



Republic of the Philippines  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

PROCUREMENT PLANNING & MANAGEMENT DEPARTMENT  
Tel. No. 8920-6401 loc 5504-5507/6391

September 2, 2021

Sir/Madam:


Please furnish us with your quotation on or before **September 13, 2021 @ 4:00 PM** for the items listed in the attached Request for Quotation (RFQ).

Kindly accomplish the Request for Quotation and Bidder's Information and affix your confirmation on the Terms and Conditions by signing the certification.

Refer to the Instruction to Suppliers for the procedure on the submission of quotation.

Thank you.

Very Truly Yours,

  
VIOLETA V. JAVAR

PHILGEPS REF. NO.: 7971850  
DATE POSTED : 09/03/21  
POSTED BY : AMY  
POSTPONED : 09/09/21

## REQUEST FOR QUOTATION (RFQ) FORM

Number <b>2021-0149</b>	RFQ Date <b>27 August 2021</b>
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Item No.	Quantity	P A R T I C U L A R S	Unit Cost	Total Cost
1	1 Lot	<b>REPLACEMENT OF WATERLINE AT SSS CASA REAL PROPERTY</b>  <b>ABC: ₱ 139,981.48</b>  2021 APP No.: 415		
		<b>PLUMBING WORKS AT THE 2ND FLOOR OF SSS MAKATI BUILDING</b>  <b>ABC: ₱ 175,315.92</b> 2021 APP No.: 237		

**Please submit and completely fill-out the following forms:**

*Annex "A" - Scope of Works*

*Annex "B" - Bill of Quantities Form (SSS Casa Real Property)*

*Annex "C" - Bill of Quantities Form (SSS Makati Building)*

**Additional requirements together with the accomplished RFQ form:**

*Certificate of Completion (for construction/ renovation project with plumbing works)*

**Please see the attached documents for reference:**

*Annex "D" - Plans/Drawings (SSS Casa Real Property)*

*Annex "E" - Plans/Drawings (SSS Makati Building)*

**Date Receipt of Request for Quotation Form:**

<b>Price Validity</b>	Three (3) Months
<b>Delivery Terms</b>	Forty-five (45) calendar days upon receipt of Approved Purchase Order / Job Order
<b>Payment Terms</b>	<ul style="list-style-type: none"> <li>Government Terms</li> <li>The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.</li> <li>Payment is upon delivery of items/services &amp; submission of billing documents.</li> </ul>

### BIDDER'S INFORMATION

<b>Business Name</b>	<b>Address</b>	
<b>Name of Company Representative</b>	<b>Email Address</b>	<b>Telephone/Mobile Number</b>
<b>PhilGEPS Registration No.</b>	<b>SS Number</b>	<b>BIR TIN</b>

NOTE: The Supplier must ensure to fill-out the owner/company representative signature over printed name and business details. Incompletely filled-out RFQ Form is a ground for disqualification of submitted quotation.

## TERMS AND CONDITIONS

1. **For contract price amounting to P100,000.00 and above**, the winning supplier shall be required to post a Performance Security from receipt of Notice of Award equivalent to the Percentage (%) of Contract Price as follows:
  - 5% (Goods & Consulting Services) or 10% (Infrastructure) Cash, Cashier's/Manager's Check, Bank Draft/Guarantee, or
  - 30% Surety Bond callable upon demand.
2. In case two or more suppliers submitted the same price quotation and have been evaluated as the Lowest Calculated and Responsive Quotation, submission of best offer in a sealed envelope to be dropped at the drop box located at Procurement Planning & Management Dept., 2nd Flr., SSS Main Bldg., East Ave., Diliman, Quezon City or password-protected zipped file folder sent via e-mail at **bacsealedquotations@sss.gov.ph** shall be adopted as the tie-breaking method to finally determine the single winning supplier.
3. Alternative offer shall not be allowed. Any bid exceeding the ABC shall be ground for disqualification.
4. Quantity is subject to change but not to exceed the quantity in the approved PO/JO/LO.
5. Award shall be on a per "LOT BASIS" and date of conduct/start of the project is subject to change.

## INSTRUCTIONS TO SUPPLIERS

1. For Clarification of details, please call Mr. Ferdinand B. Almaria @ (8) 924-3459 / (8) 920-6401 local 5538 or via e-mail @ [almariafb@sss.gov.ph](mailto:almariafb@sss.gov.ph).
2. Supplier should indicate "COMPLIED" or "NOT COMPLIED" in the STATEMENT OF COMPLIANCE COLUMN. Failure to indicate compliance or non-compliance will mean automatic disqualification.
3. Sealed quotation maybe submitted through any of the following:
  - a. DROP BOX located at the Procurement Planning & Management Dept. (PPMD), 2nd Floor, SSS Main Bldg., East Ave., Diliman, Quezon City. It shall be addressed to Ms. VIOLETA V. JAVAR – Acting Head of the PPMD.  
  
Indicate in the sealed envelope the RFQ Number, company name, name of company representative, business address and contact details.
  - b. ELECTRONIC MAIL at **bacsealedquotations@sss.gov.ph** with the following requirements:
    - i. Quotations and attachments should be in portable document format (pdf), compressed/zipped and protected by a password. (See attached Guide in Creating password protected zip file folder.)
    - ii. File name of the zip file folder shall be by **RFQ number and Project Title**.
    - iii. The Supplier who timely submitted its Sealed Quotation but who fails to provide its password on the date and time of opening shall be disqualified.
    - iv. Passwords shall be made available only (not earlier and not beyond the prescribed schedule) through email (**bacsealedquotations@sss.gov.ph**) or SMS (**09062603807**) during opening of bids which is scheduled on:  
**DATE: September 14, 2021** | **TIME: 1:30 PM - 2:00 PM**
4. After evaluation of offer, the SUPPLIER is required to submit complete documentary requirements after receipt of notice or advise from SSS, as follows:
  - a. Valid Mayor's/Business Permit;<sup>1</sup>

<sup>1</sup> Per GPPB Resolution No. 09-2020, dated 7 May 2020, Expired Business or Mayor's permit with Official Receipt of renewal application and Unnotarized Omnibus Sworn Statement may be submitted for procurement activities

- b. PhilGEPS Registration Number (Red Membership) or PhilGEPS Certificate (Platinum Membership);
- c. Certificate of Registration whichever may be appropriate under existing laws of the Philippines:
  - i. Bureau of Domestic Trade & Industry (DTI) – Sole Proprietorship
  - ii. Incorporation Papers registered and approved by the Securities & Exchange Commission - Partnership/Corporation
  - iii. Philippine Contractors Accreditation Board License (PCAB) - Contractors/Civil Works
  - iv. Cooperative Development Authority (CDA) – Cooperatives;
- d. Latest Annual Income / Business Tax Return (for ABCs above P500K);
- e. BIR Certificate of Registration Form 2303;
- f. SSS ID Number (Employer/Self-Employed);
- g. Notarized Omnibus Sworn Statement (for ABCs above ₱50,000);<sup>1 and</sup>
- h. For ABCs amounting to ₱50,000 and below, the supplier with lowest calculated & responsive quotation/bid shall be required to submit a Notarized Special Power of Attorney (SPA) for Sole Proprietorship or Secretary's Certificate for Partnership/Corporation.

