



Republic of the Philippines
SOCIAL SECURITY SYSTEM

East Avenue, Diliman, Quezon City
Trunkline Number: (632) 8709-7198
E-mail: member_relations@sss.gov.ph ■ Web site: <http://www.sss.gov.ph>

CIRCULAR NO. 2023-010

**TO : ALL EMPLOYERS (BUSINESS AND HOUSEHOLD EMPLOYERS)
AND COVERAGE AND COLLECTION PARTNERS (CCPs)**

**SUBJECT : EXTENSION OF DEADLINE OF REMITTANCE OF
CONTRIBUTIONS AND SUBMISSION OF SICKNESS
NOTIFICATION FOR EMPLOYERS (BUSINESS AND HOUSEHOLD)
AND COVERAGE AND COLLECTION PARTNERS (CCPs)**

Pursuant to Social Security Commission (SSC) Resolution No. 535-s.2023 dated 13 December 2023, the deadline of remittance of contributions and submission of Sickness Notification (SN) for employers and coverage and collection partners affected in the multi-factor authentication/added security feature in the log-in details in My.SSS shall be extended as follows:

I. Deadline of Remittance of Contributions for Employers and Coverage and Collection Partners (CCPs)

Type of Payor	Deadline of Remittance
Business Employers	Contributions for the applicable months of September and October 2023 may be paid on or before 29 December 2023.
Household Employers	Contributions for the applicable months of July, August, September or the third quarter (3Q) of 2023 may be paid on or before 29 December 2023.
Coverage and Collection Partners (CCPs)	Contributions collection for the months of July, August, and September or the 3Q of 2023 and October 2023 may be remitted on or before 29 December 2023.

Provided that:

- The payment deadlines of Business Employers for applicable months after September and October 2023 and Household Employers for applicable months of July, August, September or the 3Q of 2023 as prescribed under Circular No. 2019-012 dated 06 August 2019 shall apply; and
- In case payment deadline is declared a holiday or non-working day, payment may be made on the next working day.

gaw *Cal*

II. **Deadline of Submission of Sickness Notification (SN) for Employers**

Contingency date	Deadline of Submission (Home Confinement)
20 October 2023 to 19 December 2023	SN must be submitted until 29 December 2023.

- The prescriptive period of filing of SN as prescribed under Circular No. 2023-008 shall apply for contingencies starting 20 December 2023.

All other existing Circulars, implementing rules and guidelines not contrary to or inconsistent with the provisions hereof shall remain valid and in effect.

This Circular shall take effect immediately following its publication in a newspaper of general circulation and registration and filing of three (3) copies of the published Circular with the Office of the National Administrative Register.

For strict compliance.


ROLANDO LEDESMA MACASAET
President and CEO



21 DEC 2023

Date

(Policy - Contributions Collection and Sickness Benefit)
Prepared by: Account Management Group/SMD Benefits Administration Department/Medical Program Department