



Republic of the Philippines
SOCIAL SECURITY SYSTEM

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CIRCULAR NO. 2023-008

TO : ALL SSS MEMBERS AND EMPLOYERS

SUBJECT : RESUMPTION OF THE PRESCRIPTIVE PERIOD FOR THE FILING OF SICKNESS AND INVOLUNTARY UNEMPLOYMENT OR SEPARATION BENEFIT CLAIMS

Pursuant to Social Security Commission (SSC) Resolution No. 402-s.2023 dated 20 September 2023 approving the resumption of the prescriptive period for the filing of sickness and involuntary unemployment or separation benefit claims in view of Proclamation No. 297 dated 21 July 2023, lifting the public health emergency throughout the Philippines due to Covid-19, as issued by the Office of the President of the Philippines, the following guidelines are hereby issued:

1. The prescriptive period for the submission or online filing through the My.SSS portal by the employer, employee and self-employed (SE)/voluntary member (VM)/overseas Filipino worker (OFW) shall resume as follows:

a. Sickness Notification

	Prescriptive Period	
	Home Confinement	Hospital Confinement
Employee to Employer	Within five (5) calendar days after start of confinement	Not necessary
Employer to SSS	Within five (5) calendar days after receipt from employee	Within one (1) year from date of hospital discharge

- The employer shall remind the employee of the submission of the required supporting documents for notification to avoid reduction or denial of the claim.

b. Sickness Benefit Reimbursement Application (SBRA) or Sickness Benefit Application (SBA)

- The employer's sickness notification must be approved by the SSS prior to the filing of SBRA.
- The filing of the SBA shall be considered as the notification of the SE/VM/OFW to the SSS.

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	Prescriptive Period of Filing	
	Home Confinement	Hospital Confinement
Employer (SBRA)	Within one (1) year from start of confinement	Within one (1) year from date of hospital discharge
SE/VM/OFW (SBA)	Within five (5) calendar days after start of confinement	Within one (1) year from date of hospital discharge

c. Involuntary Unemployment or Separation Benefit

	Prescriptive Period of Filing
Employee/SE/VM/OFW	Within one (1) year from date of contingency (on or after 5 March 2019, or the effectivity of Republic Act No. 11199 of the Social Security Act of 2018)

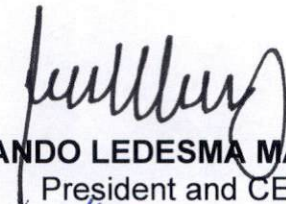
2. If the above-mentioned deadline for a sickness or involuntary unemployment/ separation benefit claim **falls on 01 March 2020 until the start of the effectivity of this Circular, the claim may still be filed within sixty (60) calendar days from the said effectivity date.**

This supersedes Circular Nos. 2015-011 dated 18 August 2015, 2020-004-b dated 30 May 2020, and 2020-008-b dated 25 May 2020.

All other existing Circulars, implementing rules and guidelines not contrary to or inconsistent with the provisions hereof shall remain valid and in effect.

This Circular shall take effect immediately following its publication in a newspaper of general circulation and the registration and filing of three (3) copies of the published Circular with the Office of the National Administrative Register.

Please be guided accordingly.


ROLANDO LEDESMA MACASAET
 President and CEO

16 OCT 2023

Date

(Policy - Sickness Benefit and Unemployment)

Prepared by: SMD Benefits Administration Department/Medical Program Department/RDF Benefits Administration Department

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