## GENERAL CONDITIONS OF THE CONTRACT

1. The SUPPLIER shall deliver the goods in accordance with the description and quantity specifications of the Purchase Order/Job Order.
2. The SUPPLIER shall deliver the goods within the period indicated in the Purchase Order. A penalty of 1/10 of 1% of the total amount of the items shall be imposed for every day of delay in delivery.
3. The SUPPLIER shall deliver Goods/Services which must all be fresh stock, brand-new, unused, properly sealed, and which are not set to expire within two (2) years from date of delivery to the SSS, if applicable.
4. The SUPPLIER warrants that all the Goods/Services have no defect arising from design, materials, or workmanship or from any act or omission of the SUPPLIER or the manufacturer that may develop under normal use of consumables, if applicable.
5. For Goods, the SUPPLIER shall replace any defective item within twenty-four (24) hours from the time that it was notified by the SSS of the defect. Defects detected only after the item is installed and used are covered by the replacement warranty which will be in effect for every item until its expiry date. Replacement of defective item shall have no cost to the SSS, if applicable.
6. To assure that manufacturing defects shall be corrected by the SUPPLIER, a warranty security shall be required from the SUPPLIER for a minimum period of three (3) months, in the case of expendable items, or a minimum period of one (1) year, in the case of non-expendable items, after acceptance of the delivered items. The obligation for the warranty shall be covered, at the Supplier's option, by either retention money in an amount equivalent to five percent (5%) of total purchase price, or a special bank guarantee equivalent to five percent (5%) of the total purchase price with validity period starting from the date of acceptance. The said amounts shall only be released after the lapse of the warranty period.
7. If the SUPPLIER, having been notified, fails to remedy the defect(s) within the specified period, the SSS may proceed to take such remedial action as may be necessary, at the SUPPLIER's risk and expense and without prejudice to any other rights which the SSS may have against the SUPPLIER under these Terms and Conditions and under the applicable law.
8. The pricing of the Goods/Services shall be in Peso and inclusive of Twelve Percent (12%) Value-Added Tax (VAT).

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during a State of Calamity, or implementation of community quarantine or similar restrictions subject to compliance therewith after award of contract but before payment.

## MISCELLANEOUS PROVISIONS

1. **Confidentiality.** Neither Party shall, without the prior written consent of the other, disclose or make available to any person, make public, or use directly or indirectly, except for the performance and implementation of the works, any confidential information acquired from an information holder in connection with the performance of this Agreement, unless: (i) the information is known to the disclosing Party, as evidenced by its written records, prior to obtaining the same from the information holder and is not otherwise subject to disclosure restrictions on the disclosing Party, (ii) the information is disclosed to the disclosing Party by a third party who did not receive the same, directly or indirectly, from an information holder, and who has no obligation of secrecy with respect thereto, or (iii) required to be disclosed by law.

The obligation of confidentiality by both Parties, as provided herein, shall survive the termination of this Agreement.

2. **Merger and Consolidation.** In case of merger, consolidation or change of ownership of the SUPPLIER with another company, it is the responsibility of the surviving company/consolidated company/acquiring entity to inform the SSS of the change in corporate structure/ownership. Failure to do so shall translate in such company assuming all liabilities of the acquired/merged company under this Agreement.
3. **Force Majeure.** The SUPPLIER shall not be liable for forfeiture of its performance security, liquidated damages, or termination for default if and to the extent that the SUPPLIER's delay in performance or other failure to perform its obligations under this Agreement is the result of a force majeure.

For purposes of this Agreement the terms "force majeure" and "fortuitous event" may be used interchangeably. In this regard, a fortuitous event or force majeure shall be interpreted to mean an event which the SUPPLIER could not have foreseen, or which though foreseen, was inevitable. It shall not include ordinary unfavorable weather conditions; and any other cause the effects of which could have been avoided with the exercise of reasonable diligence by the SUPPLIER. Such events may include, but not limited to, acts of the SSS in its sovereign capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

4. **Non-Assignment.** Neither Party may assign the Contract in whole or in part without the consent of the other Party.
5. **Waiver.** Failure by either Party to insist upon the other the strict performance of any of the terms and conditions hereof shall not be deemed a relinquishment or waiver of any subsequent breach or default of the terms and conditions hereof, which can only be deemed made if expressed in writing and signed by its duly authorized representative. No such waiver shall be construed as modification of any of the provisions of this Agreement or as a waiver of any past or future default or breach hereof, except as expressly stated in such waiver.
6. **Cumulative Remedies.** Any and all remedies granted to the Parties under the applicable laws and this Agreement shall be deemed cumulative and may, therefore, at the sole option and discretion, be availed of by the aggrieved Party simultaneously, successively, or independently.
7. **No Employer-Employee Relationship.** It is expressly and manifestly understood and agreed upon that the employees of the SUPPLIER assigned to perform the PROJECT are not employees of the SSS. Neither is there an employer-employee relationship between the SSS and the SUPPLIER.

This Agreement does not create an employer-employee relationship between the SSS and the SUPPLIER including its personnel; that the PROJECT rendered by the personnel assigned by the SUPPLIER to the SSS in the performance of its obligation under this Agreement do not represent government service and will not be credited as such; that its personnel assigned to the SSS are not entitled to benefits enjoyed by SSS' officials and employees such as Personal Economic Relief Allowance (PERA), Representation and Transportation Allowance (RATA), ACA, etc.; that these personnel are not related within the third degree of

consanguinity or affinity to the contracting officer and appointing authority of the SSS; that they have not been previously dismissed from the government service by reason of an administrative case; that they have not reached the compulsory retirement age of sixty-five (65); and that they possess the education, experience and skills required to perform the job. The SUPPLIER hereby acknowledges that no authority has been given by the SSS to hire any person as an employee of the latter. Any instruction given by the SSS or any of its personnel to the SUPPLIER's employees are to be construed merely as a measure taken by the former to ensure and enhance the quality of the PROJECT performed hereunder. The SUPPLIER shall, at all times, exercise supervision and control over its employees in the performance of its obligations under this Agreement.

8. **Partnership.** Nothing in this Agreement shall constitute a partnership between the Parties. No Party or its agents or employees shall be deemed to be the agent, employee or representative of any other Party.
9. **Compliance with SS Law.** The SUPPLIER shall report all its employees to the SSS for coverage and their contributions, as well as all amortizations for salary/education/calamity and other SSS loans shall be updated. Should the SUPPLIER fail to comply with its obligation under the provisions of the SS Law and Employees' Compensation Act, the SSS shall have the authority to deduct any unpaid SS and EC contributions, salary, educational, emergency and/or calamity loan amortizations, employer's liability for damages, including interests and penalties from the SUPPLIER's receivables under this Agreement.

Further, prescription does not run against the SSS for its failure to demand SS contributions or payments from the SUPPLIER. Moreover, the SUPPLIER shall forever hold in trust SS contributions or payments of its employees until the same is fully remitted to the SSS.

