



REPUBLIC OF THE PHILIPPINES  
SOCIAL SECURITY SYSTEM  
East Avenue, Diliman, Quezon City

## **BIDS AND AWARDS COMMITTEE (BAC) II**

**PROJECT :** PROPOSED LEGAL OFFICE AT SSS PAMPANGA BRANCH AND PROPOSED RETILING OF MSS WAITING AREA AND STAIRCASE AT SSS DAU BRANCH

**ITB NO. :** CIVIL-2022-006

**SUBJECT :** BID BULLETIN NO. 1

**DATE :** 07 October 2022

### **Details of the bidding, as advertised:**

Advertisement:	Posting at Website & Conspicuous Places – September 19 to 26, 2022
Approved Budget for the Contract (ABC) and Source of Fund	₱957,463.00 Approved 2022 APP COB - MOOE
Price of BD (non-refundable)	₱1,000.00
Delivery Period	Within One Hundred Twenty (120) calendar days upon receipt of Notice to Proceed and Job Order

This addendum/Bid Bulletin No. 1 is issued to clarify, modify or amend items in the Bidding Documents (BD) as a result of the pre-bidding conference on 28 September 2022. This shall form an integral part of the BD.

Under Section 22.5.3 of the RIRR of RA 9184, it shall be the responsibility of all those who have properly secured the BD to inquire and secure Supplemental/Bid Bulletins that may be issued by the BAC.

### **1. Schedule of activities as discussed in the Pre-bidding Conference:**

- Deadline for the submission of written queries: Friday, 30 September 2022
- Issuance of Bid Bulletin No. 1-reply to written queries: Friday, 07 October 2022
- **Submission and opening of 2 envelopes: Wednesday, 19 October 2022, 2:00 p.m. at the 2<sup>nd</sup> Floor Bidding Room, SSS Main Building, East Avenue, Diliman, Quezon City**

### **2. Amendments/Clarifications – Annex “A”**

### **3. Documentary Requirements**

#### **a. 1<sup>st</sup> Envelope**

- a.1 PhilGEPS Certificate of Registration and membership.

In case of uploaded document/s, which validity period had already expired, submit the updated document/s.

a.2 PCAB License and Registration

License Category	C & D
Size Range	Small B
Classification	General Building

a.3 Statement of all its Ongoing Government and Private Contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid;

a.4 Statement of Single Largest Completed Contract (SLCC) similar to the project to be bid, **with supporting documents**, equivalent to at least **50% of the ABC**, completed **within five (5) years** prior to the submission and opening of bids, adjusted by the bidder to current prices using PSA's consumer price index;

For this purpose, similar contracts shall refer to contracts which have the same major categories of work, which shall be Comprised of civil-architectural and electrical works as detailed in the Specifications and Bill of Quantities (BOQ) Form.

a.5 NFCC Computation or committed Line of Credit (form supplied)

a.6 JVA, in case of Joint Venture – Class “B” Documents (Each partner of the joint venture shall submit the legal eligibility documents. The submission of technical and financial eligibility documents by any of the joint venture partners constitute compliance, except for SSS Clearance that must be complied by all JV partners);

a.7 Bid Security (2% of the ABC for Cash or Manager's/Cashier's Check payable to SSS or Bank Draft of the ABC, 5% of the ABC for Surety Bond or Bid Securing Declaration – form supplied) and a **copy of the Notarial Commission and Specimen Signature from the Notary Public.**

a.8 Technical Documents – project requirements

- Organizational Chart for the contract to be bid
- List of contractor's key personnel
- List of contractor's equipment with supporting documents

a.9 Omnibus Sworn Statement and a **copy of the Notarial Commission and Specimen Signature from the Notary Public.**

a.10 Foreign ownership limited to those allowed under the rules may participate in this Project, provided must submit any of the following:

- ▣ Copy of Treaty, International or Executive Agreement; Or
- ▣ Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- ▣ Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

**b. Checklist of the 2<sup>nd</sup> envelope:**

- b.1 Bid Form – pages 86 to 87
- b.2 Bill of Quantities – pages 70 to 80
- b.3 Detailed Estimates Form
- b.4 Cash Flow by Quarter

**c. Additional Requirements to be submitted by the bidder with the Lowest Calculated Bid**


- c.1 2021 Income Tax Return filed through Electronic Filing and Payment System (EFPS) corresponding to the submitted Audited Financial Statement;
- c.2 Quarterly VAT for the period January to June 2022 or latest available Quarterly VAT;
- c.3 Documents listed in the Platinum Membership and updates, if any;
  - SEC/DTI Registration
  - 2022 Mayor's Permit
  - Valid Tax Clearance
  - 2021 Audited Financial Statement filed through EFPS

4. Awarding shall be made to the bidder with the Lowest Calculated and Responsive Bid (LCRB).


5. All documents that need notarization should be notarized by the Notary Public himself/herself who has the authority to do so for the current year. **A copy of the Notarial Commission and Specimen Signature from the Notary Public.**

6. Bidder must sign on each and every page of the Bid Proposal (1<sup>st</sup> and 2<sup>nd</sup> envelope). Failure to do so shall be a ground for the rejection of the bid.

Prepared by:

  
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Concurred by:

  
**EMILY M. BELTRAN**  
Chairperson, TWG

Approved by:

  
**ELVIRA G. ALCANTARA-RESATE**  
Executive Vice-President & Chairperson  
Bids and Awards Committee II

**Annex "A"**  
**BAC Resolution No. BB-2022-105**  
dated 07 October 2022