



## Bid Notice Abstract

### Request for Quotation (RFQ)

<b>Reference Number</b>	8684759
<b>Procuring Entity</b>	SOCIAL SECURITY SYSTEM - LUZON CENTRAL CLUSTER
<b>Title</b>	Provision of 2022 Messengerial Courier Services (Domestic) for SSS Dagupan Branch
<b>Area of Delivery</b>	Pangasinan

<b>Solicitation Number:</b>	2022-16-DAG	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	1
<b>Classification:</b>	Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b>	Mail and Cargo Transport Services	<b>Document Request List</b>	0
<b>Approved Budget for the Contract:</b>	PHP 117,028.00	<b>Date Published</b>	23/05/2022
<b>Delivery Period:</b>	6 Month/s	<b>Last Updated / Time</b>	20/05/2022 11:02 AM
<b>Client Agency:</b>		<b>Closing Date / Time</b>	26/05/2022 09:00 AM
<b>Contact Person:</b>	CHARMAINE CRUZ BAC, Secretariat 2/F SSS Bldg Macabulos Drive San Roque Tarlac City Tarlac Philippines 2300 63-45-9826967 63-45-9821092 luzoncentral@sss.gov.ph		

#### Description

1. The SOCIAL SECURITY SYSTEM through its Luzon Central 1 Bids and Awards Committee (BAC) Division will undertake Small Value Procurement and invites interested entities to submit their Price Quotation for the Provision of 2022 Messengerial Courier Services (Domestic) for SSS Dagupan Branch.

Please accomplish attached Request for Quotation (RFQ) form and submit on or before 26 May 2022, 9:00AM.

2. Please be reminded that alternative quotations shall not be allowed. Alternative quotation is defined as an offer by the prospective supplier in addition or as a substitute to its original quotation. A quotation with options is concerned as alternative quotation.

3. Any interested entity must submit their quotation through the following:

? For RFQ with Approved Budget of Php100,000.00 and below – Submit your quotation (Open Canvass/Envelope) to the procuring branch through any preferred means (email or dropbox) before the deadline of submission.

? For RFQ with Approved Budget of P100,000.00 and above) – Submit your quotation through a Sealed Envelope to the procuring branch through any preferred means before the deadline of submission.

? RFQ sent through fax or email must be signed.

NOTE: Supplier must ensure to fill-out the owner/company representative signature over printed name and business details at the lower part of the RFQ form. Incompletely filled-out RFQ Form is ground for disqualification of submitted quotation. Original sealed quotations shall be sent as soon as possible to the BACD.

4. Include the following eligibility documents (preferably Certified True Copy) in the envelope.

**2022 DOCUMENTARY REQUIREMENTS (As required under R.A. 9184)**

Please submit the below-listed documents together with your quotation. (For previous/regular suppliers, submission of required documents is once a year only (for updating purposes). Copies of the following documents are required to be submitted prior to recommendation of award (evaluation of offer).

- 1) \*Valid Mayor's / Business Permit
- 2) PhilGEPS Registration Number (Red Membership) or PhilGEPS Certificate (Platinum Membership)
- 3) Certificate of Registration whichever may be appropriate under existing laws of the Philippines;
  - a. Bureau of Domestic Trade & Industry (DTI) – Sole Proprietorship
  - b. Incorporation Papers registered and approved by the Securities & Exchange Commission – Partnership/Corporation
  - c. Philippine Contractors Accreditation Board License (PCAB) - Contractors/Civil Works
  - d. Cooperative Development Authority (CDA) – Cooperatives
- 4) BIR Certificate of Registration Form 2303
- 5) SSS ID Number (Employer/Self-Employed)
- 6) Latest Income/Business Tax Return
- 7) \*Omnibus Sworn Statement (with Secretary's Certificate, if applicable)

\*Per GPPB Resolution No. 09-2020, dated 7 May 2020, Expired Business or Mayor's permit with Official Receipt of renewal application and Unnotarized Omnibus Sworn Statement may be submitted for procurement activities during a State of Calamity, or implementation of community quarantine or similar restrictions subject to compliance therewith after award of contract but before payment.

5. The BACD reserves the right to accept or reject any offer/ quotation, to reject all offer/ quotation at any time prior to contract award, to exclude any item or reduce the number of units and the corresponding ABC as determined and to award the contract to the bidder with the most advantageous and responsive offer, without thereby incurring any liability to the interested entities.xxx

**Created by** CHARMAINE CRUZ

**Date Created** 20/05/2022

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