

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE I

MINUTES OF THE PRE-BID CONFERENCE

TWO (2) YEAR CONTRACT FOR THE HIRING/DISPOSAL SERVICE PROVIDER FOR SSS
FCA-5 (HK SUNPLAZA) PROPERTY

FEBRUARY 13, 2020 (THURSDAY)-2:30 P.M., BIDDING ROOM 2ND FLOOR SSS MAIN
OFFICE

Present

BAC I Members: ERNESTO D. FRANCISCO, JR.
BOOBIE ANGELA A. OCAY
JOSELITO A. VIVIT
NEIL F. HERNAEZ
NICHOLAS C. BALBUENA

BAC Secretariat: ROSALYN AZUL-CONDAT
IRENE A. NEIZ
JULINA ROSE DL. DE OCAMPO

TWG Representative: RICHARD R. MANGIBIN

Participating Bidders: NATURE CARE WASTE - Marissa Paz
CONSULTANCY SVCS.
CLEANVIRONMENT - Marlo Macaranas
BASIC ENVIRONMENT - Ellen Ang
SYSTEMS & TECH.
VAROA HAULING SERVICES - Ofelia Lipata

1. The Pre-Bid Conference was called to order at 2:30 P.M.
2. The published Approved Budget for the Contract is P12,960,000.00.
3. The following observers were invited through BAC notice dated 5 February 2020.
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center
 - 3.3 Anti-Trapo Movement of the Philippines, Inc.
 - 3.4 Makati Business Club
 - 3.5 Philippine Chamber of Commerce and Industry (PCCI)

However, only the representative from COA attended the activity.


4. The following bidders paid/secured the Bidding Documents during the previous advertisement:
 - 4.1 Basic Environment Systems and Technology (BEST)
 - 4.2 Cleanenvironment Waste Management
 - 4.3 Nature Care Waste Consultancy Services

5. The Technical Working Group (TWG) presented the technical specifications and the scope of the project.
6. The following issues/clarifications were raised during the Pre-Bid Conference:

| | Query/Clarifications | TWG/BAC Reply |
|---|---|---|
| 1 | Will the SSS sort the garbage before hauling? | Yes. |
| 2 | If the garbage is not sorted, is the garbage collector allowed not to haul? | Yes. |
| | In the case that the collector cannot haul the garbage within two (2) days due to unsorted garbage, will it be penalized? | No. |
| 3 | What will happen if the collector exceeds the one trip per day requirement to haul the garbage? | The requirement is for the winning bidder to haul a minimum of 18 cubic meters per day regardless of the number of trips. |
| 4 | What is the required size of the truck? | We have no required size of the truck for as long as winning bidder can haul a minimum of 18 cubic meters per day. |
| 5 | On the sanitary landfill, is the permit issued (ECC) by LLDA acceptable? | Yes. |
| 6 | When is the effectivity date of the contract? | Upon receipt of the Notice to Proceed (NTP) and Contract. |
| 7 | On the SLCC, can the bidder submit one contract as long as it is equivalent to the 50% of the ABC? | To be clarified through Bid Bulletin. |


7. The BAC Secretariat announced the composition of envelopes no.1 (Eligibility and Technical Documents) and no.2 (Financial Proposal), and additional documents.
8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within a non-extendible period of five (5) calendar days from receipt of BAC Notice:
- 2018 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - Quarterly VAT for the period April to September 2019;
 - SEC/DTI Registration;
 - 2020 Mayor's Permit or 2019 Mayor's Permit and proof of application for renewal
 - Valid Tax Clearance;
 - 2018 Audited Financial Statements filed through EFPS.
9. The BAC I emphasized that Sworn Statements/Affidavits/Certifications must be:
- Signed by the Notary Public (attorney) himself/herself;
 - The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.
10. The BAC Secretariat also presented the schedule of the following activities:
- Deadline of Written Queries : Friday, 14 February 2020
 - Issuance of Bid Bulletin : Tuesday, 18 February 2020
 - Submission and Opening of Technical and Financial Proposal : Thursday, 27 February 2020 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Prepared by:


JULINA ROSE DL. DE OCAMPO
Staff, BAC Secretariat


Date Signed: 2/18/2020

Certified Correct:


ROSALYN AZUL-CONDAT
OIC, Administrative Support Section
BAC Secretariat

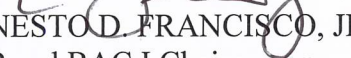
Date Signed: 2/18/2020

Concurred by:


RICHARD R. MANGIBIN
TWG Chairperson

Date Signed: 2/18/2020

Approved by:


ERNESTO D. FRANCISCO, JR.
SVP and BAC I Chairperson

Date Signed: 2/18/2020