

**ANNEX "A"**

**PROJECT: THREE (3) YEAR CONTRACT FOR SECURITY SERVICES FOR VISAYAS OPERATIONS GROUP**

**QUERIES RAISED DURING THE PRE-BID CONFERENCE:**

	<b>Query/Clarifications</b>	<b>TWG/BAC Reply</b>
1	Can we use our own satisfactory performance form?	No.
2	For SLCC, what will be the amount that we will use as the basis for 50%? Is it the ABC of P130,938,840.00 or the amount per lot?	The amount per lot in which you will participate.
3	How about if we will join the two lots?	If you will plan to participate in two lots, you can submit the SLCC based on the lot with the higher ABC.
4	With regards to the wage increase under Wage Order No. RBVI-26 provides the minimum daily wages for non-agricultural/industrial/commercial employing will now be P450 from P395 effective June 05, 2022 in Western Visayas? Is it going to be implemented during opening or the awarding of contract?	The new wage order in Western Visayas was not yet considered in the cost computation. Implementation shall be made only upon awarding of contract.
5	What will be our basis in the payment for administrative fee? Is it the 10% or the 20%?	Admin Order (per DOLE #150-16) should be not less than 20%.
6	Philhealth has an increase of 4%, is it included in your excel computation?	Yes.
7	If in case we decided to add-on freebies, is it okay to include it?	We will evaluate the bidders based on the requirements stated in the Bidding Documents. Freebies are not included in the evaluation.

**WRITTEN QUERIES:**

1	The number of days a year to be used, there is a change in the number of days a year starting May 16, 2022, where they add 3 special holidays based on DOLE 2022 Handbook?	For bidding purposes, we will use the existing number of days a year at 393.80. (still without change).
2	The new wage order to be used under Western Visayas which took effect last June 5, 2022?	The new wage order in Western Visayas was not yet considered in the cost computation.
3	What is the list of branches to be surveyed and its schedule?	To aid in the preparation of a proposed Security Plan, bidders shall conduct site/ocular inspection only on the following branches: For Lot 1 – Cebu Branch (Mega/Large), Mandaue Branch (Medium), and Cebu-NRA (Small) For Lot 2 – Bacolod Branch (Large), Bacolod-East Branch (Small), Victorias Branch (Small) Bidders may only proceed with the conduct of site/ocular inspection, after procuring the bidding documents and upon issuance of written authority from the Technical Working Group
4	Can we allow to survey the recommended branches at a much earlier time?	Bidders may only proceed with the conduct of site/ocular inspection, after procuring the bidding documents and upon issuance of written authority from the Technical Working Group
5	Do we need to attach all on-going contracts or a matrix will do?	No. Bidders must only submit documents as required in the bidding documents.
6	Is a Security Survey needed to be attached, or is it for Post Qualification only?	Yes. The Security Survey is part of the attachment of a proposed Security Plan.
7	In the Admin Fee, are we going to use the 20% as per DOLE?	Yes, as mandated under DOLE DO 150-16.

8	What is the frequency of the RT-PCR testing for those unvaccinated security personnel? Is it one time testing prior to deployment or on a regular basis until the security guards has been fully vaccinated?	RT-PCR testing for unvaccinated security personnel is required prior to deployment. The succeeding testing shall be announced.
9	What is the frequency of on-the-spot Drug testing of the security personnel? Is it random, or all the security personnel are required to undergo drug testing?	Drug testing is required prior to deployment of all security personnel.
10	Is second-hand motorcycle and AUV acceptable to you?  Is provision of fuel, registration and other consumables motorcycle billable?	Yes, provided that the vehicles are serviceable, and the AUV is not older than 2016 model (see Annex F - Security Service Provider Performance Evaluation Sheet). No.
11	Shall we submit a separate set of proposal for 2-lots (lot 1 and lot 2)?	Yes.  <i>(Note: This is for further consideration of the BAC.)</i>
12	What number of days per year shall we use?	For bidding purposes, we will use the existing number of days a year at 393.80 (still without change)
13	Shall we consider the increase in Philhealth contribution and wage increase in the area if there any?	The increase in the Philhealth contribution to 4% (2% Er, 2% Ee) was already considered in the cost computation. On the other hand, the wage increase in Western Visayas which took effect last June 5, 2022 was <u>not</u> yet considered.
14	Shall we consider the 13 <sup>th</sup> month pay in the computation of SSS contribution?	Yes, as mandated under the SSS Law.
15	Shall we strictly follow the standard Admin Fee of not less than 20%, as mandated by law under DOLE DO 150?	Yes.
16	Is it required to visit all the areas for ocular inspection?	To aid in the preparation of a proposed Security Plan, bidders shall conduct site/ocular inspection only on the following branches: For Lot 1 – Cebu Branch (Mega/Large), Mandaue Branch (Medium), and Cebu-NRA (Small)

	<p>When can we conduct the inspection?</p> <p>Who will approve the authorization to conduct the inspection?</p>	<p>For Lot 2 – Bacolod Branch (Large), Bacolod-East Branch (Small), Victorias Branch (Small)</p> <p>Bidders may only proceed with the conduct of site/ocular inspection, after procuring the bidding documents and upon issuance of written authority from the Technical Working Group</p> <p>Atty. Alberto L. Montalbo Head, TWG, Procurement of VOG Security Services</p>
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