



Republic of the Philippines
SOCIAL SECURITY SYSTEM
 East Avenue, Diliman, Quezon City

REQUEST FOR QUOTATION

2021-0008

SEALED QUOTATION FORM

January 27, 2021
 Date

PHILGEPS REF. NO.: 7436028
 DATE POSTED : 01/28/21
 POSTED BY : AMY

Sir / Madam:

Please furnish us with your quotation on or before **February 1, 2021 @ 5:00PM** for the following items:

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	3 Units	Video Editing Equipment ABC = P 145,080 / Unit	₱ _____ /Unit	₱ _____
2	1 Unit	Portable Device for Video Editing ABC = P 183,980.00 / Unit	₱ _____ /Unit	₱ _____
FOR : Corporate Communications Department <i>(Please see attached Terms Of Reference, Technical Specifications, Statement of Compliance & Schedule of Requirements)</i> GRAND TOTAL ABC = ₱ 619,220.00 ITMG-PSD - PR / Memo dated 01-26-2021 received by PPMD on 01-27-2021 with Request # 2021-0020 [APP FY 2021, Original - #167 Original - IT Resources for Multimedia Production Requirements of Corporate Communications Department]				

Delivery Terms: Within Sixty (60) Calendar Days upon receipt of Approved PO / JO.

Payment Terms: Government Terms (Payment is upon delivery of items / services & submission of billing documents.)

Price validity : Three (3) Months

- NOTE/S:**
- 1.) For canvass with an ABC of P 100,000.00 and above, the winning bidder is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% Cash (Goods & Consulting Services) & 10% Cash (Infrastructure), Cashier's / Manager's Check, Bank Guarantee / Draft or 30% Surety Bond callable upon demand, of the contract price.
 - 2.) Supplier is required to indicate his PhilGeps Registration Number on the canvass form.
 - 3.) SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
 - 4.) Alternative offer is not allowed.
 - 5.) Quantity is subject to change but not to exceed of the approved P.O./J.O.
 - 6.) Please submit the accomplished Request for Quotation (RFQ) Form before the closing date at PPMD 2nd flr. SSS Main Bldg., East Ave., Quezon City. Submit in Sealed Envelope address to Ms. VIOLETA V. JAVAR – Acting Head, Procurement Planning & Management Department and indicate the RFQ Form number, company name, name of company representative, business address and contact details.
 - 7.) For clarifications of details, please call Mr. Noel Manalo/PMO at Tel. # 8920-6401 loc. 5581 or via e-mail at manalong@sss.gov.ph.

This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conformed with the above terms & conditions, and the data / quotation indicated are valid.

 Owner/Company Representative
 (Sign over Printed Name)

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The offeror binds himself to this quotation.

Please indicate below your Business Name, Address and Telephone Number and Date Received.
 Your Business SSS No. _____
 PhilGeps Registration No. _____
 T I N no. _____
 Date Received : _____

 (Business Name)

 (Address & Telephone No.)

 (E-mail Address)

Very Truly Yours,


VIOLETA V. JAVAR
 Acting Head

Procurement, Planning & Management Department
 Tel No. 920-6401 loc 5504-5507
 Fax No. 435-9861

E-mail Address: bansilea@sss.gov.ph; pmd@sss.gov.ph

TERMS OF REFERENCE

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE
A. Three (3) units Video Editing Equipment with 1-Year Hardware and Software Support with the following minimum specifications:		
	<ul style="list-style-type: none"> • 3.8 GHz 6-core 10th-generation Intel Core i7 processor, Turbo • Boost up to 5.0GHz • 8GB 2666MHz DDR4 memory • Radeon Pro 5500 XT with 8GB of GDDR6 memory • 512GB SSD Storage • 27-inch (diagonal) Retina 5K display • Magic Mouse 2 • Magic Keyboard US English • Gigabit Ethernet • Accessory Kit • Hardware and Software Care Protection Plan • Must be able to run multimedia files with file extension fcpX and key 	

ITEM	SPECIFICATION	STATEMENT OF COMPLIANCE
B. One (1) unit Portable Device for Video Editing with 1-year Hardware and Software Support with the following minimum specifications:		
	<ul style="list-style-type: none"> • 2.3GHz 8-core 9th-generation Intel Core i9 processor, Turbo • Boost up to 4.8GHz • 16GB 2666MHz DDR4 memory • AMD Radeon Pro 5500M with 4GB of GDDR6 memory • 1TB SSD storage • 16-inch Retina display with True Tone • Four Thunderbolt 3 ports • Touch Bar and Touch ID • Backlit Magic Keyboard US English • Accessory Kit • Hardware and Software Care Protection Plan • Must be able to run multimedia files with file extension .fcpX and .key 	

SCHEDULE OF REQUIREMENTS

DELIVERY TERM: Within sixty (60) calendar days upon receipt of Approved PO/JO

PREPARED BY:

Signature Over Printed Name
(Authorized Representative)

COMPANY NAME : _____

ADDRESS : _____

CONTACT NUMBER : _____