



**REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM**
Office Address: SSS BLDG.EASTAVE.DILIMAN PINYAHAN, QC NCR 2ND DISTRICT

Tel No: 8709-7198 loc 5504 TO 07

Branch: Main Office
Phone: 8709-7198
E-mail:

Vendor: CHAMPION HARDWARE & CO INC
Address: 152 CHICA ST QUIAPO
MANILA Philippines

PO/JO/LO No.: 4000028747
Date: October 22, 2021
Order Type: LO
APP: 2021 APP No. 168

NO.	PR No.	MAT NO.	DESCRIPTION	UoM	QTY	UNIT COST	AMOUNT
1			Step Aluminum Ladder	UN	1	3,000.00	3,000.00

Total Amount 3,000.00

PPMD 1 UNIT 5-STEP ALUMINUM LADDER (Butterfly Brand HL-2405) for SSS Taguig Gate 3 Branch
SOC#2021-0107 dated 08/23/2021; 2021 APP#168

Mode of Procurement: Small Value Procurement

TIN No.: 004-476-577-000

Classification: Furniture & Equipmnt

Funds Available: P 3,000.00

Payment Terms:

-Government Terms

-SSS shall withhold the applicable taxes from the amount payable in accordance with BIR regulations

-Payment is upon delivery of items/services & submission of billing documents

Note: Technical Specifications, Requirements and Terms & Conditions indicated in the RFQ shall apply

Place of Delivery: EFMD SSS Main Office, East Avenue Diliman Quezon City

Contact Person: Mr. Orlando Marcos at 8709-7198 local 5505 / 6388 email: marcosot@sss.gov.ph

Approved by DM III Benjamin M. Dolindo Jr. on 10/14/2021, per recommendation of BAC II Res. No. 2021-II-055-6 dated 09/15/2021

Note: Subject to specific warranties appearing at the back thereof.

Delivery: Acceptance of deliveries shall be from Monday to Friday only excluding holiday at 8:00 am to 5:00 pm.

You are to make delivery within Twenty (20) calendar days from receipt of this Letter Order. Please submit your Original Delivery Receipt & Invoice, together with the original copy of this Letter Order to the Property Custodian, (Proponent), SSS, Quezon City and Photocopy of Delivery Receipt & Sales Invoice to PPMD.

Reviewed:

Certified:


E.A. BANSIL JR.
SSO V-PPMD


VIOLETA V. JAVAR
Acting Head for PPMD

Conforme:


ROEL S. OBIAS



10-29-2021

Name of Authorized
Representative

Signature

Date

SUPPLIER WARRANTS THE FOLLOWING:

- 1.) All goods to be delivered are in accordance with the unit / quantity / samples / specifications / printing layouts of the System.
- 2.) Materials to be furnished shall be fresh stock / brand new / standard factory products of reputable manufacturers.
- 3.) All charges or fees for the test and analysis service on delivery samples shall be paid by the System, provided, however, that if, after the test, the delivery is rejected, the fees for the test shall be for the account of the Supplier.
- 4.) Supplier guarantees their supplies / materials / equipment / printed form against all latent / inherent defects in materials and workmanship for a period of one year from the date of purchase. Replacement of supplies / materials / forms with latent defects and of equipment with defective parts shall be made without charge within twenty-four (24) hours from receipt of request.
- 5.) Supplier warrants the availability of spare parts and service facilities during the lifetime of the equipment and shall answer the call and provide the service within twenty-four (24) hours upon call of the System.
- 6.) Delivery of good ordered shall be made within the period indicated in the Purchase Order / Job Order / Letter Order. No other delivery date shall be allowed. For late delivery, a penalty of 1/10 of 1% of the total amount of the late delivered items shall be imposed for every day of delay.
- 7.) For contract price amounting to P100,000.00 and above (Office Order 2013-014-B), except for Direct Contracting, Repeat Order, Lease of Venue and Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services, the winning bidder is required to post a Performance Bond within ten (10) calendar days from the receipt of notice but in no case later that the signing of the contract/PO/JO by both parties, which shall be valid within the contract period, equivalent to % of contract price as follows:
 - 5% Cash (Goods & Consulting Services) and 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank, or
 - 30% Surety Bond callable upon demand issued by a surety or insurance company and duly certified by the Insurance Commission, of the contract price.
- 8.) The winning bidder is required to post a warranty security for a minimum period of three (3) months, in case of Expendable Supplies, or a minimum period of one (1) year, in case of Non-expendable Supplies, after acceptance by the Procuring Entity of the delivered supplies. The obligation for the warranty shall be covered by either retention money in an amount equivalent to five percent (5%) of every progress payment, or a special bank guarantee equivalent to five percent (5%) of the total contract price with validity period starting from the date of acceptance/delivery.
- 9.) In case of rejected deliveries, Supplier agrees to withdraw the articles from SSS bodega or premises within five (5) days from receipt of "Notice of Rejected Goods". Failure to withdraw the articles on time shall entitle the System to impose a storage fee of 5% of the value of the rejected goods per month and / or if unclaimed for a period of one year, dispose the goods in the most advantageous manner to defray storage cost.
- 10.) In case of delinquency, Supplier agrees that payment under this Purchase Order / Job Order / Letter Order shall be applied to delinquent contribution / penalty / loan, subject to adjustments later on, if necessary.
- 11.) Any violation of the above warrants will give rise to legal action by the Social Security System.
- 12.) The following documents are deemed incorporated in, and shall be read, form, and construed as integral parts of this Purchase Order:

ANNEXES TO CONTRACT

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|------|---|
| "A" | Office Order No. 2018-014 dated 27 February 2018 – Authorized Signatories to Purchase Order (PO) / Job Order (JO) and Disbursement Voucher (DV)
COA Circular No. 79-122 dated 18 December 1979 - Ensuring That Contracts Are Signed Only When Supported by Available Funds |
| "B" | Memorandum of BAC recommending the award of the PROJECT winning supplier (and Approval of the Approving Authority) |
| "C" | Notice of Award and Notice to Proceed (if applicable) and Purchase Order/Job Order |
| "D" | Request for Quotation |
| "D1" | Technical Specification or Scope of Work |
| "E" | Supplier's quotation/offer, including the Technical and Financial Proposals, and all other documents/statements submitted |
| "F" | Performance Security (if applicable) |
| "G" | Secretary's Certificate, Board Resolution, or Special Power of Attorney dated _____ |

CONFORME:

ROEL S. OBIAS

Name of Authorized Representative



Signature

10-29-2021

Date