



Republic of the Philippines
SOCIAL SECURITY SYSTEM
 East Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

2020-0147

SEALED QUOTATION

September 29, 2020
 Date

PHILGEPs REF. NO.: 7217698
 DATE POSTED : 09-30-20
 POSTED BY : ERIKA

Sir / Madam:

Please furnish us with your quotation on or before **October 5, 2020 @ 5:00 p.m.** for the following items:

| No. | Quantity | PARTICULARS | Unit Cost | Total Cost |
|-----|----------|--|---------------|------------|
| 1 | 12 mos. | Preventive Maintenance Services of three (3) units of Dunham Bush Water Cooled Chiller Model: WCFX-45T3TR2 of the SSS Main Building for the period of (1) year (Labor and technical expertise only) ABC = ₱ 18,000.00 / mo. (Please see attached Scope of Work & General Conditions) GRAND TOTAL ABC = ₱ 216,000.00 EFMD – Memo dated 08-03-2020 received by PPMD on 09-29-2020 with Request # 2020-0250 [APP FY 2020, Original #354 MR Building - Repairs & Others - Centralized Aircon (Pool)] | ₱ _____ / mo. | ₱ _____ |

Delivery Terms: The Technicians of the service provider shall visit and inspect once a month from receipt of approved Job Order / Purchase Order.

Payment Terms: Government Terms (Monthly payments is upon delivery of items / services & submission of billing documents.)

Price validity : Twelve (12) Months

- NOTE/S:**
- 1.) **For canvass with an ABC of P 100,000.00 and above**, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
 - 2.) **Supplier is required to indicate his PhilGeps Registration Number on the canvass form.**
 - 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) **Alternative offer is not allowed.**
 - 5.) **Quantity is subject to change but not to exceed of the approved J.O./ P.O.**
 - 6.) **For technical clarifications, please call Gilbert Cacafranca or Christian Mislang / EFMD at tel #. 8920-6401 local 6303 / 5527 or email at cacafranca@sss.gov.ph/ mislangcc@sss.gov.ph**

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

 Owner/Company Representative
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.

Your Business SSS No. _____
 PhilGeps Registration No. _____
 TIN no. _____
 Date Received : _____

 (Business Name)

 (Address & Telephone No.)

 (E-mail Address)

Very Truly Yours,

HYDEE R. RAQUID
 Department Manager III

Procurement, Planning & Management Department
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ENGINEERING AND FACILITIES MANAGEMENT DEPARTMENT

PROJECT : Preventive Maintenance (Labor only) of Three (3) Units Dunham Bush Chillers of the SSS Main Building for one (1) year

LOCATION : Basement, SSS Main Building Diliman, Q.C

DATE : July 30, 2020

SCOPE OF WORK

Schedule of Equipment: Three (3) units Dunham Bush Water Cooled Chiller Model WCFX-45T3TR2

- A. The Technicians of the service provider shall visit and inspect as listed in the schedule of equipment **ONCE A MONTH** during the term of agreement.
- B. The service provider shall conduct supervision and technical services as applicable during each inspection and visit such as:
 - 1. Check over-all operation of chillers and compressors and provide any recommendation if there is any concern found.
 - 2. Check refrigerant charge. If lacking, charge additional R-22 (to be quoted separately), Owner supplied
 - 3. Check refrigerant and oil filter driers. Replace filter when necessary (to be quoted separately), Owner supplied
 - 4. Check all thermometers and thermostat for proper calibration.
 - 5. Check and chiller control panel components and parts for proper operation
 - 6. Check operating pressures of refrigerant and oil level.
 - 7. Check compressors for proper operation.
 - 8. Check for refrigerant and oil. (additional refrigerant and oil to be quoted separately)
 - 9. Check operating temperatures of refrigerant oil, chilled water & condenser pump for any abnormalities.
 - 10. Check motor current drawn and make necessary recommendation to the owner.
 - 11. Check motor starter components and replace defective parts (to be quoted separately if found defective).

12. Inspect Owner operating log and make any applicable recommendation to operating personnel.
 13. Perform complete operational test of the equipment, check operating safety controls and calibrate as required.
 14. Provide personnel with operating instruction and make recommendations pertaining to the operation of the equipment.
 15. Check operating controls and calibrate as required
 16. Tighten all electrical connection as needed.
 17. Repair minor leaks such as tightening of fittings, bolts, etc. that does not require brazing of major component repair.
 18. Check for condenser approach, if high, to recommend opening & swabbing of copper tubes on condenser vessel. (to be quoted separately)
 19. Check for evaporator approach, if high, to recommend opening & swabbing of copper tubes on evaporator vessel. (to be quoted separately)
- A. Service Call: The service provider shall provide two (2) free on call services per month. Excess service call that require service visit, the SSS shall be billed separately

Exclusion:

The above scope of works does not include any of the following and therefore shall be charge to the account of the Social Security System, namely:

1. All materials, parts, components, accessories and other consumable items that maybe required or needed during the course of the maintenance works.
2. Any major repairs, renovations, retrofitting, rewinding or major overhauling works that maybe required to be undertaken on the equipment.
3. Any dismantling, disassembling, re-installation, re-alignment & re-insulation of units or equipment.
4. Any flushing, vacuum and re-charging of refrigerant from and to the system for overhauling job.
5. Any electrical and electronic control rewiring work or component replacement.
6. Water and air balancing work.
7. Welding fabrication or painting job.
8. Any other works not mentioned in the scope of works.
9. All consumables necessary that maybe needed shall be provided by SSS.

10. Any other works not mentioned in our scope of works.

TERMS

Contract Period: One (1) year
Payment : Monthly

Frequency of PM services: Monthly
Effectivity : Upon receipt of Approved P.O

GENERAL CONDITIONS

The Bidders are required to submit and perform the following:

1. Certification that their company is an authorized distributor of all Dunham Bush air-conditioning products including its accessories, consumables and spare parts.
2. Certification that they have trained and qualified technical personnel to provide Preventive Maintenance Services on Dunham Bush Chillers and perform warranty services, maintenance and repairs.
3. Prospective bidders are required to conduct site inspection to determine all necessary considerations and include the same in their proposal of any incidentals, materials and activities that are necessary to be furnished and executed to complete the project.

Prepared by:



GILBERT A. CACAFRANCA
Sr. Engineer

Reviewed by:



CHRISTIAN C. MISLANG
SSO V, Team Head-MBEMT

Recommending Approval:



GEORGE N. CARREON
SSO V/ Section Head-MSS

Approved by:



STEPHEN P. YAP
Acting Head - EFMD

Conformed By:

Company Authorized Representative
(signature over printed name)