

REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
East Avenue, Diliman
Quezon City

BIDS AND AWARDS COMMITTEE I

MINUTES OF THE PRE-BID CONFERENCE

SUPPLY, DELIVERY, INSTALLATION AND CONFIGURATION INTO OPERATIONAL
STATE OF NETWORK MONITORING SYSTEM

JANUARY 21, 2021 (THURSDAY)-2:30 P.M., MICROSOFT TEAMS

Present

BAC I Members:	RIZALDY T. CAPULONG MARIO R. SIBUCAO CRISTINA A. BACALLA NEIL F. HERNAEZ NICHOLAS C. BALBUENA JOY A. VILLACORTA
BAC Secretariat:	ROSALYN AZUL-CONDAT MARIVIC P. VILLARUBIA JULINA ROSE DL. DE OCAMPO
TWG Representative:	LEO CALIXTO C. ABAYON
Participating Bidders:	SECUR LINKS NETWORK & TECH., INC. -Cristina Gonzalo MJ Estoce TESTRONIX, INC. - Mark Gonzales Dave Canlas Edmond Nanola GOCOMSYSTEMS -Jun Ortega Arlee Aguda FIRST DATA CORP. -Noli Cura Ianne Arellano Amiel Mitra LIVEACTION -Paul Noble GIGAMON -Jennifer Tan Vladimir Yordanov

1. The Pre-Bid Conference was called to order at 3:50 P.M.
2. The published Approved Budget for the Contract is ₱ 9,212,294.00.
3. The following observers were invited through BAC notice dated 15 January 2021:
 - 3.1 Commission on Audit
 - 3.2 Anti-Corruption Training Center

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- 3.3 Anti-Trapo Movement of the Philippines, Inc.
- 3.4 Makati Business Club
- 3.5 Philippine Chamber of Commerce and Industry

However, none of them attended the activity.

- 4. Nobody paid/secured the Bidding Documents (BD) upon the Pre-Bid Conference.
- 5. The Technical Working Group (TWG) presented the technical specifications and the scope of the project.
- 6. The following were issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	What is the final requirements on the residency rules of technical personnel?	To be clarified through Bid Bulletin.
6.2	On the RU space, can the service provider use 2 RU?	To be clarified through Bid Bulletin.
6.3	On view (range of all existing apps), can it be web-based viewing on single pane of glass?	Yes.
6.4	Does the bidder need to submit reference of the compliance (e.g. brochures (indicated the number and details, searchable link of the website)?	Yes.

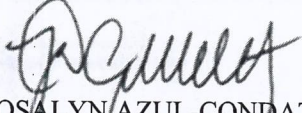
- 7. The BAC Secretariat announced the Composition of Envelopes No.1 (Technical Documents) and No.2 (Financial Proposal), and additional documents.
- 8. The BAC I informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within a non-extendible period of five (5) calendar days from receipt of BAC Notice:
 - a) 2019 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
 - b) Quarterly VAT for the period April to September 2020;
 - c) SEC/DTI Registration;
 - d) 2020 Mayor's Permit;
 - e) Valid Tax Clearance;
 - f) 2019 Audited Financial Statements filed through EFPS.
- 9. The BAC I emphasized that Sworn Statements/Affidavits/Certifications must be:
 - a) Signed by the Notary Public (attorney) himself/herself;
 - b) The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.
- 10. The BAC Secretariat also presented the schedule of the following activities:
 - 10.1 Deadline of Written Queries : Friday, 22 January 2021
 - 10.2 Issuance of Bid Bulletin : Friday, 29 January 2021
 - 10.3 Submission and Opening of Technical and Financial Proposal : Thursday, 11 February 2021 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2nd Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Prepared by:



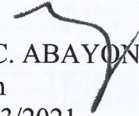
JULIANA ROSE DL. DE OCAMPO
Staff, BAC Secretariat
Date Signed: 01/23/2021

Certified Correct:



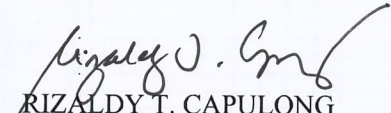
ROSALYN AZUL-CONDAT
OIC & Concurrent Acting CEO IV
Administrative Support Section
BAC Secretariat
Date Signed: 01/23/2021

Concurred by:



LEO CALIXTO C. ABAYON
TWG Chairperson
Date Signed: 01/23/2021

Approved by:



RIZALDY T. CAPULONG
EVP and BAC I Chairperson
Date Signed: 01/23/2021

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