

Republic of the Philippines SOCIAL SECURITY SYSTEM APPLICATION FOR SOCIAL SECURITY ID			
Please print all information in capital letters & use black ink only. (Use only number for date of birth and date of issue for SS ID card only)			
SS NUMBER	SURNAME (PAMILYA)	GIVEN NAME (PANGALAN)	MIDDLE NAME (MIDYANG PANGALAN)
DATE OF BIRTH (LUGAR NG BIRTH) (MM/DD/YYYY)	DO YOU WANT YOUR DATE OF BIRTH TO APPEAR ON THE ID CARD? (LUGAR SA ID CARD) (MAYONG MALAGY AND AYAW MONG KATAGALAKAN SA IPYONG ID CARD)		GENDER (KABURIAN) <input type="checkbox"/> MALE (LALAKI) <input type="checkbox"/> FEMALE (BAWA)
YES <input type="checkbox"/> NO <input type="checkbox"/>			
HOME ADDRESS (LUGAR NG TIRAHAN) NO. & STREET (ISLAND AT KALBE)		BARANGAY	
TOWN/DISTRICT (BAYAN/DISTRICTO)		CITY/PROVINCE (LUNGSOD/LALAWIGAN)	POSTAL CODE
EMPLOYER'S ID NUMBER	EMPLOYER'S NAME (PANGALAN NG KOMPANYA)		
EMPLOYER'S ADDRESS (LUGAR NG KOMPANYA) NO. & STREET (ISLAND AT KALBE)		BARANGAY	
TOWN/DISTRICT (BAYAN/DISTRICTO)		CITY/PROVINCE (LUNGSOD/LALAWIGAN)	POSTAL CODE
PREFERRED MAILING ADDRESS (LUGAR KUNG ANO NA MATANGAP ANG KOPYA) <input type="checkbox"/> HOME (TIRAHAN) <input type="checkbox"/> EMPLOYER (KOMPANYA)		PURPOSE (LAYUNIN) <input type="checkbox"/> INITIAL (UNANG KARD) <input type="checkbox"/> ISSUANCE OF INITIAL CARD FOR SECURITY GUARDS APPLYING SECURITY LICENSE (IPINA SA PANG-ULI NG UNANG KARD SA SECURITY GUARD NA KUMARKAN NG SECURITY LICENSE) <input type="checkbox"/> REPLACEMENT (PAGHAWAL NG KARD) <input type="checkbox"/> LOST (PAGKAWAL) <input type="checkbox"/> DAMAGED (PAGKASAWAL) <input type="checkbox"/> CHANGE OF OPTION TO PRINT DATE OF BIRTH (PAGPAALAT NG PANGALAN SA DATE OF BIRTH) (PAGKAWAL SA DATE OF BIRTH) <input type="checkbox"/> CHANGE OF IDENTIFYING FINGER'S (PAGKAWAL NG PANGKAKALANLAKO) (PAGKAWAL SA DATE) <input type="checkbox"/> CHANGE OF NAME/DATE OF BIRTH (PAGPAALAT NG PANGALAN O DATE NG KAPANGMAMAYAN) <input type="checkbox"/> FOR RENEWAL OF SECURITY LICENSE (IPINA SA PANG-PAHABANG NG SECURITY LICENSE)	
IF YOU ARE A DEPENDENT, GUARDIAN OR A BENEFICIARY OF A DECEASED MEMBER, PLEASE INDICATE HIS/HER SS NUMBER AND FULL NAME BELOW (KUNG ANO AY DEPENDENT, TAGALANG ALAGA O BENEFICIARY NG ISANG NAMATAY NA IPYONG, USAP AY KAWANG SS NUMBER AT BULO (PANGALAN SA BULO))			
SS NUMBER OF DECEASED MEMBER: (SS NUMBER NG NAMATAY NA IPYONG)	FULL NAME OF DECEASED MEMBER: (BULO NG PANGALAN NG NAMATAY NA IPYONG)		
I CERTIFY THAT THE ABOVE INFORMATION ARE TRUE. (ANG AT NAGPANTAY NA LAWA NIYO MO ISMAD AT TOTOO)			
SIGNATURE (LAKAD)			
FOR SSS USE			
VERIFIED:	PROCESSED:	RECEIVED DATE:	
SIGNATURE OVER PRINTED NAME/DATE	SIGNATURE OVER PRINTED NAME/DATE		
PERFORATE HERE			
ACKNOWLEDGMENT RECEIPT		RECEIVED DATE:	
I HAVE RECEIVED THIS ID CARD WHEN REQUESTED ABOUT YOUR SECURITY INFORMATION WILL BE INTERVIEWED AFTER 30 DAYS FROM THE DATE OF ISSUE			
APPLICATION FOR SOCIAL SECURITY ID			
SS NUMBER	SURNAME (PAMILYA)	GIVEN NAME (PANGALAN)	MIDDLE NAME (MIDYANG PANGALAN)

PLEASE READ INSTRUCTIONS AT THE BACK. (BASAHIN ANG MGA PANTAYAN SA ITOO)

WHO ARE QUALIFIED

- Pensioner/Guardian** - a person who is receiving monthly disability, retirement or survivor's pension (i.e. spouse and guardians) from the SSS.
- Active member** - a person who has made at least one (1) month contribution to the SSS.
- Dependent** - a child receiving dependent's pension from SSS on account of the member's retirement, total disability or death.

