



REPUBLIC OF THE PHILIPPINES
SOCIAL SECURITY SYSTEM
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***Request for Expression of Interest
REI-SSS-Consulting 2019-008***

***HIRING OF TWO (2) LOCAL FUND MANAGERS
(PURE FIXED INCOME FUND MANDATE)***

1. The ***Social Security System (SSS)***, through the Corporate Operating Budget FY 2019, intends to apply the sum of **P 10,000,000.00** for two (2) years **inclusive of value-added tax (VAT), and all other expenses incidental to the management of the fund**, being the Approved Budget for the Contract (ABC) to payments under the contract for **Hiring of Two (2) Local Fund Managers (Pure Fixed Income Fund Mandate) to manage an aggregate amount of P 2,000,000,000.00**, details as follows:

Pure Fixed Income Fund Mandate

Lot I - To manage P 1,000,000,000.00 for SSS with ABC of P 5,000,000.00 for two (2) years

Lot II - To manage P 1,000,000,000.00 for SSS with ABC of P 5,000,000.00 for two (2) years

Bids is capped at P 5,000,000.00 which is the ABC per mandate and the management fee per LFM for two (2) years inclusive of VAT, and all other expenses incidental to the management of the fund. The Financial Proposal component of the bid must be expressed as basis points capped at 25 basis points representing management fee based on quarterly average market value of the fund managed not to exceed P 5,000,000.00 for two (2) years.

Bids received in excess of the ABC and the ceiling amount per subproject/item indicated below shall be automatically rejected at the opening of the financial proposals.

Previously awarded bidder for this mandate shall no longer be allowed to participate in this bidding process.

2. The ***Social Security System*** now calls for the submission of eligibility documents for ***Hiring of Two (2) Local Fund Managers who will manage pure fixed income fund mandate. Management fee for each Local Fund Manager (LFM) is capped at P 5,000,000.00 for two (2) years.***

Eligibility documents of interested consultants must be duly received by the BAC Secretariat **on or before 2 September 2019 (Monday) not later than 10:00am. at the Green Room, 12th Floor, SSS Main Building, East Avenue, Diliman, Quezon City.** Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.

3. Interested bidders may obtain further information from the **SSS** and inspect the Bidding Documents at the address given below from Monday to Friday, 8:00a.m. to 5:00p.m.
4. **A complete set of Bidding Documents may be acquired by interested bidders starting 24 August 2019 up to the scheduled submission & opening of eligibility documents** from the address below and upon payment of the applicable fee for the Bidding Documents, in the amount of **P 10,000.00**.

The mode of payment shall be on a cash basis payable at the SSS Cash Department, Ground Floor, SSS Main Bldg., upon accomplishment of SSS Form R-6. The Bidding Documents shall be received personally by the prospective Bidder or his authorized representative.

It may also be **downloaded free of charge** from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the SSS, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

5. The BAC shall draw up the short list of consultants from those who have submitted Expression of Interest, including the eligibility documents and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the “Government Procurement Reform Act”, and its Revised Implementing Rules and Regulations (RIRR).

The **short list shall consist of six (6) prospective bidders**, who will be entitled to submit bids. The criteria and rating system for short listing are:

Criteria	Requirement	Passing Score (Points)	Weight
<p>A. Bidders Mandate as Fund Manager (15 points)</p>	<p>Bidder must be duly registered and authorized by the appropriate agency to perform the function of a fund manager for at least 5 years as of December 31, 2018.</p> <p>Bidder(s) must provide copy of licenses/certificates issued by the appropriate regulatory agency in the Philippines (e.g. BSP or SEC) that it is allowed to perform the functions of a fund manager or to engage in trust and other fiduciary business (indicating date when the fund management/trust operation started). The documents submitted should show that the bidder has been performing the fund management function for segregated fund for at least five (5) years as of December 31, 2018.</p> <p>Years \geq 15: 15 points $10 \geq$ years < 15 years: 12 points $5 \geq$ years < 10 years : 10 points</p> <p>Bidder(s) with less than five (5) years performing the function of a fund manager as of December 31, 2018 shall be disqualified.</p>	10	15%
<p>B. Qualification of personnel to be assigned to manage the SSS fund. (15 points)</p>	<p>Provide list of personnel to be assigned to SSS fund including investment officers, fund managers, risk officers, dealer, trader, research analysts and other officers or staff involved in managing the fund, except backroom personnel, and submit their curriculum vitae and copies of their current/previous licenses, certificates and awards issued by any private or government entity in relation to their fund management function. Bidder(s) who fail to submit required documents shall automatically get zero point on this criterion.</p> <p>Minimum of three (3) personnel (consisting of at least one (1) investment officer, one (1) fund manager and one (1) dealer/trader) with at least five (5) years individual work experience in managing investments and other investment related functions.</p> <p>Please refer to Item C #2 of attached Questionnaire</p>	10	15%
<p>C. Account Loading Per Personnel (ALP) (10 points)</p>	<p>This is to give consideration to the bidder's capacity to manage the Bidder's Assets Under Management (AUM):</p> <p>a) No. of active, segregated accounts amounting to P3.0 Million and up as of December 31, 2018 (Please refer to Item D #1 Table on Total AUM for Segregated Accounts of attached Questionnaire)</p> <p>b) No. of key personnel in bidder's fund management team (Please refer to Item C #1 of attached Questionnaire)</p> <p>The Q will be scored as follows:</p> <p>$Q = 10 \text{ points} * (\text{Lowest ALP} / \text{Actual ALP})$</p>	-	10%

Bidder(s) can get a maximum of 100 points and must obtain minimum total score of 60 points at the short listing stage.

The bidder(s) shall meet the passing score in all criteria to be shortlisted. Failure to meet the passing score in any criteria will disqualify the bidder. Further, failure to meet the total score of at least 60 points will also disqualify the bidder.

6. Bidding will be conducted through open competitive bidding procedures using non-discretionary “pass/fail” criterion as specified in the IRR of RA 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.

7. The Procuring Entity shall evaluate bids using the *Quality-Cost Based Evaluation/Selection (QCBE/QCBS) procedure*. It shall indicate the weights to be allocated for the Technical and Financial Proposals. The criteria and rating system for the evaluation of bids shall be provided in the Instructions to Bidders.
8. The contract shall be completed within twenty-four (24) months or two (2) years from Award of Contract. Contract may be renewed/extended subject to performance evaluation and approval by the Social Security Commission (SSC) until the ABC is exhausted.
9. References to the dates and times shall be based on Philippine Standard time. Should any of the above dates fall on a holiday, the deadline shall be extended to the same time on the immediately succeeding business day in Quezon City.
10. The Social Security System reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.

11. The Social Security System assumes no obligation to compensate or indemnify parties for any expense or loss that they may incur as a result of their participation in the procurement process, nor does SSS guarantees that an award will be made as a result of this invitation. Furthermore, the SSS reserves the right to waive any defects or formality in the responses to the eligibility requirements and to this invitation and reserves the right to accept the proposal most advantageous to the agency.

12. For further information, please refer to:

Bids and Awards Committee

The Secretariat

6th Floor, SSS Main Building

East Avenue, Diliman, Quezon City

Tel # 922-1070, 920-6401 local 5492/6382

Email – bac@sss.gov.ph

**THE CHAIRPERSON
BIDS & AWARDS COMMITTEE**

ref.: rei-sss-consulting-2019-008-Hiring of two (2) LFM