CANVASS FORM No.

LS2-2021-02

(to be filled in by the BAC Sec)



Republic of the Philippines SOCIAL SECURITY SYSTEM OFFICE OF THE VICE-PRESIDENT LUZON SOUTH 2 DIVISION SSS Bldg., Kumintang Ilaya, Batangas City OPEN CANVASS

January 15, 2021 Date

Sir / Madam:

Please furnish us with your quotation on or before $\underline{\text{January 20, 2021 @ 5:00 PM}}$ for the following items:

No.	Quantity	PART	ICULARS	Unit Cost	Total Cost
1	1 lot	1 lot Messengerial Services for the year 2021 to the following areas:			
		a. Metro Manila			
		Pouches Sizes: - Small		P	P
		-Medium		P P	P
		-Large		P	P
		b. Luzon Pouches Sizes: - Small		D	D
		-Medium		P	Г Р
		-Large		P	P
		c. Visayas		_	
		Pouches Sizes: - Small		P	P
		-Medium -Large		P P	P
		Largo		'	<u> </u>
		d. Mindanao			
		Pouches Sizes: - Small		P	P
		-Medium		P P	P
		-Large		Ρ	P
					parts on services
				(Warranty period from the de	elivery - to be filled out by the bidder)
			ra care taking into account the speci	□ fication and unit of quantity to av	roid errors
The c	offeror binds hir	mself to this quotation's TERMS	& CONDITIONS.		
		Approved Budget:	Php_ 67,469.00 4,500.00	; APP # <u>216</u> - Calapan E	3ranch
			4,500.00	_; APP # <u>_216</u> MOD – C	alapan
		Delivery Terms: Payment Terms:	Year 2021 Supplier shall be paid in acco	ordance with Government Te	arme
		Price validity :	Twelve (12) months	idance with Government re	illio.
		Area of Delivery:	SSS Calapan – As specified in	n PARTICULAR column.	
		Mode of Evaluation:	per one lot		
		TERMS AND CONDITIONS:	Kindly see (Page 2 of 2) at the	ne back hereof	
		_			
		ır	iis is to certify that all data / quotatior	i indicated above are valid.	
		-	Owner/Company Repres		
			(Sign over Printed N	Name)	
				Very Truly Yours,	
				very fruly fours,	7
					My/
					E. LANDICHO AC SECRETARIAT
					e over printed name
Dioo	a Indicata va	ır Business Name,			
	-	low your Business Name,			
		hone Number and Date Receiv	red.		
Your	Business SSS	S No.			
(In ca	se of Self-Emplo	oyed, please indicate your SSS numb	per)		
PhilGeps Registration No.				Canvassed by:	
TIN					
Date	Received :				
				Signature	e over printed name
		(Business Name)	_	Position:	Date:
		,		Tel No:	
		Pusinoss Address \	_	E-mail Address:	
	(Business Address)			
			<u>_</u>		
		(Telephone No.)			



SOCIAL SECURITY SYSTEM OFFICE OF THE VICE-PRESIDENT LUZON SOUTH 2 DIVISION OPEN CANVASS

TERMS AND CONDITIONS

(Mode of Procurement: Small Value Procurement)

- 1.) The winning bidder is required to post a Performance Bond for contract amount of Php 100,000.00 and above within Three (3) Calendar Days from receipt of Notice of Award equivalent to 5% Cash (for Goods and Consulting Services) and 10% Cash (for Infrastructure), Cashier's / Manager's Check, Bank Guarantee/Draft or 30% Surety Bond of the contract price callable upon demand issued by a surety or insurance company.
- 2.) The supplier is required to indicate his PhilGeps Registration Number on the canvass form.
- 3.) Please specify brand name/model being offered.
- 4.) The following documentary requirements shall be submitted together with your quotation:
 - ➡ MAYOR'S PERMIT/BUSINESS PERMIT
 - ⇒ PHILGEPS REGISTRATION NUMBER
 - ⇒ BIR CERTIFICATE OF REGISTRATION (BIR 2303)
 - ⇒ OMNIBUS SWORN STATEMENT (For Approved Budget for the Contract (ABC) above Php 500,000.00)
 - ⇒ INCOME/BUSINESS TAX RETURN (For Approved Budget for the Contract (ABC) above Php 500,000.00)
 - ⇒ PCAB Licence (for Infra Projects)
 - ⇒ Professional License/Curriculum Vitae (for Consulting Services)
 - * Certificate of Platinum Membership may be submitted in lieu of Mayor's Permit and PhilGEPS Registration Number (including the Eligibility Documents, Annex "A")

Reference: Documentary Requirements for Alternative Methods of Procurement (Appendix A of Annex "H" of the 2016 Revised Implementing Rules and Regulations of RA 9184 (THE GOVERNMENT PROCUREMENT REFORM ACT), as amended by GPPB Resolution No. 21-2017, dated May 30, 2017)

- 5.) NON-SUBMISSION OF THE FOREGOING DOCUMENTS SHALL BE A GROUND FOR DISQUALIFICATION.
- 6.) The canvass form shall only determine the supplier with the Lowest Calculated and Most Responsive Bid and that the amount of the Purchase Order (PO) and the check/fund transfer payable to the winning bidder shall be based on the actual cost and up to the extent of approved budget only.
- 7.) **Terms of Payment**: Direct Payment to supplier's bank account or check payment (if applicable) upon inspection and acceptance of goods/services by SSS.
- 8.) The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- 9.) The SSS shall deduct from the contract price any delinquency amount due to SSS by the supplier, contractor, or consultant awarded with a procurement contract if the latter fails or refuses to settle the delinquency upon receipt of the Notice of Delinquency.
- 10.) The deduction of delinquency from the contract price shall be guided by the following:
 - A. The contract price subject of deduction shall be net of tax.
 - B. Only the delinquent contribution shall be deducted from the contract price; the penalties shall be collected in accordance with Circular No. 2018-008 (Revised Guidelines in the Installment Payment Scheme For Employers Under SSC Resolution No. 976-s.2010 Dated 8 December 2010) and Creation of the Employer Delinquency Settlement Review Committee.
- 11.) For late deliveries, liquidated damages shall be enforced and computed at 1/10 of 1% of the cost of the unperformed portion for every day of delay. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the Procuring Entity may rescind or terminate the contract, without prejudice to other courses of action and remedies available under the circumstances. (Sec. 68 Rule XXII 2016 Revised IRR of RA 9184)

This is to certify	y that the above terms	and conditions are	e understood and complied.	
	Owner/Company Ro	•	_	

(Rusiness Address	1

(Business Name)

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