



Project : **SUPPLY, DELIVERY AND INSTALLATION OF COUNTER BARRIERS  
FOR SSS SAN JOSE, OCCIDENTAL MINDORO**

Location : **2/F BALMES BUILDING, DIEGO SILANG ST., BRGY. 5  
SAN JOSE, OCCIDENTAL MINDORO**

Subject : **TERMS OF REFERENCE / SCOPE OF WORKS**

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GENERAL PARAGRAPHS:


- I. Work Included: The work contemplated under this contract shall consist of furnishing all materials, labor, tools and equipment, including satisfactory performance of all work necessary for the complete execution of all the work as shown on the plans, specifications and other contract documents.
- II. Site Inspection: Examine the site premises and all conditions apparent and visible therein. Consider all such conditions that may affect work. Measure every existing work/ structure on site. **Verify all given dimensions and deviations.** It shall be understood that the work covers all surfaces regardless of measurements made.
- III. Performance of Work: All works shall be performed in accordance with these General Paragraphs and all stated in the scope of works.
- IV. Contract Completion Time: The Contractor shall complete all work and cleanup within **thirty (30) calendar days** after award of contract. Any work which would entail the inconvenience of the transacting SSS members and/or employees should be done either after office hours or during weekends (with proper working permits).
- V. Dumping: All trash and rubbish generated from the project shall be discarded off-site in an approved and lawful manner. Unless otherwise stated, all material scheduled for removal or disposal becomes the property of the Contractor.
- VI. Workmanship: All works shall be performed by skilled glass installers that are regularly engaged in work to be performed. All works shall be crafted in a professional manner. Any deficiencies shall be corrected by the Contractor at no additional cost to the owner. All workers should wear Contractor's uniform for easy identification of Security Guards on duty.

*Conforme by:*



- VII. Products: All materials shall be of best quality for purpose intended.
- VIII. Warranty: Contractor warrants the security and stability of the **framing installation for one (1) year** from date of acceptance and agrees to do repair works free of charge should the installation exhibit signs of failure.
- IX. Protection of Work and Property: Provide adequate protection on the existing structures, equipment, furniture and other areas not affected by the work specified.
- X. Scope of Works:
- A. Verification of all counter dimensions to account for any discrepancies
  - B. Fabrication of twenty-four (24) sets 6mm thk. ordinary clear glass panels as per attached drawings
  - C. Anchorage of bronze aluminum frames (profile subject to Architect's approval) onto the transaction counters
  - D. Installation of glass panels and inspection of their proper and secure attachments

Prepared by:

  
**DANA MONICA D. ENOLVA**  
Building Administrator  
Luzon South Division 2

Reviewed by:

  
**ESMERALDA SOMADRIAGA**  
Acting Head  
SSS San Jose

Approved by:

  
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Lescano Francisco Paquito  
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**FRANCISCO P.L. LESCANO**  
Acting Head  
Luzon South Division 2

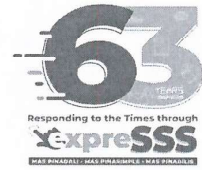
Conforme by:

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*Signature Over Printed Name  
of Company's Representative*



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**  
Office of the Vice-President, Luzon South Division 2  
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Tel. No. (043) 723-3874



## BILL OF QUANTITIES

PROJECT : SUPPLY, DELIVERY AND INSTALLATION OF COUNTER BARRIERS FOR SSS SAN JOSE, OCC. MINDORO

LOCATION : 2/F BALMES BUILDING, DIEGO SILANG ST., BRGY. 5, SAN JOSE, OCCIDENTAL MINDORO

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL COST
1	6mm thk. ordinary clear glass S/P 80 cm (height) X varying lengths (kindly refer to attached drawings)	24	SET		
2	¼" X ½" X 8ft bronze aluminum channel	25	PIECE		
3	Silicone sealant	15	TUBE		
4	¼" X 1" wood screw	194	PIECE		
5	Installation charge	1	LOT		
<b>GRAND TOTAL</b>					

Submitted by:

\_\_\_\_\_  
(Name of Bidder/Company Name)

Prepared by:

\_\_\_\_\_  
(Company Representative - Signature over Printed Name)

Address: \_\_\_\_\_  
\_\_\_\_\_

Contact No.: \_\_\_\_\_  
Date: \_\_\_\_\_