



REPUBLIC OF THE PHILIPPINES  
**SOCIAL SECURITY SYSTEM**  
East Avenue, Diliman  
Quezon City

## **BIDS AND AWARDS COMMITTEE II**

### MINUTES OF THE PRE-BID CONFERENCE

SUPPLY, DELIVERY, INSTALLATION INTO OPERATIONAL STATE, AND MAINTENANCE OF AN INVESTMENT MANAGEMENT SYSTEM (IMS)

FEBRUARY 17, 2021 (WEDNESDAY)-2:30 P.M., THRU MICROSOFT TEAMS

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Present:

BAC II Members:

ELVIRA G. ALCANTARA-RESARE  
ERNESTO D. FRANCISCO JR.  
GWEN MARIE J.D. SAMONTINA  
SYLVETTE C. SYBICO  
MARIA SALOME E. ROMANO

BAC Secretariat:

ROSALYN AZUL-CONDAT  
MARIVIC P. VILLARUBIA  
AILENE C. FACTOR

TWG Representatives:

GILDA VICTORIA G. MENDOZA  
ALAN GENE O. PADILLA  
EDWIN B. DINCOG JR.  
MA. VIANNEY O. GO  
MYLENE H. LORICA  
MARINEL E. MIRANDA-LOPEZ  
ABIGAIL P. CARAAN  
MARIA THERESA E. PETRONIO

COA Representative:

RANDETTE FAYE GUEVARRA

Participating Bidders:

QUESTRONIX CORP.	- Rowell Cruz
SYSTEMS & SOFTWARE CONSULTING GRP., INC.	- April Ruado; Daphne Alvarico
MILESSOFTWARE SOL. INC	- Carlo Doran; Sachin Gawade
FILMETRICS CORP.	- Honey Samson
CREDENCE ANALYTICS	- Hussain Shakir
3I INFOTECH LTD.	- Abhijeetsingh Hazare; Shanker Singh; Jefferson Reyes Vinay Tiwari

1. The Pre-Bid Conference was called to order at 2:38 p.m.
2. The published Approved Budget for the Contract is ₱66,400,000.00.
3. The following observers were invited through BAC notice dated 10 February 2021:
  - 3.1. Commission on Audit (COA)
  - 3.2. Anti-Corruption Training Center
  - 3.3. Anti-Trapo Movement of the Philippines, Inc.
  - 3.4. Makati Business Club
  - 3.5. Philippine Chamber of Commerce and Industry (PCCI)

However, only a representative from COA attended the activity.

4. The following bidders paid/secured the Bidding Documents during the previous advertisement:

- 4.1 3i Infotech Limited Joint Venture with Questronix Corporation
- 4.2 Milessoftware Solutions, Inc.

5. The Technical Working Group (TWG) presented the background, scope of work and technical specifications of the project.

6. The following issues/clarifications were raised during the Pre-Bid Conference:

	Query/Clarifications	TWG/BAC Reply
6.1	The bidder requested for the extension of the submission and opening of bids for ten (10) calendar days.	To be clarified thru Bid Bulletin.
6.2	The bidder requested that the cost for oracle database and its maintenance be excluded from the budget under Capital Outlay and MOOE and just be shouldered by SSS.	To be clarified thru Bid Bulletin.
6.3	On the requirement of “The bidder will also include the costing of the backup power requirements for all three servers or sets of servers”, does this means that the UPS should be included here?	To be clarified thru Bid Bulletin.
6.4	Is there an exemption on the Bid Security?	<p>Bid Security is a mandatory requirement; however, the bidder may choose from the following:</p> <ul style="list-style-type: none"> <li>- Cash or cashier's/manager's check issued by a Universal or Commercial Bank or Bank Draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank – 2% of the ABC</li> <li>- Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security – 5% of the ABC</li> <li>- Any combination of the foregoing – Proportionate to share of form with respect to total amount of security.</li> <li>- Bid Securing Declaration</li> </ul>

7. The BAC Secretariat announced the Composition of Envelopes No. 1 (Eligibility and Technical documents), No. 2 (Financial Proposal) and additional documents.

8. The BAC II informed the bidders that the bid proposals will be subjected to Bid Evaluation. The bidder with the Lowest Calculated Bid (LCB) shall be required to submit the following additional documents within non-extendible period of five (5) calendar days from receipt of BAC notice:

- a. 2019 Income Tax Return (ITR) filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- b. Quarterly VAT for the period July to December 2020;
- c. SEC/DTI Registration;
- d. 2021 Mayor’s Permit or 2020 Mayor’s Permit and Proof of Application for Renewal;
- e. Valid Tax Clearance;
- f. 2019 Audited Financial Statements filed through EFPS.

9. The BAC II emphasized that Sworn Statements/Affidavits/ Certifications must be:


- a. Signed by the Notary Public (attorney) himself/herself;
- b. The Notary Public has an updated Authority to notarize, issued by the Regional Trial Court.

10. The BAC Secretariat also presented the schedule of the following activities:


5.1 Deadline of Written Queries	: Tuesday, 23 February 2021
5.2 Issuance of Bid Bulletin	: Tuesday, 02 March 2021
5.3 Submission and Opening of Technical and Cost Proposal	: Wednesday, 10 March 2021 at 2:00 P.M. at the Bidding Room (formerly CDPRD Computer Room), 2 <sup>nd</sup> Floor, SSS Main Building, East Avenue, Diliman, Quezon City. Late submission shall not be accepted.

Time Finished: 3:28 P.M.

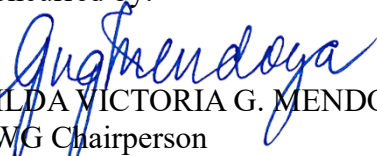
Prepared by:

  
AILENE C. FACTOR  
Staff, BAC Secretariat  
Date Signed: 02/18/2021

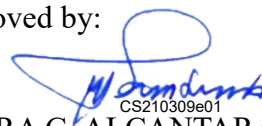
Certified Correct:

  
ROSALYN AZUL-CONDAT  
Concurrent Acting CEO IV  
Administrative Support Section  
BAC Secretariat  
Date Signed: 02/18/2021

Concurred by:

  
GILDA VICTORIA G. MENDOZA  
TWG Chairperson  
Date Signed: 02/18/2021

Approved by:

  
ELVIRA G. ALCANTARA-RESARE  
EVP and BAC II Chairperson  
Date Signed: 02/18/2021