10. **Compliance with Labor Laws.** The SUPPLIER, as employer of the personnel assigned to undertake the PROJECT, shall comply with all its obligations under existing laws and their implementing rules and regulations on the payment of minimum wage, overtime pay, and other labor-related benefits as well as remittances or payment of the appropriate amount or contributions/payment (SSS, EC, Pag-IBIG, PhilHealth and taxes) with concerned government agencies/offices.

It is agreed further, that prior to the release of any payment by the SSS to the SUPPLIER, its President or its duly authorized representative, shall submit a sworn statement that all moneys due to all the employees assigned to the PROJECT as well as benefits by law and other related labor legislation have been paid by the SUPPLIER and that he/she assumed full responsibility thereof.

11. **Compliance with Tax Laws.** The SUPPLIER shall, in compliance with tax laws, pay the applicable taxes in full and on time and shall regularly present to the SSS within the duration of this Agreement, tax clearance from the Bureau of Internal Revenue (BIR) as well as copy of its income and business tax returns duly stamped by the BIR and duly validated with the tax payments made thereon. Failure by the SUPPLIER to comply with the foregoing shall entitle the SSS to suspend payment of the Contract Price.
12. **Liquidated Damages.** If the SUPPLIER fails to satisfactorily deliver any or all of the Goods and/or to perform the Services within the period(s) specified in the PBD inclusive of duly granted time extensions if any, the SSS shall, without prejudice to its other remedies under this Agreement and under the applicable law, deduct from the Contract Price, as liquidated damages, the applicable rate of one tenth (1/10) of one (1) percent of the cost of the unperformed portion for every day of delay until actual delivery or performance. Once the amount of liquidated damages reaches ten percent (10%), the SSS may rescind or terminate this Agreement, without prejudice to other courses of action and remedies open to it.
13. **Hold Free and Harmless.** The SUPPLIER agrees to defend, indemnify, and hold the SSS free and harmless from any and all claims, damages, expenses, fines, penalties and/or liabilities of whatever nature and kind, whether in law or equity, that may arise by reason of the implementation of the Agreement. In addition, the SUPPLIER agrees to indemnify the SSS for any damage as a result of said implementation.

14. **Settlement of Disputes.** All actions and controversies that may arise from the Contract involving but not limited to demands for specific performance of the obligations as specified herein and/or in the interpretation of any provisions or clauses contained herein, shall, in the first instance, be settled within thirty (30) calendar days through amicable means, such as, but not limited to mutual discussion. Should the dispute remain unresolved by the end of the aforementioned period, the dispute shall be settled in accordance with applicable provisions of Republic Act No. 9285, otherwise known as the Alternative Dispute Resolution Act of 2004.
15. **Venue of Actions.** Any suit or proceeding arising out of relating to the contract shall be instituted in the appropriate court in Quezon City, parties hereto waiving any other venue.
16. **Governing Law.** This Agreement shall be governed by and interpreted according to the laws of the Republic of the Philippines.
17. **Amendments.** This Agreement may be amended only in writing and executed by the Parties or their duly authorized representatives.
18. **Separability.** If any one or more of the provisions contained in this Agreement or any document executed in connection herewith shall be invalid, illegal or unenforceable in any respect under any applicable law, then: (i) the validity, legality and enforceability of the remaining provisions contained herein or therein shall not in any way be affected or impaired and shall remain in full force and effect; and (ii) the invalid, illegal or unenforceable provision shall be replaced by the Parties immediately with a term or provision that is valid, legal and enforceable and that comes closest to expressing the intention of such invalid, illegal or unenforceable term or provision.
19. **Binding Effect.** This Agreement shall be binding upon the Parties hereto, their assignee/s and successor/s-in-interest.
20. **Non-Publicity.** No press release in oral, written or electronic form shall be issued covering this transaction without prior written approval of the SSS. Inclusion in any reference lit shall also be undertaken only upon prior written approval of the SSS.

#### CERTIFICATION

**This is to certify that my Company is updated in the payment of contributions and loans to SSS, and conforms with the above Terms and Conditions, and that the data / quotation indicated are valid.**

\_\_\_\_\_  
Owner/Company Representative  
(Signature over Printed Name)

\_\_\_\_\_  
Date

## ANNEX A. SCOPE OF WORKS

Suppliers/Bidders should indicate "COMPLIED" or "NOT COMPLIED" to the requirements below.

### ITEM 1 – PLUMBING WORKS AT THE 2<sup>ND</sup> FLOOR OF SSS MAKATI BUILDING AND REPLACEMENT OF WATERLINE AT SSS CASA REAL TOWNHOUSE

Item	Specification	Statement of Compliance
I	<p><b>PROGRAM OF WORKS</b></p> <p><b>A. GENERAL REQUIREMENTS</b></p> <p style="margin-left: 40px;">a) Permits/clearances including as-built plans b) Temporary facilities and board-up/site enclosure, water and electricity consumptions</p> <p><b>B. WORKMANSHIP</b></p> <p>The work throughout shall be executed in the best and most thorough manner under the direction of and to the satisfaction of the SSS Engineer or Representative who will interpret the meaning of the drawings and specifications and shall have the authority to reject any works and materials, which in their judgement, are not in full accordance therewith required phases of work shall be done by skilled and competent men who are engaged or specialized in the type of work specified.</p> <p><b>C. SITE EXAMINATION</b></p> <p>Prospective bidders are required to conduct site inspection to determine all incidental materials and activities that are necessary to be furnished and executed to complete the project. Examine the site premises and all conditions apparent and visible therein. Consider all such conditions that may affect work. Measure every existing work/structure at site. Verify all given dimensions and deviations in the plans/drawings and Bill of Quantities. It shall be understood that the work covers all exposed external surface regardless of measurements made.</p> <p><b>D. PROTECTION OF WORK AND PROPERTY</b></p> <p>The contractor shall ensure protection of existing structures, properties and other areas not affected by the work specified, including office furniture and equipment. Any damage incurred during the activity shall be restored/repared by the Contractor at their own expense, and it shall be done in a satisfactory and approved manner.</p> <p>Place warning signs where work is being undertaken. Remove work materials damaged by failure to provide protection, and replace with new work materials at no cost to the Owner.</p> <p><b>E. SUBMITTALS</b></p> <p>The Contractor shall submit samples of finishes, furnished materials and equivalent materials for approval of SSS Implementing Unit prior to installation or application.</p> <p><b>F. QUALITY OF MATERIALS</b></p> <p>All replacement materials shall be new, free from defects, passed and conformed to International Standard and Philippine Standard set forth by Bureau of Product Standards - Department of Trade and Industry.</p> <p><b>G. CLEANING</b></p> <p>Leave premises clean, neat and orderly. Remove all stains, spots, blemishes, soil dirt from all finished work. Remove all excess materials, soil, used</p>	



