



Republic of the Philippines  
**SOCIAL SECURITY SYSTEM**  
 Office of the Vice President  
 Luzon North 1 Division  
**BIDS AND AWARD COMMITTEE**

CANVASS FORM NO:

**BACD LN1D-A-004**

January 14, 2020

Date

**OPEN CANVASS**

Sir / Madam:

Please furnish us with your quotation on or before January 17, 2020 at 2PM for the following items. Submit the fully accomplished RFQ with the complete attachment indicated below (Notes 2 & 4) to Administrative Section of SSS Bangued Branch, Seares Bldg., Rizal St. Zone 5, Bangued, Abra or to the BACD Secretariat at 2/F SSS Baguio Bldg., Harrison Road, Baguio City.

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	lot	<b>Messengerial Services at SSS Bangued Branch for the period January to December 2020</b> <b>SPECIFICATIONS</b> <b>Letter (Maximum of 100 grams)</b> * Metro Manila - 50 pcs. * Luzon - 100 pcs. * Visayas - 1 pc. * Mindanao - 1 pc. <b>1 Pounder (Maximum of 500 grams)</b> * Metro Manila - 70 pcs. * Luzon - 295 pcs. * Visayas - 1 pc. * Mindanao - 1 pc. <b>3 Pounder (Maximum of 1,500 grams)</b> * Metro Manila - 2 pcs. * Luzon - 15 pcs. * Visayas - 1 pc. * Mindanao - 1 pc. <b>5 Pounder (Maximum of 2,500 grams)</b> * Metro Manila - 2 pcs. * Luzon - 5 pcs. * Visayas - 1 pc. * Mindanao - 1 pc.  <p style="text-align: center;">TOTAL</p> <p style="text-align: center;">Price must be inclusive of EWT &amp; VAT            Approved Budget for the Contract: Php 73,211.00</p>	Php _____ Php _____ Php _____ Php _____  Php _____ Php _____ Php _____ Php _____  Php _____ Php _____ Php _____ Php _____  Php _____ Php _____ Php _____ Php _____  Php _____	Php _____ Php _____ Php _____ Php _____  Php _____ Php _____ Php _____ Php _____  Php _____ Php _____ Php _____ Php _____  Php _____

**Delivery Terms: 7 calendar days from receipt of approved Letter Order/Job Order/Purchase Order**

**Payment Terms: Supplier shall be paid in accordance to Government Terms. Shall be paid thru check.**

**Price validity: Three (3) Months**

**Area of Delivery: Bangued, Abra**

Very truly yours,

**JAN NEILSON E. TUGAS**  
 BACD Secretariat

Canvassed by:

(Signature over Printed Name)

Position: \_\_\_\_\_ Date: \_\_\_\_\_

**NOTE/S:**

- The winning bidder for procurements/projects with Approved Budget for the Contract (ABC) of 100,000.00 and above is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% (for Goods & Consulting Services) and 10% (for infrastructure Projects) Cash or cashier's/manager's check issued by a Universal or Commercial Bank; Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 30% if Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. **Performance Bond is MANDATORY in case of INFRASTRUCTURE Project.**
- The supplier is required to indicate its PhilGeps Registration Number on the Canvass Form especially if the ABC of the project is P50,000.00 and below. **Attach the Philgeps Registration Certificate if the project is with ABC equal and/or greater to P50,000.01.**
- The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- The Mayor's Permit/Business Permit, PhilGeps Registration Number/Certificate, Income/Business Tax Return, Sec Registration/DTI/CDA, BIR 23i shall be submitted together with your quotation. The Omnibus Sworn Statement shall be submitted immediately upon request of the procuring branch (for project with ABC of P50,000.00 up to P100,000.00) or upon request of the BAC-D after the evaluation (for project with ABC of P100,000.00 and above). If corporation, the Omnibus Sworn Statement shall be accompanied by a Board Resolution or Secretary's Certificate. **Non-submission of the foregoing documents shall be a ground for disqualification.**
- For clarification of details, please call **Mr. Milton John B. Verzola at (074)752-8170 or (074) 752-7476**

**Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The supplier binds himself/herself to this quotation's TERMS & CONDITIONS.**

This is to certify that the data and quotation indicated on this form are valid/true & correct.

\_\_\_\_\_  
 Owner/Company Representative  
 ( Signature over Printed Name)

\_\_\_\_\_  
 (Date Received/Signed)

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Employer Number : \_\_\_\_\_

Contact Number : \_\_\_\_\_

PhilGEPS Registration No. \_\_\_\_\_

Email Address : \_\_\_\_\_

T.I.N. No.: \_\_\_\_\_