



REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman  
Quezon City

## BIDS AND AWARDS COMMITTEE II

### MINUTES OF THE PRE-BID CONFERENCE

SUPPLY, DELIVERY, INSTALLATION INTO OPERATIONAL STATE AND MAINTENANCE OF AN INVESTMENT MANAGEMENT SYSTEM (IMS)

SEPTEMBER 2, 2019 (MONDAY)-10:00 A.M., 12<sup>TH</sup> FLOOR, GREEN ROOM, SSS MAIN OFFICE

---

Present:

BAC II Members	: MARIO R. SIBUCAO JOHNSY L. MANGUNDAYAO SYLVETTE C. SYBICO
BAC Secretariat	: ROSALYN AZUL-CONDAT AISA U. GUEVARRA VER V. NUÑEZ JULINA ROSE DL.DE OCAMPO
TWG Representatives	: GILDA VICTORIA G. MENDOZA ALAN GENE O. PADILLA MYLENE H. LORICA KRISTINE T. DACUYAN-EUGENIO
Participating Bidders	: MULTISYS - Lyka Pelonio - Micah Vargas SSCGI - April Ruado FIRSTDATA CORP. - Alma Austria MILESTONE - Carlo Doran SOFTWARE SOLUTIONS ePLDT - Rolly Gualvez

1. The Pre-Bid Conference was called to order at 10:50 A.M.
2. The published Approved Budget for the Contract is P 66,400,000.00.
3. The following observers were invited through BAC notice dated 27 August 2019:
  - 3.1 Commission on Audit
  - 3.2 Anti-Corruption Training Center
  - 3.3 Anti-Trap Movement of the Philippines, Inc.
  - 3.4 Makati Business Club
  - 3.5 Philippine Chamber of Commerce and Industry (PCCI)
  - 3.6 Internal Audit Service Group (IASG)

However, none of them attended the activity.

4. The following bidders paid/secured the Bidding Documents during the previous bidding.  
 a.) Milestone Software Solutions                      b.) Credence Analytics (India) Private Limited

5. The technical Working Group (TWG) presented the background, scope of work, and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	Does the project require BSP type of compliance and are there any additional regulatory requirements that need to be addressed?	None. We only use the usual accounting standards and regulations, but should new requirements, law, etc. be promulgated then it should be included within the 10-month implementation period of the project.
6.2	Does the design of your ICT infrastructure include availability setup?	We will provide what will be used if it is nodes and high ability non-virtual machines.
6.3	How many work stations are specified?	30
6.4	Do you have direct link to Bloomberg?	Yes.
6.5	In the Required System Solutions, if there are some changes in the future or during the implementation in Standard Regulatory Requirement? What will be the procedure?	The vendor must update the SSS accordingly.
6.6	With regard to the source code, what are the procedures for ESCROW account surface as part of the source?	The bidder needs to transfer to SSS the license because SSS will be the official user of the software, we only allow customization and the main source code is not allowed.
6.7	For confirmation  Once the hardware is delivered, it will be followed by the software including the templates. This is done for minor customization and gap analysis, so for the software cost, it is already the package software, how do we implement it?	That is the standard practice for the delivery, but for the billing or payment milestone, it is different.
6.8	In case that the User's Acceptance documents are completed, and there will be a delay on the side of SSS accounting, will the bidder be penalized?	If the delay is attributed to the SSS, no penalty will be imposed.
6.9	In case of payment delay on the part of the SSS when the system is already running, what will be the procedures for that?	The SSS will communicate with the vendor once there is a delay on the system. There is a provision in the BTB regarding number of days to process. The purpose of Certificate of Acceptance is that the system is working on our side. We will not certify unless the system is not complete.
6.10	What are the specifics of the Annex C (Support Personnel)?	It should be all personnel involved in the project. We verify the list regularly, so you must update it if someone resigns and if there is a replacement.



7. The BAC Secretariat announced the composition of Envelopes No. 1 (Eligibility and Technical documents), No. 2 (Financial proposal) and additional documents.

8. The BAC II informed the bidder that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC notice:

- a) 2018 Income Tax Return filed through Electronic Filing and Payment System (EEPS) corresponding to the Submitted Audited Financial Statements;
- b) Quarterly VAT for the period January to June 2019;
- c) SEC/DTI Registration;
- d) 2019 Mayor's Permit;
- e) Valid Tax Clearance;
- f) 2018 Audited Financial Statements filed through EFPS.

9. The BAC Secretariat also presented the schedule of the following activities:

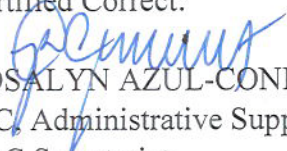
- 9.1 Deadline of Written Queries : Thursday, 05 September 2019
- 9.2 Issuance of Bid Bulletin : Tuesday, 10 September 2019
- 9.3 Submission and Opening of Technical and Cost Proposal : Wednesday, 18 September 2019 at 2:00 P.M. at Green Room, 12<sup>th</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be Accepted.

Time Finished: 11:45 A.M.

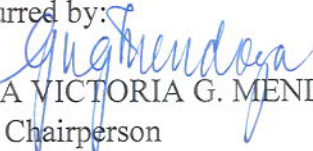
Prepared by:

  
JULINA ROSE DL. DE OCAMPO  
Staff, BAC Secretariat

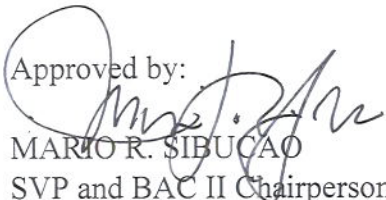
Certified Correct:

  
ROSALYN AZUL-CONDAT  
OIC, Administrative Support Section  
BAC Secretariat

Concurred by:

  
GILDA VICTORIA G. MENDOZA  
TWG Chairperson

Approved by:

  
MARIO R. SIBUCAN  
SVP and BAC II Chairperson