		<p>containers, tools, equipment and supplies out of the SSS premises during the progress of work and upon completion of work.</p> <p><b>H. AS-BUILT PLAN AND ELECTRONIC FILE</b>  One (1) set 20" x 30" blue print as-built plans duly signed and sealed by the Contractor's Civil Engineer or Architect. The contractor shall likewise submit electronic file copy of as-built plans using AutoCAD software.</p>																			
II	<p><b>SCOPE OF WORKS AND MATERIAL SPECIFICATIONS</b></p>	<p>The work contemplated under this contract shall consist of furnishing of all materials, labor, plant, tools and equipment, permits including the satisfactory performance of all work necessary for the complete execution of all the work as shown on the plans, specifications and other contract documents. The following are the scope of work:</p> <p><b>1. PLUMBING WORKS AT THE 2<sup>ND</sup> FLOOR OF SSS MAKATI B PROGRAM OF WORKS</b></p> <p>a) Site Preparation</p> <ul style="list-style-type: none"> <li>• Dismantling of existing waterline and sewerline pipes and fittings including chipping and restoration works</li> <li>• Hauling and disposal of debris and waste materials</li> </ul> <p>b) Supply and installation of waterline and sewerline pipes and fittings including pressure, leak and flow tests</p> <table border="1" data-bbox="548 1096 1218 1446"> <thead> <tr> <th>Particulars</th> <th>Description</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Pipes and Fittings:</td> <td></td> <td></td> </tr> <tr> <td>- Sewerline</td> <td>- uPVC, Series 1000 (Orange), size depends on the design/plan</td> <td>- Neltex or Approved Equivalent</td> </tr> <tr> <td>- Waterline</td> <td>- PPR Pipe PN20, size depends on the design/plan</td> <td>- Neltex or Approved Equivalent</td> </tr> </tbody> </table> <p><b>2. REPLACEMENT OF WATERLINE AT CASA REAL TOWNHOUSE</b></p> <p>a) Site preparation</p> <ul style="list-style-type: none"> <li>• Dismantling of existing pipes and fittings including chipping, excavation, backfilling and restoration works</li> <li>• Hauling and disposal of debris and waste materials</li> </ul> <p>b) Supply and installation of waterline pipes and fittings</p> <table border="1" data-bbox="495 1803 1218 1991"> <thead> <tr> <th>PARTICULARS</th> <th>DESCRIPTION</th> <th>REMARKS</th> </tr> </thead> <tbody> <tr> <td>Waterline pipes and fittings</td> <td>- PPR Pipe PN20, size depends on the design/plan</td> <td>- Neltex or Approved Equivalent - Submit sample for approval</td> </tr> </tbody> </table> <p>Materials and work deemed necessary to complete the project but not specifically mentioned in the Specifications, working drawings or in the other contract documents are inferred and shall be supplied, installed and rendered by the contractor without extra cost to the owner. Such material shall be of the highest quality available, installed and applied in workmanlike manner at prescribed or appropriate locations.</p>	Particulars	Description	Remarks	Pipes and Fittings:			- Sewerline	- uPVC, Series 1000 (Orange), size depends on the design/plan	- Neltex or Approved Equivalent	- Waterline	- PPR Pipe PN20, size depends on the design/plan	- Neltex or Approved Equivalent	PARTICULARS	DESCRIPTION	REMARKS	Waterline pipes and fittings	- PPR Pipe PN20, size depends on the design/plan	- Neltex or Approved Equivalent - Submit sample for approval	
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III	<p><b>OTHER REQUIREMENTS</b></p>	<p>The contractor shall have completed within the last five (5) years prior to submission of bids, at least one (1) construction and/or renovation project with plumbing works. <b>(Certificate of Completion (COC) issued or certified/approved by the bidder's client for the satisfactory completion of construction and/or renovation project with plumbing works. To be submitted along with the quotation)</b></p>																			

## ANNEX B. BILL OF QUANTITIES

**PROJECT : REPLACEMENT OF WATERLINE AT SSS CASA REAL PROPERTY**  
**LOCATION : Casa Real Townhouse, Real Street, Urdaneta Village, Makati City**

ITEM	DESCRIPTION	QTY.	UNIT	MATERIAL, LABOR & EQUIPMENT	
				UNIT COST	TOTAL COST
(A)	(B)	(C)	(D)	(E)	F = C x E
<b>1</b>	<b>General Requirements</b>				
1.1	Permits/Clearances including As-built plans	1.00	lot		
1.2	Temporary Facilities and Board-up/Site Enclosure	1.00	lot		
<b>2</b>	<b>Site Preparation</b>				
2.1	Dismantling of existing waterline pipes & fittings including chipping, excavation, backfilling & restoration works	1.00	lot		
2.2	Hauling & Disposal of Debris & Waste Materials	1.00	lot		
<b>3</b>	<b>Supply &amp; Installation of Waterline Pipes &amp; Fittings</b>				
3.1	Supply & Installation of Waterline PPR Pipe, 25mm"Ø x 4m	528.00	lm		
3.2	Supply & Installation of Waterline Fittings which include: - PPR Female Threaded Tee, 25mmØ - Fittings, PPR Male Threaded Tee, 25mmØ - Fittings, PPR Female Union, 25mmØ - Fittings, PPR Female Elbow, 25mmØ - Fittings, PPR Socket Coupling, 25mmØ - Fittings, PPR Elbow, 25mmØ - Fittings, PPR Tee, 25mmØ	1.00	lot		
3.3	Pressure & Leak Testing	1.00	lot		
<b>TOTAL BID COST</b>					<b>=</b>

**GENERAL INSTRUCTIONS:**

1. For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and inclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.
2. Bidders are not allowed to include any pay items that were not indicated in the BOQ Form.
3. The Material, Labor and Equipment Costs as indicated in the BOQ shall include the following:
  - a.) Mobilization / Demobilization Cost
  - b.) Mark-up or Indirect Cost which include: Overhead Expenses such as office expenses, supervision, transportation allowances, and financing costs (premium on CARI, Bid Security, Performance Security, Surety for Advance Payment, Warranty Security, Construction Bond, etc.), Contingencies, Miscellaneous Expenses and Contractor's Profit Margin
  - c.) 12% Value Added Tax (VAT)
4. Corresponding cost of material, labor and equipment must be provided for all items in the BOQ so as not to constitute an incomplete bid which is a ground for disqualification. In cases where material, labor and equipment costs are lumped, or no material, labor and equipment cost is required, indicate the same or indicate "0" or "N/A" if given free of charge to SSS. Don't leave the spaces for material, labor and equipment costs blank, except as indicated.

