



Republic of the Philippines
SOCIAL SECURITY SYSTEM
Office of the Vice President
Luzon North 1 Division
BIDS AND AWARD COMMITTEE

CANVASS FORM NO:

BACD LN1D-A-005

January 14, 2020
Date

SEALED CANVASS

Sir / Madam:

Please furnish us with your quotation on or before January 17, 2020 at 2PM for the following items. Submit the fully accomplished RFQ with the complete attachment indicated below (Notes 2 & 4) to the Administrative Section of SSS Baguio Branch at 3/F SSS Baguio Building, Harrison Road, Baguio City, to the BACD Secretariat at 2/F SSS Baguio Bldg., Harrison Road, Baguio City.

No.	Quantity	PARTICULARS	Unit Cost	Total Cost
1	1 lot	Messengerial Services of SSS Baguio for CY 2020 with the following requirements:	Php _____	Php _____
		Letter (Max 100 grams)		
		320 pcs Metro Manila (ABC: P 120.00 per piece)	Php _____	Php _____
		115 pcs. Luzon (ABC: Php 107.00 per piece)	Php _____	Php _____
		One Pound (Max 500 grams)		
		240 pcs. Metro Manila (ABC: Php 145.00 per piece)	Php _____	Php _____
		100 pcs. Luzon (ABC: Php 130.00 per piece)	Php _____	Php _____
		3 Pounder (Min 1,500 grams)		
		50 pcs. Metro Manila (ABC: Php 266.00 per piece)	Php _____	Php _____
		110 pcs. Luzon (ABC: Php 238.00 per piece)	Php _____	Php _____
		5 Pounder (Min 2,500 grams)		
		24 pcs. Metro Manila (ABC: Php 306.00 per piece)	Php _____	Php _____
70 pcs. Luzon (ABC: Php 273.00 per piece)	Php _____	Php _____		
Price must be inclusive of EWT & VAT Approved Budget for the Contract: Php 164,439.00 Not to exceed the stated ABC per item				

Delivery Terms: Staggard for January - December 2020 from receipt of approved Letter Order/Job Order/Purchase Order

Payment Terms: Supplier shall be paid in accordance to Government Terms. Shall be paid thru check.

Price validity: Three (3) Months

Very truly yours,

JAN NEILSON E. TUGAS
BACD Secretariat

Canvassed by:

(Signature over Printed Name)

Position: _____ Date: _____

NOTE/S:

- The winning bidder for procurements/projects with Approved Budget for the Contract (ABC) of 100,000.00 and above is required to post a Performance Bond from receipt of Notice of Award equivalent to 5% (for Goods & Consulting Services) and 10% (for infrastructure Projects) Cash or cashier's/manager's check issued by a Universal or Commercial Bank; Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank. 30% if Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security. **Performance Bond is MANDATORY in case of INFRASTRUCTURE Project.**
- The supplier is required to indicate its PhilGeps Registration Number on the Canvass Form especially if the ABC of the project is P50,000.00 and below. **Attach the Philgeps Registration Certificate if the project is with ABC equal and/or greater to P50,000.01.**
- The SSS shall withhold the applicable taxes from the amount payable in accordance with the BIR regulations.
- The Mayor's Permit/Business Permit, PhilGeps Registration Number/Certificate, Income/Business Tax Return, Sec Registration/DTI/CDA, BIR 230: shall be submitted together with your quotation. The Omnibus Sworn Statement shall be submitted immediately upon request of the procuring branch/ dept. (for project with ABC of P50,000.00 up to P100,000.00) or upon request of the BAC-D after the evaluation (for project with ABC of P100,000.01 and above). If corporation, the Omnibus Sworn Statement shall be accompanied by a Board Resolution or Secretary's Certificate. **Non-submission of the foregoing documents shall be a ground for disqualification.**
- For clarification of details, please call Ms. Judalyn I. Bergonia or Ms. Florie-Anne C. Santos at (074) 444-2929

Reminder : Price quotation should be made with extra care taking into account the specification and unit of quantity to avoid errors. The supplier binds himself/herself to this quotation's TERMS & CONDITIONS.

This is to certify that the data and quotation indicated on this form are valid/true & correct.

Owner/Company Representative
(Signature over Printed Name)

(Date Received/Signed)

Name of Business: _____

Business Address: _____

Employer Number : _____

Contact Number : _____

PhilGEPs Registration No. _____

Email Address : _____

T.I.N. No.: _____