

**PROJECT: SUPPLY, INSTALLATION, CUSTOMIZATION AND CONFIGURATION OF INTERNAL AUDIT MANAGEMENT SYSTEM (IAMS) INTO OPERATIONAL STATE**

**A. Queries/Clarifications during the Pre-bid Conference:**

	Queries/Clarifications	TWG/BAC Reply
1.	Are we allowed to submit written queries?	Yes. The deadline for the written queries is on Monday, <u>03 October 2022</u> .
2.	Clarifications regarding the request to relax the SLCC to any software development project	The SLCC should be related to Internal Audit Management System (IAMS).  ITB Clause 5.3 of the Bidding Documents defines SLCC similar to the project being procured as, " <u>Supply and Installation of Audit Management System (with customization according to end-user's requirements) into operational state</u> ".  Non-compliance with the SLCC requirement will be a ground for post-disqualification.
3.	What is the reason for the failure of the bidding during the 2 <sup>nd</sup> advertisement?	No bidders participated in the public bidding, hence, the said failure.
4.	Very few government offices have the same project such as IAMS that is why we are requesting to relax the SLCC to any software development.	Refer to Item No. 2.

**B. Written Queries:**

	Queries/Clarifications	TWG/BAC Reply
5.	We would like to request on the Single Largest Completed Contract (SLCC) specify under Section III, Bid Data Sheet ITB Clause 5.3 (Page 16) Supply, Installation, Customization, And Configuration of Internal Audit Management System (IAMS) to relax into any Software Development Project.	Refer to Item No. 2.
6.	May we request to the Honorable BAC to accept contracts similar to the Project shall be: Supply, and Installation of Application Development System (with customization according to end-user's requirements into operational state). We are requesting because of the magnitude of the project ABC for the Supply and Installation of Audit Management System is very big where no project here in the Philippines known to us was procured.	Refer to Item No. 2.

<p>7.</p>	<p>May we clarify the following:</p> <p>a. In Bid Data Sheet 5.3 For this purpose, contracts similar to the Project shall be: a. Supply and Installation of Audit Management System (with customization according to end-user's requirements) into operational state.</p> <p>b. In SCC item 4 – page 23 - A. DURING POST QUALIFICATION. The SSS Technical Working Group (TWG) may conduct site visit/s to the bidder's existing installation/s to inspect and verify if submitted SLCC is indeed similar in nature to the project.</p>	<p>Refer to Item No. 2.</p> <p>During the Post-qualification process, the TWG is required to validate and verify all the submitted documents by the bidder, which include the SLCC. The TWG may opt to conduct site visits, when necessary, to inspect and verify if the submitted SLCC is similar in nature to the project being procured.</p>
<p>8.</p>	<p>1. On page 23 of the TOR, Special Conditions of the Contract Clause 2.2 a. Supply, Installation, Customization and Configuration of IAMS into operational State: "One-time payment after final acceptance of the project." Can this be milestone payments instead?</p> <p>2. What are the hardware specifications of the servers where the solution will be installed?</p> <p>3. On page 31 of the TOR, A. General Requirement: "The IAMS must be installed in SSS: Database: Microsoft SQL Server 2019 Enterprise Edition" Our solution does not support SQL server. Would SSS accept a workaround with Oracle or IBM Db2 database?</p>	<p>No. We are not changing the Payment Terms. Please refer to GCC Clause 2.2 of Section V. Special Conditions of the Contract of the Bidding Documents.</p> <p>The allocations of Windows Server 2019 (Hyperconverged Infrastructure) for IAMS are:</p> <p>Processor : up to 16 vCores  Memory : up to 32GB  Storage : up to 4TB</p> <p>Yes. The SSS can accept a workaround with Oracle, provided, that the required DB software is bundled with the solution (as with the MS SQL Server).</p> <p>This amends Item A – General Requirement of Section VII. Technical Specifications of the Bidding Documents,</p> <p><b>From:</b></p> <p><i>The IAMS must be installed in SSS:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Server: Windows Server 2019 (Hyperconverged Infrastructure)</i></li> <li>▪ <i>Database: Microsoft SQL Server 2019 Enterprise Edition</i></li> </ul> <p><b>To:</b></p> <p><i>The IAMS must be installed in SSS:</i></p> <ul style="list-style-type: none"> <li>▪ <i>Server: Windows Server 2019 (Hyperconverged Infrastructure)</i></li> <li>▪ <i>Database: Microsoft SQL Server 2019 Enterprise Edition "or" Oracle Database 12c or higher.</i></li> </ul>

	<p>4. On page 33 of the TOR, C. Other Requirements and System Capabilities #7: “Interface with other application systems of the SSS” What are the other application systems of the SSS?</p> <p>5. On page 33 of the TOR, C. Other Requirements and System Capabilities #9: “Interface with other analytics tools” What are the other analytics tools?</p> <p>6. On page 33 of the TOR, C. Other Requirements and System Capabilities #11: “Allow audit online and offline 24/7” Why is there a need for Offline 24/7 audit? Can this be changed to 8-5?</p> <p>7. Can we extend the deadline by another week from October 20, 2022 to October 27, 2022?</p>	<p>The IAMS will be extracting records from the databases of different application systems of the SSS, such as, but not limited to the following:</p> <ul style="list-style-type: none"> <li>a. Membership Registration System</li> <li>b. Contributions Collection System</li> <li>c. Member Benefits System</li> <li>d. Loans Management System</li> <li>e. Accounts Management System</li> <li>f. Automated Records Management System</li> <li>g. Service Delivery System</li> <li>h. Customer Relationship Management System</li> <li>i. Human Resource Management System</li> <li>j. Procurement and Inventory Management System</li> </ul> <p>The Internal Audit Service Group (IASG) of the SSS is currently using <u>“Arbutus Software”</u>.</p> <p>No. The IAMS must allow audit online and offline 24/7 because auditors’ activities are not only being done within office hours.</p> <p>Yes. The new schedule for the Submission and Opening of Bids is changed from <u>20 October 2022 to 27 October 2022</u>.</p>
<p>9.</p>	<p>We seek clarification and relaxation on the definition of 'Similar Project' for the SLCC. Upon surveying the local market, this specific definition of an IAMS does not usually have such a big allocation of budget and therefore we have twice failed to find a similar enough project to pass the SLCC.</p> <p>We would like to request a relaxing of the "Similar Project" definition to something along the lines of software development with customization into end users specifications into operational state'.</p> <p>Since we will be providing documentation on the features and functions, this should still allow SSS to receive the software they need while allowing us to bid on this large project in the scope of IAMS.</p> <p>Arbutus Software along with other partner software solutions have the necessary documentation ready to achieve the IAMS technical requirements, we just need to be able to bid within the scope of the Lot definition and to find an appropriate SLCC.</p>	<p>Refer to Item No. 2.</p>

**C. Addendum to Item A. General Requirement, Section VII. Technical Specifications**

The Internal Audit Management System (IAMS) being procured is an “Off-the-Shelf Software Solution” that will be customized to the requirements of the SSS as mentioned in “Annex A – Scope of Works” of the Bidding Documents.