SUBMITTED BY:

\_\_\_\_\_  
 (Name of Bidder)

Address: \_\_\_\_\_

Tel. No. \_\_\_\_\_

Email: \_\_\_\_\_

PREPARED BY:

\_\_\_\_\_  
 (Signature over Printed Name)  
 Company Representative

Date Signed: \_\_\_\_\_

## ANNEX C. BILL OF QUANTITIES

**PROJECT : PLUMBING WORKS AT THE 2ND FLOOR OF SSS MAKATI BUILDING**  
**LOCATION : SSS Makati Building, Ayala Avenue, Makati City**

ITEM	DESCRIPTION	QTY.	UNIT	MATERIAL, LABOR & EQUIPMENT	
				UNIT COST	TOTAL COST
(A)	(B)	(C)	(D)	(E)	F = C x E
<b>1</b>	<b>General Requirements</b>				
1.1	Permits/Clearances including As-built plans	1.00	lot		
1.2	Temporary Facilities and Board-up/Site Enclosure	1.00	lot		
<b>2</b>	<b>Site Preparation</b>				
2.1	Dismantling of existing waterline & sewerline pipes & fittings including chipping & restoration works	1.00	lot		
2.2	Hauling & Disposal of Debris & Waste Materials	1.00	lot		
<b>3</b>	<b>Supply &amp; Installation of Waterline Pipes &amp; Fittings</b>				
3.1	Supply & Installation of Waterline PPR Pipe, 3/4"Ø x 4m	36.00	lm		
3.2	Supply & Installation of Waterline Fittings which include: - Fittings, PPR Elbow, 3/4"Ø - Fittings, PPR Tee, 3/4"Ø - Fittings, PPR Coupling, 3/4"Ø - Fittings, PPR Adaptor, 3/4"Ø - Gate Valve, PPR, 3/4"Ø	1.00	lot		
3.3	Pressure & Leak Testing including tapping to main riser waterline	1.00	lot		
<b>4</b>	<b>Supply &amp; Installation of Sewerline Pipes &amp; Fittings</b>				
4.1	Supply & Installation of Sewerline uPVC Pipe, 4"Ø x 3m	39.00	lm		
4.2	Supply & Installation of Sewerline uPVC Pipe, 2"Ø x 3m	18.00	lm		
4.3	Supply & Installation of Sewerline Fittings which include: - Fittings, uPVC Wye, 4"Ø - Fittings, uPVC Wye, 2"Ø - Fittings, uPVC Elbow, 4"Ø - Fittings, uPVC Elbow, 2"Ø - Fittings, uPVC Clean-out, 4"Ø	1.00	lot		
4.4	Flow & Leak Testing including declogging of sewerline pipes	1.00	lot		
<b>TOTAL BID COST</b>					<b>=</b>

**GENERAL INSTRUCTIONS:**

- For uniformity and evaluation purposes, a bidder shall adhere to the herein prescribed format of BOQ, specifically in the formula for computation, given quantity and inclusive pay items. Any deviation from the format shall be a ground for disqualification of bid.
- Bidders are not allowed to include any pay items that were not indicated in the BOQ Form.
- The Material, Labor and Equipment Costs as indicated in the BOQ shall include the following:
  - Mobilization / Demobilization Cost
  - Mark-up or Indirect Cost which include: Overhead Expenses such as office expenses, supervision, transportation allowances, and financing costs (premium on CARI, Bid Security, Performance Security, Surety for Advance Payment, Warranty Security, Construction Bond, etc.), Contingencies, Miscellaneous Expenses and Contractor's Profit Margin
  - 12% Value Added Tax (VAT)
- Corresponding cost of material, labor and equipment must be provided for all items in the BOQ so as not to constitute an incomplete bid which is a ground for disqualification. In cases where material, labor and equipment costs are lumped, or no material, labor and equipment cost is required, indicate the same or indicate "0" or "N/A" if given free of charge to SSS. Don't leave the spaces for material, labor and equipment costs blank, except as indicated.

SUBMITTED BY:

\_\_\_\_\_ (Name of Bidder)

Address: \_\_\_\_\_

Tel No. \_\_\_\_\_

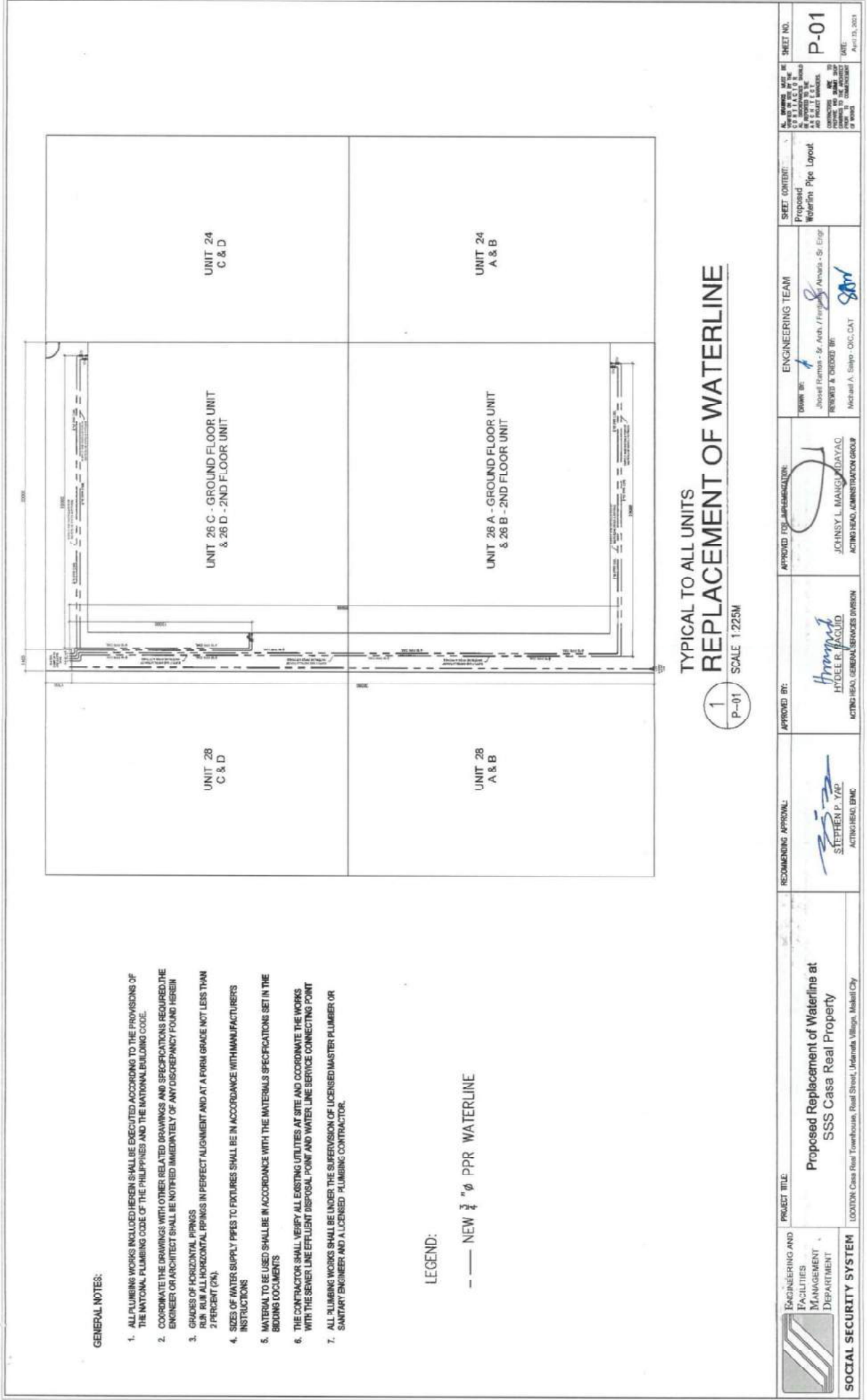
Email: \_\_\_\_\_

PREPARED BY:

