



**Republic of the Philippines
SOCIAL SECURITY SYSTEM
East Avenue, Diliman, Quezon City
SEALED CANVASS**

REQUEST FOR QUOTATION

2020-0095

June 24, 2020
Date

PHILGEPS REF. NO.: 7075756
DATE POSTED : 06-29-20
POSTED BY : ERIKA
POSTPONED : 07-06-20; 07-08-20

Sir / Madam :

Please furnish us with your quotation on or before **JULY 14, 2020 @ 5:00 PM** for the following items.

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	7 Sets	Desk Pen - Double, with Marble Base One (1) Fine point / nib & One (1) Broad point / nib Brand: _____ Model: _____ ABC = P 16, 275.00/ Set <i>(Please see attached Sample Image)</i> Distributions: Pasay-Roxas (1) Pasig Rotunda (1) Pasig Rosario (1) Sta. Rosa (1) Office of the Head, Luzon North 2 Division (1) Iloilo Central (1) Dumaguete (1) GRAND TOTAL ABC = P 113,925.00 [FY 2020 APP - # 179(Original); 274 & 275 (Jan - 4th Update) Request received by PPMD received dated 6-23-2020 (Revised)	P _____ /Set	P _____

Delivery Terms: Twenty (20) calendar days upon receipt of Approved PO / JO.

Payment Terms : Government Terms (Payment is upon delivery of items / services and submission of Billing documents)

Price validity : Three (3) Months

- NOTE/S:**
- 1.) For canvass with an ABC of P 100,000.00 and above, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
 - 2.) Supplier is required to indicate his PhilGeps Registration Number on the canvass form.
 - 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) Alternative offer is not allowed.
 - 5.) Quantity is subject to change but not to exceed the quantity in the approved P.O.
 - 6.) Please specify brand name / model offered.
 - 7.) Supplier/s with the lowest calculated bids shall be required to submit sample for evaluation.
 - 8.) For further clarification of details, please send an e-mail to pmd@sss.gov.ph.
 - 9.) Delivery of goods shall be at THE PPMD, 2/F, SSS Main Office, East Avenue, Diliman, Q.C.
 Contact Persons: Mr. Orlando Marcos (0915) 536-0089 or Mr. Jonic Hocate (0929) 551-9316.

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

Owner/Company Representative
(Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.
 Your Business SSS No. _____
 PhilGeps Registration No. _____
 T I N no. _____
 Date Received : _____

(Business Name)

(Address & Telephone No.)

(E-mail Address)

Very Truly Yours,

HYDEE R. RAQUID

Department Manager III

Procurement, Planning & Management Department

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