

PROJECT: PRINTING OF SSS INFORMATION MATERIALS FOR CY 2022

QUERIES/CLARIFICATIONS RAISED DURING THE PRE-BID CONFERENCE:

	Query/Clarifications	TWG/BAC Reply
1	Clarification about company profile, are we going to include all our past and on-going projects?	Yes.
2	Clarification regarding the delivery period: Is the approval of proof included in the delivery completion considering we only have 30 calendar days from notice to proceed?	We cannot consider it since we cannot give you the proof all at the same time since there are others who are still developing their implementation guidelines but once the NTP approval is released, we can then send you the materials' final artwork since it is already 70% print ready, so you can start preparing the colored proofs, which is due within 30 days.
3	Do we have a timeline for proof approval?	We did not set a timeline for approval since we can easily approve it within the day, we can give you an answer.
4	What if we already signed the contract and the NTP is already approved but we did not receive your artwork yet for example it got delayed for two weeks, what will happen then?	Like what we stated, most of the materials are already print-ready, but if there is a similar case, we can exchange it with a different material or worse-case scenario, we will file for an extension of contract because the fault is on our side. But if the fault comes from your side, for example your machine broke down or what not, that you cannot produce the proof, the countdown will apply.
5	How many days does the proofing usually takes?	No set days but normally, we give three days, but if you can actually deliver the next day, because the first proof is econo-fast then better.
6	Is there no chance that we can add it to the delivery period from the approval of the proof or can we set a proofing lead time?	We can issue a Bid Bulletin because it is true, we need to have definite schedule for this. We also have a "stop the clock" policy that we can apply in some circumstances or activities that we can stop the countdown, so you will not be penalized. We need to clarify our timelines and this will definitely be issued in the Bid Bulletin.
7	Clarification regarding the technical specifications: There are breakdowns of quantities in the brochures, schedule of requirements, does it mean they have different artworks?	Yes, there are eleven (11) kinds of brochures with different artworks in them.
8	The lay-out will not be given all at the same time?	Since, we reiterate they are all print-ready, and we only have 30 days to do it, we can give it to you in batches of 5 or 6 at one time.

9	This will become two lots?	Actually only one lot, so your bid for the brochures should not exceed P2,046,000.00, and your bid for posters should not exceed P195,970.00. So your total ABC should not exceed P2,241, 970.00.
10	The award will be given to one bidder only?	Yes.
11	Clarifications about the requirements: on similar contracts, would you consider and honor different printing materials for example modules?	No. It should be the same project you did for the last five (5) years like flyers, posters and brochures. We will consult with the TWG and deliberate on the issue and publish the response in the Bid Bulletin.
12	Clarification regarding the bidding documents, how much is the cost of the bid documents?	Bid documents' cost is 3,000.00 pesos only
13	Are we doing staggard printing?	If the project has final notice to proceed, then the project can be run at once, no staggard printing