\_\_\_\_\_ (Signature over Printed Name)  
Company Representative

Date Signed: \_\_\_\_\_

# ANNEX D. PLANS / DRAWINGS



**GENERAL NOTES:**

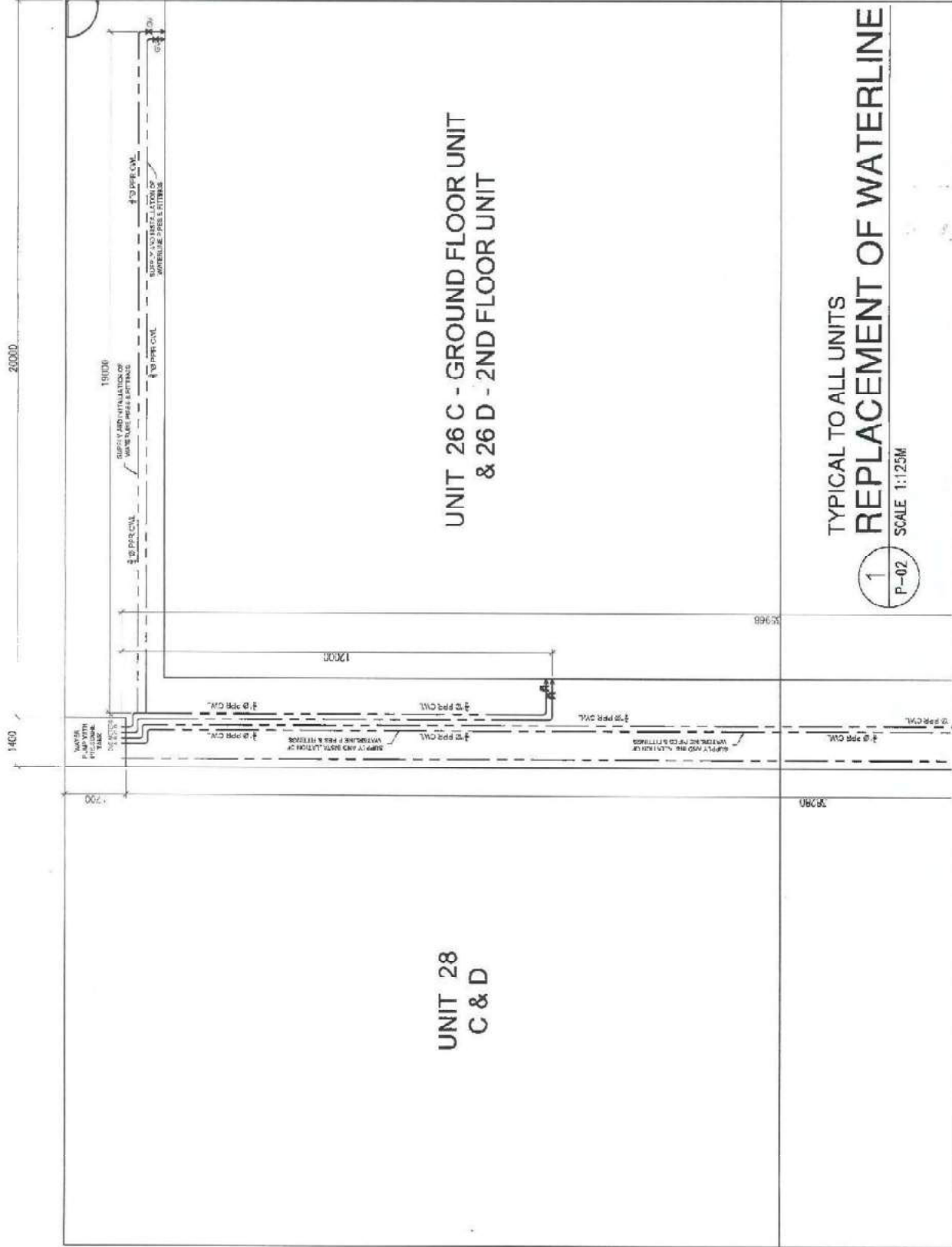
1. ALL PLUMBING WORKS INCLUDED HEREIN SHALL BE EXECUTED ACCORDING TO THE PROVISIONS OF THE NATIONAL PLUMBING CODE OF THE PHILIPPINES AND THE NATIONAL BUILDING CODE.
2. COORDINATE THE DRAWINGS WITH OTHER RELATED DRAWINGS AND SPECIFICATIONS REQUIRED. THE ENGINEER OR ARCHITECT SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCY FOUND HEREIN.
3. GRADES OF HORIZONTAL PIPINGS  
RUN RUN ALL HORIZONTAL PIPINGS IN PERFECT ALIGNMENT AND AT A FIRM GRADE NOT LESS THAN 2 PERCENT (2%).
4. SIZES OF WATER SUPPLY PIPES TO FIXTURES SHALL BE IN ACCORDANCE WITH MANUFACTURERS' INSTRUCTIONS.
5. MATERIAL TO BE USED SHALL BE IN ACCORDANCE WITH THE MATERIALS SPECIFICATIONS SET IN THE BIDDING DOCUMENTS.
6. THE CONTRACTOR SHALL VERIFY ALL EXISTING UTILITIES AT SITE AND COORDINATE THE WORKS WITH THE SEWER LINE EFFLUENT DISPOSAL POINT AND WATER LINE SERVICE CONNECTING POINT.
7. ALL PLUMBING WORKS SHALL BE UNDER THE SUPERVISION OF LICENSED MASTER PLUMBER OR SANITARY ENGINEER AND A LICENSED PLUMBING CONTRACTOR.

**LEGEND:**

— — — NEW 3/4"  $\phi$  PPR WATERLINE

TYPICAL TO ALL UNITS  
**REPLACEMENT OF WATERLINE**  
 SCALE: 1:225M

<p><b>SOCIAL SECURITY SYSTEM</b>          FACILITIES MANAGEMENT DEPARTMENT</p>	<p>PROJECT TITLE:  <b>Proposed Replacement of Waterline at SSS Casa Real Property</b></p> <p>LOCATION: Casa Real Townhouse, Road Street, Urdaneta Village, Malabon City</p>	<p>RECOMMENDING APPROVAL:    <b>STEPHEN P. YAP</b>          ACTING HEAD, ENR.</p>	<p>APPROVED BY:    <b>HYDEE R. JACOLID</b>          ACTING HEAD, GENERAL SERVICES DIVISION</p>	<p>APPROVED FOR IMPLEMENTATION:    <b>JOHNSY L. MANGULADAYA</b>          ACTING HEAD, ADMINISTRATION GROUP</p>	<p>ENGINEERING TEAM          DRAWN BY:   <b>Joseph Ramos - Sr. Arch / Planner</b>          REVIEWED &amp; CHECKED BY:   <b>Michael A. Salpo - DIC, CAT</b></p>	<p>SHEET CONTENT:          Proposed Waterline Pipe Layout</p>	<p>ALL DRAWINGS MUST BE PREPARED IN ACCORDANCE WITH THE PROVISIONS OF THE NATIONAL BUILDING CODE OF THE PHILIPPINES AND THE NATIONAL PLUMBING CODE OF THE PHILIPPINES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES AND AUTHORITIES.</p>	<p>SHEET NO.  <b>P-01</b>          DATE:          April 13, 2023</p>
	<p>DATE: April 13, 2023</p>							



