

TPF 1. PRELIMINARY CONCEPTUAL DESIGN PLAN

TPF 2. DESIGN AND CONSTRUCTION METHODOLOGY

TPF 3. A. ORGANIZATIONAL CHART

TPF 3. B. LIST OF KEY PERSONNEL

1. PRE-CONSTRUCTION STAGE (DETAILED ENGINEERING DESIGN)

	Key Personnel Position	Name	License No.	Years of Relevant Experience
1	Project Manager (Civil Engineer / Architect)			
2	Structural Engineer			
3	Engineering Assistant/CADD Operator/Draftsman			

2. CONSTRUCTION STAGE

	Key Personnel Position	Name	License No.	Years of Relevant Experience
1	Project Manager (Civil Engineer/ Architect)			
2	Project / Site Engineer* (Civil Engineer)			

TPF 3.C. FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED KEY PERSONNEL

Proposed Position: _____

Name of Firm: _____

Name of Staff: _____

Profession: _____

Date of Birth: _____

Years with Firm/Entity: _____ Nationality: _____

Membership in Professional Societies: _____

Detailed Tasks Assigned: _____

Key Qualifications:

[Give an outline of staff member's experience and training most pertinent to tasks on project. Describe degree of responsibility held by staff member on relevant previous projects and give dates and locations. Use about half a page.]

Education:

[Summarize college/university and other specialized education of staff members, giving names of schools, dates attended, and degrees obtained. Use about one quarter of a page.]

Employment Record:

[Starting with present position, list in reverse order every employment held. List all positions held by staff member since graduation, giving dates, names of employing organizations, titles of positions held, and locations of projects. For experience in last ten years, also give types of activities performed and client references, where appropriate. Use about two pages.]

Languages:

[For each language, indicate proficiency: excellent, good, fair, or poor in speaking, reading, and writing.]

Certification:

I, the undersigned, certify that to the best of my knowledge and belief, these data correctly describe me, my qualifications, and my experience.

Commitment:

I also commit to work for the Project in accordance with the time schedule as indicated in the contract once the firm is awarded the Project.

_____ Date: _____
[Signature of staff member and authorized representative of the firm] *Day/Month/Year*

Full name of staff member: _____
Full name of authorized representative: _____

SUBSCRIBED AND SWORN to before me this __ day of *[month]* *[year]* at *[place of execution]*, Philippines. Affiant/s is/are personally known to me and was/were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiant/s exhibited to me his/her *[insert type of government identification card used]*, with his/her photograph and signature appearing thereon, with no. _____.

Witness my hand and seal this __ day of *[month]* *[year]*.

NAME OF NOTARY PUBLIC

Serial No. of Commission _____
Notary Public for _____ **until** _____
Roll of Attorneys No. _____
PTR No. __, *[date issued]*, *[place issued]*
IBP No. __, *[date issued]*, *[place issued]*
Doc. No. ____
Page No. ____
Book No. ____
Series of ____.

TPF 4. LIST OF CONTRACTOR'S EQUIPMENT

TPF 5. VALUE ENGINEERING ANALYSIS OF DESIGN AND
CONSTRUCTION METHOD
