UMID) card shall resume starting 27 September 2021 and be implemented with stringent health and safety protocols against Covid-19 based on the following guidelines:

1. Members may file their UMID applications through either of the following:
  - a. At SSS branches following the prevailing policies and procedures in handling branch transactions; or
  - b. Online using the **My.SSS** account with appointment for biometric data capture with the chosen SSS branch.

Members who applied online for an SS Number beginning December 10, 2020, do not need to fill-up a UMID card application form; instead, they shall schedule an appointment for biometric data capture through the Appointment System in **My.SSS**. However, the member may still opt to file for manual UMID card application in SSS Branches/Service & Foreign Offices.

2. Members are required to bring the following:
  - a. One (1) properly accomplished UMID application form.  
Note: To minimize time spent in the branch and to facilitate filing of UMID application, members are encouraged to download the form from the SSS website at <https://www.sss.gov.ph> and accomplish the same before going to the SSS branch.
  - b. One (1) primary valid ID or in its absence, two (2) secondary valid IDs.
3. Members are required to strictly observe the protocols put in place to manage the spread of Covid-19.

The list of Branches, Service, and Foreign Offices and their schedule of implementation is in the SSS Facebook page.

Members are advised that there will be delays in the production and availability of UMID cards until further notice. A notification will be issued to UMID applicants when their cards are available for pick-up.

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Please be guided accordingly.

*Aurora C. Ignacio*  
**AURORA C. IGNACIO**  
President and CEO

*Q. 14 md*

29 SEP 2021

Date

(Policy - Others)

*Q.*