LEGEND:

— NEW 3/4"  $\phi$  PPR WATERLINE

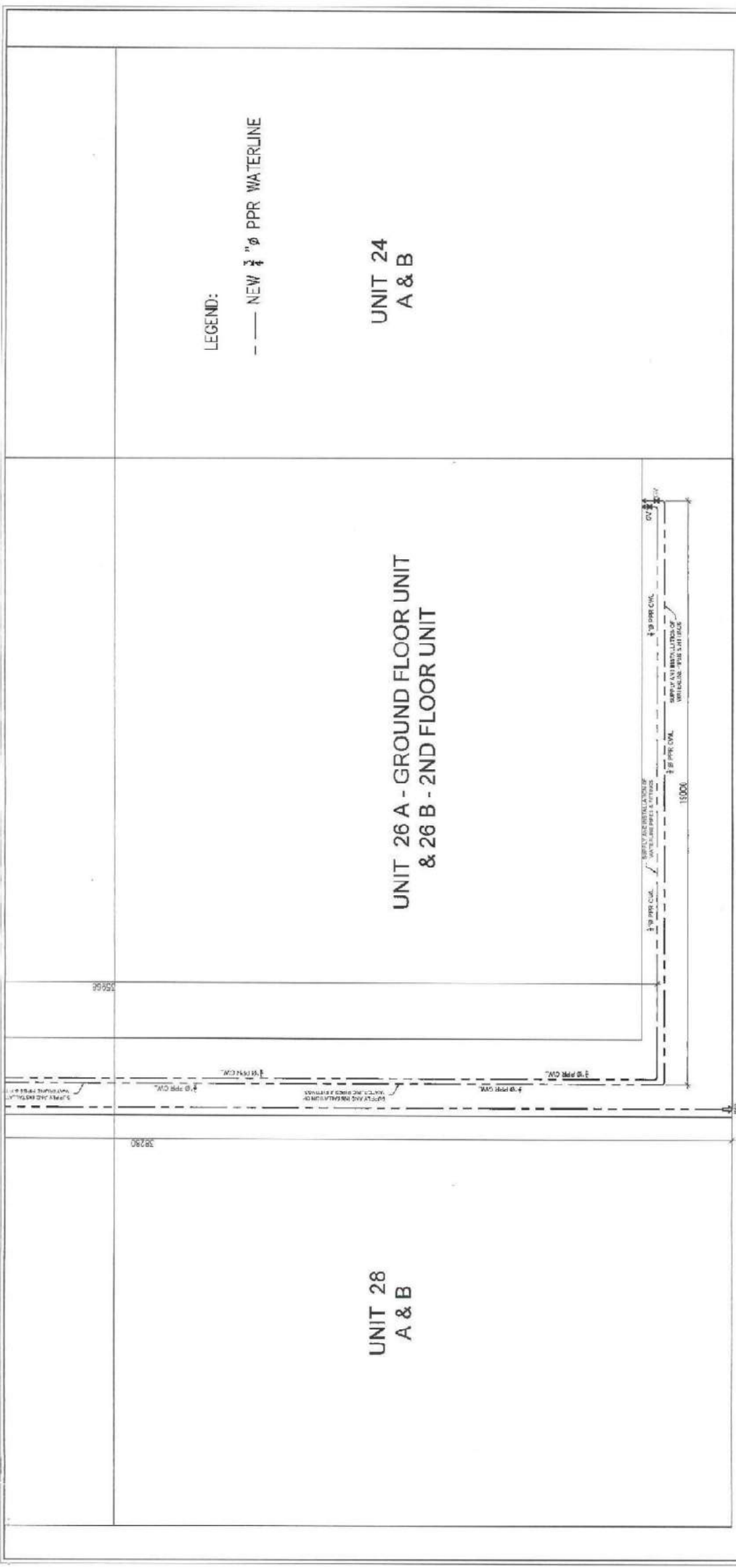
UNIT 28  
C & D

UNIT 26 C - GROUND FLOOR UNIT  
& 26 D - 2ND FLOOR UNIT

UNIT 24  
C & D

TYPICAL TO ALL UNITS  
**REPLACEMENT OF WATERLINE**  
SCALE 1:125M

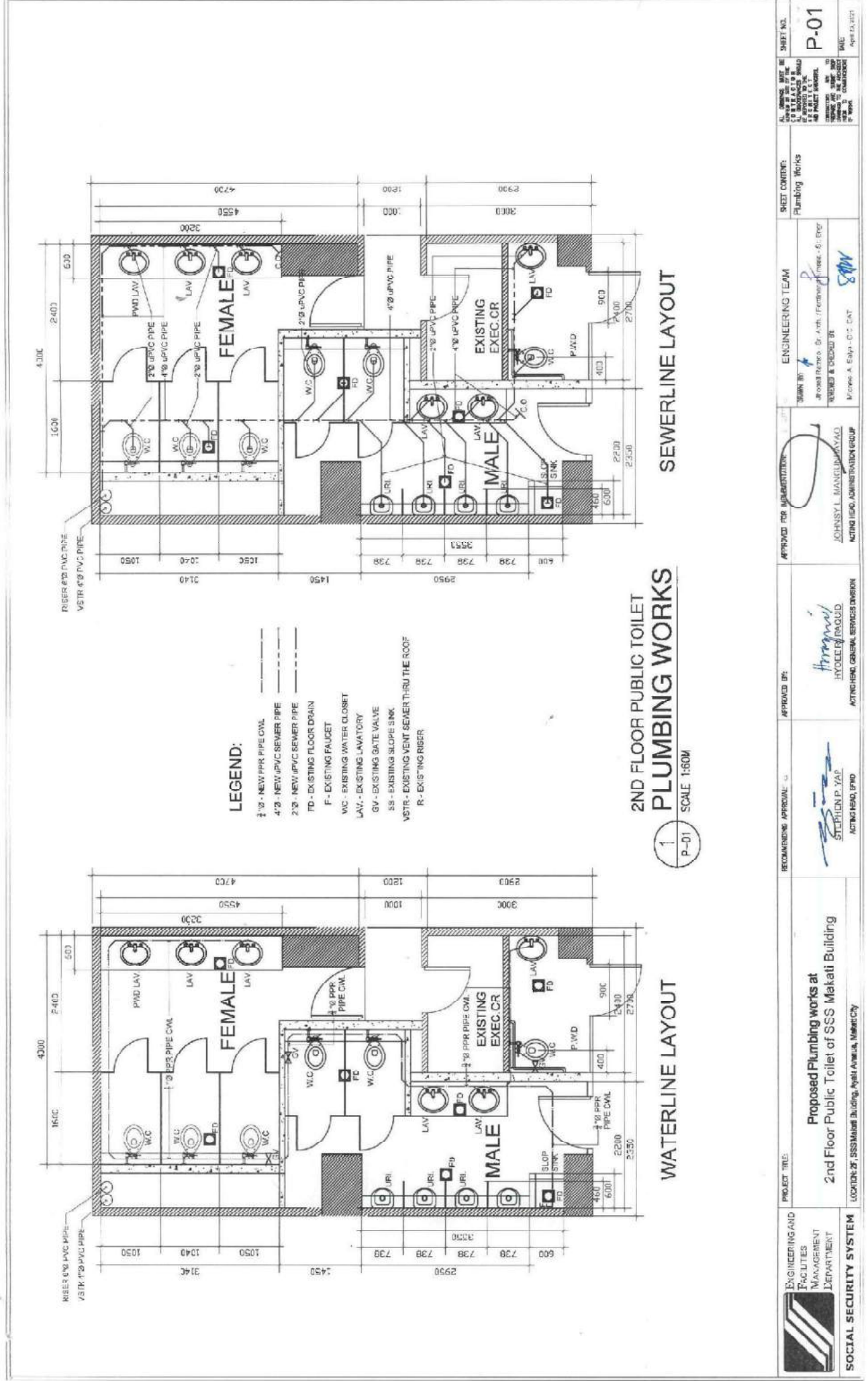
<p><b>ENGINEERING AND FACILITIES MANAGEMENT DEPARTMENT</b> <b>SOCIAL SECURITY SYSTEM</b></p>	<p>PROJECT TITLE: <b>Proposed Replacement of Waterline at SSS Casa Real Property</b></p> <p>LOCATION: Casa Real Townhouse, Real Street, Ligtanaba Village, Maki City</p>	<p>RECOMMENDING APPROVAL: <i>Steph P. Zap</i> <b>STEPHER P. ZAP</b> ACTING HEAD, EFW</p>	<p>APPROVED BY: <i>Hydee Raquid</i> <b>HYDEE A. RAQUID</b> ACTING HEAD, GENERAL SERVICES DIVISION</p>	<p>APPROVED FOR IMPLEMENTATION: <i>Johnsy L. Mainandayao</i> <b>JOHNSY L. MAINANDAYAO</b> ACTING HEAD, ADMINISTRATION GROUP</p>	<p>ENGINEERING TEAM:          DESIGN BY: <i>Joseph M. Garcia</i>          REVIEWED &amp; CHECKED BY: <i>Michael A. Sayo</i>          Michael A. Sayo - C.O. CAT  <i>80N</i> </p>	<p>SHEET COMMENT: Proposed Waterline Pipe Layout</p>	<p>ALL DRAWINGS MUST BE CONTROLLED BY THE CONTRACTOR'S ENGINEER. ALL EXISTING DRAWINGS MUST BE CHECKED BY THE CONTRACTOR'S ENGINEER. CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL DIMENSIONS AND MATERIALS TO BE USED.</p>	<p>SHEET NO. <b>P-02</b></p> <p>DATE: April 22, 2021</p>
	<p>ALL DRAWINGS MUST BE CONTROLLED BY THE CONTRACTOR'S ENGINEER. ALL EXISTING DRAWINGS MUST BE CHECKED BY THE CONTRACTOR'S ENGINEER. CONTRACTOR SHALL BE RESPONSIBLE FOR THE ACCURACY OF ALL DIMENSIONS AND MATERIALS TO BE USED.</p>							



TYPICAL TO ALL UNITS  
**REPLACEMENT OF WATERLINE**  
 SCALE 1:125M