SINU-SINO ANG MAARING MAKAKUHA NG SS ID

- Pensyonado/Tagapangalili** - indibidwal na tumatanggap ng buwanang pensyon para sa pagkababa, pagretiro o survivor's pension (katulad ng asawa o tagapang-alaga) mula sa SSS.
- Aktibong miyembro** - indibidwal na nakapaghubog ng kahit isang buwang kontribusyon sa SSS.
- Dependent** - anak na tumatanggap ng dependent's pension mula sa SSS dahil sa pagretiro, lubos na pagkabala o pagkamatay ng miyembro.

DOCUMENTS REQUIRED (DOKUMENTONG KAILANGAN)

PRIMARY DOCUMENTS (PANGUNAING DOKUMENTO)

Only **ONE** of the following is required. **ISA** lamang sa mga sumusunod ang kailangan.

- Driver's License
- Professional Regulation Commission Card
- Passport
- Seaman's Book

In the absence of the primary documents, submit **TWO** of the following (at least one with photo): **Kung wala ang mga pangunahing dokumento, magsumite ng DALAWA** sa mga sumusunod (ang isa sa mga dokumento ay dapat na may larato).

- Alien Certificate of Registration
- ID card issued by Local Government Units (e.g. Barangay/Municipal/City)
- ATM Card with the cardholder's name
- ID card issued by professional associations recognized by the Professional Regulation Commission
- ATM Card and Certification from the issuing bank if without the cardholder's name
- Life Policy
- Bank Account Passbook
- Birth/Baptismal Certificate of children
- Marriage Contract
- Certification from:
 - Office of the Southern/Northern Cultural Communities
 - Office of Muslim Affairs
 - Certificate of Licensure/Qualification Document/Seafarer's ID & Record Book from the Maritime Industry Authority
- Certificate of Naturalization issued by the Bureau of Immigration
- Membership Card issued by private companies
- Company ID
- Overseas Workers Welfare Administration Card
- Company Representative Authorization Card issued by SSS
- Credit Card
- Permit to Carry Firearms issued by the Firearms & Explosives Unit of the Philippine National Police
- Fisherman's Card issued by the Bureau of Fisheries & Aquatic Resources
- PHIC Member's Data Record
- GSIS Card
- Postal ID Card
- GSIS Certificate of Membership
- School ID
- Health or Medical Card
- Voter's Identification Card/ Affidavit

INSTRUCTIONS

- Fill-up one copy of this form and submit to the nearest SSS office.
- A replacement fee of P150.00 will be charged to be paid to any SSS accredited bank or SSS.
- Submit proof of payment and corresponding documents for the following replacement reasons:
 - 3.1 Lost card - submit notarized affidavit of loss.
 - 3.2 Damaged card - surrender your damaged SS ID card.
 - 3.3 Change of option to print date of birth on the card - surrender your old SS ID card.
 - 3.4 Change in facial image/signature - surrender your old SS ID card.
- Change of name or date of birth - surrender your old SS ID card and fill-up and submit Employee's Data Amendment Form (SS Form E-4) together with the supporting documents.
- Loss of identifying finger's - surrender your old SS ID card.
- Renewal of security license - surrender your expired SS ID card.

PANUNTUNAN

- Punuan ang isang kopya at isumite sa pinakamalapit na tanggapan ng SSS.
- Pagbabayaran kayo ng "replacement fee" na P150.00 sa alinmang akreditadong bangko o SSS.
- Magsumite ng kailayang ng pagbabayad katamsang mga kailangang dokumento para sa mga sumusunod na kadahilanan:
 - 3.1 Pagkawala ng kard - magsumite ng notarisadong affidavit of loss.
 - 3.2 Pagkasira ng kard - ibalik ang nasirang SS ID kard.
 - 3.3 Paglilimbag o pagbabura ng araw ng kasangkapan sa kard - ibalik ang lumang SS ID kard.
 - 3.4 Pagpapalit ng anyo ng mukha/lagda - ibalik ang lumang SS ID card.
- Pagpapalit ng pangalan o araw ng kapangangalan - ibalik ang lumang SS ID kard at punuan at isumite ang SS Form E-4 kasama ang mga kailangang dokumento.
- Pagkawala ng pagpapakatiling dalirning daliri - ibalik ang lumang SS ID kard.
- Pagpapantay ng security license - ibalik ang expired na SS ID card.