 <b>SOCIAL SECURITY SYSTEM</b>	<b>ENGINEERING AND FACILITIES MANAGEMENT DEPARTMENT</b> <b>PROJECT TITLE:</b> Proposed Replacement of Waterline at SSS Casa Real Property LUCMOR: Casa Real Townhouse Real Street, Urdaneta Village, Malat City	<b>RECOMMENDING APPROVAL:</b>  STEPHEN P. YAP ACTING HEAD, ENO	<b>APPROVED BY:</b>  HYDEE R. MAGUILI ACTING HEAD, GENERAL SERVICES DIVISION	<b>APPROVED FOR IMPLEMENTATION:</b>  JOHN SY L. MANGANITAYAO ACTING HEAD, ADMINISTRATION GROUP	<b>ENGINEERING TEAM</b> DESIGNER:  Joseph Ramos - Sr. Arch./Planning Analyst - Sr. Eng. REVIEWER & CHECKED BY:  Michael A. Sayo - Eng. DAT	<b>SHEET COMMENT</b> Proposed Nocturnal Pipe Layout	<b>ALL WORKING UNITS TO BE SUBMITTED TO THE PROJECT MANAGER AND REVIEWED BY THE PROJECT MANAGER AND THE PROJECT MANAGER TO BE APPROVED BY THE PROJECT MANAGER.</b> <b>SHEET NO.</b> P-03 <b>DATE:</b> April 23, 2023
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# ANNEX E. PLANS / DRAWINGS



2ND FLOOR PUBLIC TOILET  
PLUMBING WORKS  
SCALE 1:60M

1  
P-01

SEWERLINE LAYOUT

<p>ENGINEERING AND FACILITIES MANAGEMENT DEPARTMENT SOCIAL SECURITY SYSTEM</p>	<p>PROJECT TITLE: <b>Proposed Plumbing works at 2nd Floor Public Toilet of SSS Makati Building</b></p> <p>LOCATION: 2F SSS Makati Building, Nelt Avenue, Makati City</p>	<p>RECOMMENDING APPROVAL:</p> <p><i>Stephen P. Yap</i> STEPHEN P. YAP ACTING HEAD, EPWD</p>	<p>APPROVED BY:</p> <p><i>Hyocler Daguid</i> HYOCLEER DAGUID ACTING HEAD, GENERAL SERVICES DIVISION</p>	<p>APPROVED FOR IMPLEMENTATION:</p> <p><i>Johnsy L. Mangalindaya</i> JOHNSY L. MANGALINDAYA ACTING IFCO ADMINISTRATION GROUP</p>	<p>ENGINEERING TEAM</p> <p>TEAM BY: <i>Arnell Ramos, Sr. Arch., Fernando Macas - Sr. Engr, Richard B. Mercado Jr.</i></p>	<p>SHEET CONTENT: Plumbing Works</p>	<p>SHEET NO. <b>P-01</b></p> <p>DATE: April 13, 2022</p>
	<p>REVISIONS:</p> <p>NO. DESCRIPTION</p>	<p>DATE</p>	<p>BY</p>	<p>APPROVED BY</p>	<p>REVISIONS:</p> <p>NO. DESCRIPTION</p>	<p>DATE</p>	<p>BY</p>